



**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Educational Facilities Master Plan



## 2024-2025

Garrett County Public Schools  
770 Dennett Road  
Oakland, MD 21550



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# **EDUCATIONAL FACILITIES MASTER PLAN**

**ANNUAL UPDATE JULY 1, 2024**

Prepared for the Garrett County Board of Education by the Superintendent of Schools and the GCPS Maintenance, Facilities, and Operations Department.

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**GARRETT COUNTY PUBLIC SCHOOLS  
EDUCATIONAL FACILITIES MASTER PLAN**

**July 2024**

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## EXECUTIVE SUMMARY

### OUR MISSION

In partnership with our community, Garrett County Public Schools' mission is to inspire and foster student growth by providing rigorous instruction and learning opportunities, sustaining a culture of excellence, and preparing our students for life in an ever-changing world.



### OUR VISION

Education is the key to the vitality and sustainability of our community. The Garrett County Public School System maintains an environment where staff, students, parents, and the community work collectively for a brighter tomorrow. While celebrating Garrett County's culture and traditions, the schools create an environment where students are nurtured to become productive, enthusiastic, and successful members of society.

Students will be active and engaged learners who enjoy school. They will meet the challenges of robust curricula in a climate that is open, fair, honest, and respectful to all people. As learning communities, schools will offer opportunities for students to achieve excellence in academics and compassion in their interactions and relationships with others.

Partnerships are integral to building a culture of rigorous, high-quality instruction in which excellence in student achievement is normative and ensures learning and success for all students. Community contributions are encouraged and valued. Partnerships support tangibly the innovation and creativity embedded in the school system and will energize the achievement of all students.

Highly qualified employees will be recruited and hired who –

- Value students, parents, and the larger community
- Create and sustain learning environments in which students can realize their dreams
- Seek continuous improvement through staff development and curriculum implementation
- Immerse themselves within the schools to produce vibrant learning communities
- Demonstrate stewardship of the school system's resources

Parents and families are critical to students' success. Their involvement, participation, and engagement in the school system benefit teaching and learning for all students. In cooperation with school staff, parents and families are important in building their children's self-confidence and assisting them in acquiring the skills necessary for lifelong success and public engagement.

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## OUR GOALS

- All students will be challenged with a rigorous instructional environment, preparing them to become lifelong learners and responsible citizens.
- Partnerships with all members of our community will be fostered and strengthened by engaging them in the education of our children.
- All students and staff will learn in a safe, secure, and caring environment where everyone is valued and respected.
- Every department and school will be a good steward of system resources and will cost-effectively manage them.
- All employees will be highly qualified and effective in their jobs, contributing to a self-renewing organization.



## OUR VALUES

- Local community schools
- Academic excellence
- Equity in learning experiences and opportunities
- Transparency in decision-making to maintain the trust of our communities
- Parents, students, faculty, and staff accessibility to diverse learning experiences
- Co-curricular opportunities
- Robust special education programs and meeting the needs of our most vulnerable populations
- Innovative solutions to financial challenges that align with core values
- Efficient and sustainable services and a streamlined and efficient administration that support the educational mission of Garrett County Schools

## OUR PLAN

To guide us as we work to meet these goals, GCPS maintains a 5-year Educational Facilities Master Plan (EFMP). The EFMP is our blueprint to ensure that our schools meet our high standards for excellence. We update it every year to keep it current and to keep our focus squarely on the conditions of our buildings.

GCPS uses the EFMP regularly; it guides our thinking about our facilities. Among other things, it includes the enrollment projections for each of our 12 schools, coordinates facility needs with the county, establishes our facility and funding priorities with state and local officials, and helps us keep our construction, modernization, and repair projects running smoothly and on schedule. However, the EFMP must also be accessible and useful to our many partners: elected officials, other state and local agencies, parents, and the taxpayers of Garrett County. The EFMP includes information that is helpful to all of us, including long-range enrollment projections and trends, school-by-school capacity data, and other up-to-date information about all our county schools.

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## Our Process

This year, GCPS staff presented the Superintendent’s draft of the recommended EFMP to the Board of Education in June and obtained a consistent finding with the County Comprehensive Plan. The Board of Education (BOE) will hold a public session during its regular meeting in July and adopt a final plan.

GCPS wants all of our facilities to showcase the excellence we strive for as a system while demonstrating efficient stewardship of taxpayer dollars. GCPS seeks to maximize the lifespan of our facilities and keep pace with our students’ changing educational requirements. The EFMP will help us do that efficiently and effectively. Excellence everywhere isn’t just a mission for GCPS; it’s what we do every day in every one of our buildings.

## Fast Facts

- Total enrollment is 3,455 students.
- Approximately 525,000 square feet and 262 acres in our school portfolio.
- GCPS operates 11 school buildings.
- The grade bands are **Northern Area Schools** Pre K-5th, 6th-8th, and 9th-12th. **Southern Area Schools** are Pre K-6th and 7th-12th (except Swan Meadow, which is K-8th).
- GCPS has a 3-year-old program in two schools.
- Eleven school buildings are currently older than 30 years, with 5 of those older than 60 years.
- Two schools are projected to operate within their state-rated capacity in Fall 2024.
- No new or replacement schools were built in the last 10 years.
- **One school was renovated in the past three years, and another is currently under renovation.**
- **Two schools are currently undergoing a feasibility study.**
- Two schools are primarily open space, and one other was locally modified to enclose the classrooms.
- **One school has very limited air conditioning.**



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## Key Elements

A discussion of standards that are used to assess what has been, or hopes to be, done in planning educational facilities in Garrett County must first note three factors that impact those standards: the first is the rural nature of the county combined with its relatively large geographical size; the second is the rugged and sometimes harsh living conditions existing high atop the Appalachians, and the third is the lack of an adequate resource base to provide for public services such as education.

Garrett County, our state, and the world are experiencing times of great change. More than ever, GCPS must rise to the challenge of continuing to serve our students and prepare them for the future. In this 2024 update, GCPS addresses the following topics:

### Plan, Design, and Complete Renovation Projects to Improve Student Learning

Grantsville Elementary School successfully reopened in January of 2023. The renovation consisted of converting five existing open-space classroom suites into ten individual classrooms, dividing the media center into two individual classrooms, adding a specialized room to support a regional behavior intervention program (STARS), and relocating the main office, school administration, and health suite to the front entrance of the building to improve the safety and security of the school.

The Grantsville renovation project enhanced the school facility and the student's academic and social performance, which is key to happy children who will grow, develop, and interact easily with each other and the teacher.

Some of the key components included but were limited to:

- Improved physical and safety conditions by adding a security vestibule, new lockable doors, and additional video surveillance equipment.
- Enhanced educational environment with the installation of complete HVAC and LED lighting.
- Updated technological infrastructure, including new WIFI, additional data points, and interactive teaching devices.
- Improved ADA accessibility with automatic doors and larger restrooms.

In the spring of 2022, GCPS hired an architectural firm to conduct a Feasibility Study and Educational Specifications (Ed Specs) to combine two older schools, an elementary and middle, as a Pre-K to 6th elementary school that will include a regional special education center, Head Start, and Judy Center.

The study also determined the feasibility of moving grades 7 and 8 to the high school. The plan was completed in the fall of 2022.

To increase utilization in some of the schools, the Board of Education adopted a new grade band realignment of Pre-K to 6th and 7th to 12th for the schools located in the southern district of the county. Currently, under the leadership of a new Superintendent, GCPS plans to consider some realignment of the northern district to enhance education programming and to address low utilization. Plans will be developed and shared during the 2024-25 school year.

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GCPS submitted the Ed Specs to the IAC's FY24 Capital Improvement Program and received approval for the planning and design of Southern Middle School into a Pre-K to 6th elementary school construction funding for limited renovations at Southern High to support the addition of the 7th and 8th grades.

The design for the high school was completed by the summer of 2023, and construction began in February 2024. The design of the elementary school was completed by the fall of 2023, and construction will begin in the summer of 2024. **Occupancy is scheduled for December of 2025, with completion during the summer of 2026**

**GCPS received partial funding from the FY25 IAC Capital Improvement Program and expects to receive the remainder in FY26.**

### **Reinvigoration of Older Facilities**

GCPS has older facilities that have been well-maintained but are nearing their useful life and need renewal. The top priority projects in the 5-year plan are system replacements for mechanical systems and roofs that have reached their life expectancy, air conditioning installations where needed, open space conversions, and a major renovation.

### **New State Funding Opportunities**

The Built to Learn Act passed in March 2020 provides up to \$2.2 billion in additional funding for school construction projects throughout the state. The implementation details are still under development, but GCPS expects to receive \$3,460,281 in funding over several years.

Education Article §5-322, Annotated Code of Maryland, requires the IAC to administer a Healthy Schools Facility Fund (HSFF). The FY22 HSFF fund provided more than \$30 million to local school systems. GCPS has been awarded \$9,000,000 to add air conditioning to Northern High School and Yough Glades Elementary School and \$8,300,000 in FY23 for Southern High School.

**In FY24, GCPS received \$3,395,000 for a partial roof replacement at Northern High and \$4,158,000 at Southern High School.**

### **An Increase in Housing Construction with Enrollment Decline**

Garrett County has been experiencing minor residential growth. An indicator of economic health for the county is building permits. A total of **440 single-family permits were issued from January to June 2022, which is up from 295 in the same period in 2021.** So far in 2023, **there are a total of 189.**

Despite the growth, GCPS has been experiencing slight enrollment declines over the past 20 years. The housing growth can be attributed to first-time home buyers without children, second homes (Garrett County has several tourism destinations), and retirement homes. Student enrollment has declined by **1,322 since 2000.**

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## Highlights of the 2025 CIP (Appendix K)

The 5-year capital improvement plan includes the following:

- Mechanical system replacements
- Air conditioning installation
- Roof replacements
- Open space conversions
- Major renovation and consolidation project

### Instructional Space Needs

Curriculum changes have impacted elementary schools in Garrett County in recent years. In 2023-24, five elementary schools (Accident, Broad Ford, Friendsville, Grantsville, and Yough Glades) house full-day, four-year-old programs. In these programs, a maximum of twenty students were accommodated in one classroom.

The Maryland Blueprint mandates that local educational agencies increase the number of 3-year-old and 4-year-old children served in a full-day prekindergarten program. Beginning in the 2024-25 school year, Garrett County will provide four 3-year-old classrooms in addition to our existing 4-year-old classrooms. These classrooms will be able to support more students with disabilities and children from low-income families. The students will attend full days, five days a week. The classrooms will be at Accident, Broad Ford, Grantsville, and Route 40 Elementary Schools.

Garrett County Public Schools has an elementary guidance program utilizing five counselors who serve the elementary schools. As a result, some space accommodations have had to be made in these schools. Also, as a result of our development of a School Health Services Program, all of our schools have nurses on a full- or part-time basis.

The elementary curriculum in Garrett County Public Schools includes several resource programs that impact facilities. Some elementary schools still maintain computer lab space, but many are moving toward using laptops in their classroom spaces. The Board of Education has endeavored to provide a media center in each elementary school, somewhat related to computer education. In addition, the elementary programs in art, music, and physical education, although provided on an itinerant basis, are not easily accommodated in some of our older school facilities due to the lack of adequate and/or appropriate space.

Concerning the secondary program, an extensive study was done by the University of Maryland to determine the most effective way to provide Career and Technology Education to Garrett County students. As a result of that study, the Board of Education decided to continue to provide this program in a comprehensive high school setting rather than through a central facility. At Northern High School, the space standard used in the Trades and Industry field was fifteen (15) students per teaching station. In comparison, the standard at Southern High School was essentially twenty (20) students per teaching station. With the renovation of Northern High in 1985-86 and Southern High School in 1990-91, this decision became a reality. Programs in this area continue to expand. During the 2004-05 school year, Northern High School added a full-time Machine Tool Program. It should also be noted that from 2005 to 2006, a Leadership Academy, JROTC, was added at each high school. Both high schools have an Allied Health program that has flourished for many years.

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Furthermore, both high schools added Project Lead the Way Pre-Engineering in 2005-06 and Project Lead the Way Biomedical Science in 2013-14. Additionally, GCPS modified the Computer Science program in 2016-17 and the Business program in 2017-18 to include dual enrollment with transcript credit at Garrett College for students of both high schools.

All Garrett County Public Schools offer programs for students with disabilities. Although regional programs at Accident and Yough Glades Elementary Schools provide a continuum of services for elementary students with disabilities, the Individualized Education Program (IEP) team always considers the least restrictive environment in the student's home school.

Consequently, space needs for special programs vary in each of the twelve schools. Each of the four secondary schools has an SOS (Supporting Our Students) classroom designed for students who require additional behavior or academic support. Garrett County Public Schools offer elementary, middle, and high school behavior intervention programs. The program STARS (Students Taking Active Responsibility for Success) was added to Broad Ford Elementary (2017-18), Grantsville Elementary (2019-20), Northern and Southern Middle (2020-21), and Northern and Southern High (2021-22). This program requires a classroom and isolation space in each of the schools. STARS provides students with individualized academic and behavioral programs at their independent level. Students are referred to STARS when their significant behavioral needs are not met with implemented behavior interventions in their normal classroom environment. Transportation is provided to the elementary school STARS classrooms because the elementary has regionalized programs.

Beginning the 2024-25 school year, five elementary schools have been designated "Community Schools" by the "Blueprint for Maryland Future" standards. The designated schools will require additional spaces to support the initiative for the schools to serve as hubs that bring families, communities, and partners together to remove barriers to learning. GCPS must use all available funding sources to provide the spaces in some of the five schools.

Also, beginning in the 2024-25 school year, GCPS will create an alternative classroom for grades 5-12 to be housed at the Dennett Road Educational Complex. The purpose of the classroom is to provide educational programming on a short-term basis to students who are recommended for suspension or expulsion.

Because Garrett County is the second-largest land mass county in the state and one of the smallest populations, the transportation of students to the twelve schools in the county does not always represent an ideal situation in terms of riding time. Consequently, special provisions for schooling do exist for certain youngsters residing on the far eastern edge of the county. There is an effort to try to keep riding time to less than one hour, but that is often impossible.

There is considerable support for small, rural community schools. However, due to the loss of over 1,100 students since 2000, the loss of state aid, and local budget reductions, the administration and Board have completed their review of the number of elementary schools that can be supported in the future. The Board voted to close Bloomington Elementary School beginning in the 2011-12 school year. Dennett Road and Kitzmiller Elementary Schools were closed in June 2012.

A facilities planning study was commissioned in 2013 to review the current elementary schools.

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In 2019, the Board of Education received recommendations from an outside consultant and has implemented some of them in the Capital Improvement and Strategic Facility plans. This document continues to provide guidance. Garrett County received a legislative change in the State's school construction funding formula, making facility upgrades more affordable for our local government.

## COMMUNITY ANALYSIS

The history of Garrett County is one of development and growth. The county quietly grew and contributed to the nation's history in its own way. Before Europeans settled here, the Native American Indians had made this area their home. The ancient Mound Builders of the Ohio Valley were among the first to visit the county. Years later, the Shawnees, Iroquois, Delaware, and Seneca followed. When the Native American Indians moved west, they left behind stone axes, tomahawks, beads, clay trinkets, pieces of pottery, and arrowheads, which can still be found in farmers' freshly-plowed fields.

The development of several important roads opened the county to settlers. In some cases, the Native American Indian trails were used after widening. One such trail, Nemaquin's Path, ran through the northern end of the county. General Braddock's army followed this route in 1755 and cut the first wagon road from Fort Cumberland to Great Meadows near Uniontown, Pennsylvania. Along this route occurred the opening battle of the French and Indian War when the young Colonel George Washington was defeated at Fort Necessity.

The building of the Baltimore and Ohio railroad in 1852 was an important factor in the growth of the county, which before was open to only the most hardy of settlers. Besides turning train-stop towns into growing trade and economic centers, it also provided a way of transporting the county's resources, such as lumber and coal.

On December 5, 1872, Garrett County was created by a declaration from the governor. Until this time, it had been a part of Allegany County and was the last of the counties formed in Maryland. Garrett County was named for John W. Garrett, then president of the Baltimore and Ohio railroad, who did much to further the development of the county. During his presidency, the railroad built large summer resorts in Deer Park, Mt. Lake Park, and Oakland. Deer Park became a resort for the wealthy before 1900. President and Mrs. Cleveland spent one week of their honeymoon here in 1886. The town of Mt. Lake Park was established as a summer religious and cultural center in 1881. The popularity of the summer resorts in Garrett County declined after 1900, but the movement soon reversed with the coming of Deep Creek Lake and state parks.

Deep Creek Lake, Maryland's largest freshwater lake, has been a leading tourist attraction since its completion in 1925. Twelve miles in length, with a shoreline of 65 miles and almost 3,900 acres covered by water, it offers a variety of activities. Included are locations for swimming, fishing, sailing, picnicking, waterskiing, hiking, cross-country skiing, downhill skiing, and snowmobiling.

Deep Creek Lake was built as a hydroelectric project owned and operated by the Pennsylvania Electric Company. The State of Maryland completed a transaction to purchase the lake from Pennsylvania Electric Company in 2000. Deep Creek Lake was formed by a dam located one and one-half miles above the junction of Deep Creek and the Youghiogheny River. Construction of the lake began in 1923, with the actual flooding taking place in 1924. The four-story electric powerhouse went into operation in May 1925. The lake is managed by the Maryland Department of Natural Resources.

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The Garrett County Planning Commission was appointed in 1971 with the specific goal of preparing and administering an overall county comprehensive plan and accompanying land use ordinances. The Garrett County Comprehensive Plan was approved in 1974 with zoning ordinances implemented in only one of the twelve drainage basins (this comprehensive zoning ordinance covered the 65 square mile watershed around Deep Creek Lake). Six of the eight incorporated municipalities, however, have also separately adopted zoning ordinances.

The plan was thoroughly reviewed and revised in the mid-1990s. The County Commissioners adopted the revised plan on October 10, 1995. The plan reflects the considerable development of vacation-style residences along with commercial ventures in the Deep Creek Lake area, which occurred during the 1980s and continues to develop into the 21st century. New implementation measures were adopted pursuant to the Plan's recommendations, including a County-Wide Subdivision Ordinance and a Sensitive Area Ordinance. These measures bring the county into compliance with the Maryland Growth Management Act of 1992.

The County's most recent Comprehensive Plan was completed in 2008 and is in the process of being updated. The document includes many elements, both those required by state law and those the county has included that are not mandated. These elements include land use, water resources, transportation, sensitive areas, community facilities, housing, mineral resources, and economic development. The Community Facilities element includes information on primary and secondary education, and Garrett County Public Schools is asked for input into the content of that section.

In 1997 the State Legislature adopted Maryland's "Smart Growth" Act which requires the State to target funding for growth-related projects to Priority Funding Areas (PFA) beginning October 1, 1998. The Planning Commission has taken action to identify "Priority Funding Areas" in Garrett County, consistent with the criteria in State Law, and has certified these PFAs to the Maryland Department of State Planning. The Department accepted and approved the areas that the Planning Commission certified as Priority Funding Areas in Garrett County. 2.4% of the County's land area qualifies as a PFA. This is especially detrimental since state funding is limited to those areas.

Considerable effort has been expended by the local economic development corporation to provide opportunities for small manufacturers to locate in the industrial parks found in the northern, central, and southern parts of the county. This work has proven beneficial in creating manufacturing sector jobs which make up approximately 9% of total employment in Garrett County.

During the energy crisis of the late 70s, almost 50 different companies were mining coal in the county. This number has now dwindled to less than ten. Timbering and agriculture continue to provide opportunities for many Garrett County citizens, with more of the farm workforce being part-time rather than full-time in nature. Appendixes A-F provides the most current data relative to the nature of employment, the current labor availability, wage rates, and selected employers found in Garrett County.

Although recreation and tourism are projected to continue as a major economic factors in the county during the near future, it appears that manufacturing sector job opportunities are positioned to expand during the next ten-year period.

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## INVENTORY AND EVALUATION OF EXISTING FACILITIES

The Garrett County Public School System consists of twelve school facilities. Seven facilities (Accident, Broad Ford, Friendsville, Grantsville, Yough Glades Elementary Schools, and Northern Middle and Southern Middle Schools) are 45 years old or less. Northern High School and Southern High School were constructed in 1952 and renovated in 1986 and 1991, respectively. A complete renovation of Northern Middle School began in 2007 and was completed in FY2009. An additional 16,362 sq. ft. was added to the structure during the renovation. Swan Meadow School was constructed in 1958 and renovated in 1998-1999. The remaining two schools, Crellin and Route 40 Elementary, are 58 and 63 years old, respectively. A new addition connected to the main hall was added to the Hickory Environmental Center to house a planetarium, which became operational in January 2003. The complete renovation of Route 40 Elementary School was finished in September 2004. The renovation included the addition of approximately 4,800 sq. ft. to house a media center, administrative office suite, and a community use room. An extensive and major renovation to the front and rear structural walls at Northern High School was performed during the summer of 2004, as well as a complete renovation of the gymnasium lobby. A new heating boiler system was installed at Southern Middle School in 2006. The growth-related heating for Broad Ford Elementary School as well. An additional 14,222 sq. ft. was added to Grantsville Elementary School in 2008 to house the Head Start Program and the kindergarten classes. In 2015, eight portable classrooms and a restroom module were added to Broad Ford Elementary School (approximately 10,360 sq. ft.). These classrooms were available for occupancy in August 2015.

The school system has been successful in replacing carpeting in approximately 75% of its facilities with Aging School Program funds and other maintenance funds. Other Aging School Program projects have included the replacement of a public address system, and a potable water line as well as the refurbishment of a reservoir, the replacement of lockers at two school locations, a repair/repainting of a chimney stack, the replacement of evaporative condensers, the installation of a fire alarm system, the replacement of exterior window systems, several parking lots and stadium lighting projects, hallway wall renovations, providing AC to computer labs at both High Schools, and a complete fire alarm upgrade at Northern High School, Accident, Broad Ford, and Friendsville Elementary Schools. A new front entrance and enclosure, including an ADA access, was constructed at Accident Elementary School using ASP Funds as well.

In 2011, the school system entered into a performance contract with Johnson Controls, Inc. to deliver guaranteed energy and operational savings through the upgrade and replacement of mechanical systems in the following schools: Southern High School, Northern High School, Southern Middle School, and Broad Ford Elementary School. Infrastructure upgrades included: boiler replacement, lighting upgrades, domestic water upgrades, building automation control system upgrades, pneumatic system repairs, and building infiltration reductions. This was Phase 1 of the energy efficiency performance contract, and all work was completed in early 2013.

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Phase 2 of the energy efficiency project was funded through the State's Energy Efficiency Initiative (EEI) program. This phase included the replacement of lighting fixtures and bulbs at six elementary schools (Accident, Crellin, Friendsville, Grantsville, Route 40, and Yough Glades). These projects were completed in early 2015 and have greatly enhanced the quality of lighting at the schools while reducing electrical usage.

Phase 2B of the energy efficiency project was completed in FY16. This was also a performance contract with Johnson Controls, Inc. to deliver guaranteed energy and operational savings over and beyond the contract's life (15 years). Improvements were made to all the elementary schools, Hickory Environmental Education Center, and Northern Middle School. Improvements included boiler replacements, fuel oil conversion to natural gas systems, unit ventilator (HVAC) replacements, lighting upgrades, domestic water upgrades, building automation control system upgrades, building envelope improvements (weatherization), window replacements, transformer upgrades, and installation of demand control ventilation systems.

In 2013, the school system contracted with Earth Security/Skyline Technology Solutions to install an Identocard Access Control System and an Airphone IP Video Intercom system in all 12 schools, the Central Office facility, and the Dennett Road Facility. These systems allow each school to control access to its facilities on a 24/7 basis. In 2015, the video recording capabilities were greatly enhanced at eight locations with the installation of new DVRs, the replacement of old cameras, and the addition of new cameras to the system. The following facilities received the upgrades through local funding: Yough Glades, Crellin, Friendsville, Route 40, Southern Middle, Northern Middle, Northern H.S., Central Office, and the Dennett Road Educational Complex. In 2018, the following schools received DVR and camera upgrades: Hickory Environmental Center, Swan Meadow, Grantsville, and the Southern High School Field House.

During 2014-15, the school system completed three (3) Qualified Zone Academy Bonds (QZAB) projects: Grantsville Window Replacements, Broad Ford Fire Alarm Replacement, and Southern High HVAC replacement (Phase 1). In 2015-2016, the following projects were completed: Yough Glades – Building Automation System Replacement; Southern High HVAC replacement (Phase 2); Northern High – Stage Lights Replacement; Southern High - Tennis Court Renovations; and eight portable classrooms and restrooms were added to Broad Ford Elementary School. In 2017-2018 the following projects were completed: Northern High Stadium Bleachers ADA upgrades (QZAB); Southern High Softball field improvements (POS Funds); Southern Middle roof replacement (CIP); and the Southern Middle Fire Alarm System replacement (CIP). In 2018-2019, the following projects were completed: Southern High School roof replacement over the media center, band hallway, and the Vo-Ag lobby area (QZAB); Southern Middle and Broad Ford Elementary sanitary line replacement (CIP); Southern High School baseball field new dug-outs and other field improvements (POS); Northern High School barn replacement (local funds); and the Southern High School greenhouse renovation (local funds).

In 2019-20 the following projects were completed: Southern High School Security Vestibule and Front Office renovation (QZAB); Fire Alarm System replacement and HVAC replacement in the gymnasium and metal shop (Local Funds); Northern High School Sewer Line replacement (QZAB); Video camera and DVR replacements in multiple facilities (Maryland State Security Grant).

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In 2020-21, a new front façade, which included window and brick replacement, a new portico, sidewalks, and paving, was constructed at Southern High School. Security vestibules were added to Yough Glades and Accident Elementary Schools. LED light panels and bulbs were installed at most of the schools through a rebate program.

In 2021-22, Grantsville Elementary School was vacated for a limited renovation project to convert five existing open-space classroom suites into ten individual classrooms. In addition, the current media center will be converted into two individual classrooms, the STARS program will be relocated, and security improvements will be made to the main office, administrative, and adequate health suite to improve the safety of the school. The school is scheduled to reopen in January of 2023.

In 2022-23 Grantsville Elementary School reopened in January, and a new ADA-accessible playground was added to Yough Glades Elementary School. HVAC was installed at Crellin Elementary and Swan Meadow School, and a security vestibule at Northern High School.

During the 2023-24 school year, school-wide HVAC was installed in Yough Glades Elementary School and Northern High School, and security vestibules were installed at Crellin and Route 40 Elementary Schools.

The remainder of this plan provides data (IAC/PSCP Form 101.1) on each of our facilities, along with scale drawings. A locally developed physical assessment form is attached for each school facility. In addition, a county map identifying the location of each school is included in Appendix H. Appendix G provides information relative to former school facilities no longer housing students.

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## ENROLLMENT DATA, SCHOOL POPULATION, TRENDS, AND PROJECTIONS

Geographically, Garrett County is divided north-south by the bridge, which crosses Deep Creek Lake on Route 219. The major portion of the resident population is found in the county's southern portion (i.e., election districts 1, 4, 7, 8, 10, 13, 14, and 16).

Regarding school attendance, the southern region contains Southern High School (Grades 9-12), fed by Southern Middle School (Grades 6-8), one K-5 elementary school, and two PK-5 elementary schools. One additional southern area school (Swan Meadow) is a K-8 school. The northern region has Northern High School (Grades 9-12), which is fed by Northern Middle School (Grades 6-8), and four PK-5 elementary schools. Effective with the 2010-11 school year, students can no longer attend Allegany County Schools on a phase-out procedure. The last remaining students participating in the program finished at the end of the 2020-21 school year.

Appendix N illustrates that the student population has experienced a slow but consistent decline. The countywide projections, as developed by the Maryland Department of Planning, reflect a steady student enrollment for the next several years.

Our local county staff developed these projections, providing comparative enrollment numbers for each school based on the Maryland Office of Planning countywide projections (see Appendix N).

The Board voted to close Bloomington Elementary School effective for the 2011-12 school year. In 2012, the Board voted to close Dennett Road and Kitzmiller Elementary Schools, effective for the 2012-13 school year. In 2013, the Board approved a plan to conduct a detailed assessment of the needs of elementary school facilities and a master plan. This plan included a school facilities data review, facility condition and needs assessments, educational adequacy appraisal, enrollment vs. capacity, and transportation analysis. In 2019, the Board of Education hired a consultant to facilitate an updated study of school facilities. That study was reported to the Board at their December 10, 2019 meeting. The Strategic Facilities Committee Final Report provides the necessary information for developing a long-term strategy for Garrett County Public Schools.

On August 11, 2020, the Board adopted a Five Year Strategic Facilities Plan. Planning initiatives included 1) Grantsville Elementary School Open Space Conversion, 2) Analysis of Grade Band Configuration, 3) Southern Middle/Broad Ford Elementary School Renovation & Feasibility Analysis, 4) Central Office Relocation, and 5) Friendsville Library.

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## AN ANALYSIS OF FACILITY UTILIZATION AND NEEDS

In comparing the existing state-rated capacity of our schools to projected enrollments system-wide, there is no need for additional capacity projects in the near future. There is available capacity in many of our schools to absorb additional enrollment. Due to our loss of enrollment over the past twenty - four and subsequent loss of funding, the administration continues to monitor enrollments, utilization, and future facility needs. Bloomington Elementary School also closed at the beginning of the school year 2011-12. Dennett Road and Kitzmiller Elementary schools were closed at the beginning of the 2012-13 school year.

In 2013, the Board approved a plan to conduct a detailed elementary school facilities needs assessment and master plan. This plan included a school facilities data review, facility condition and needs assessments, educational adequacy appraisal, enrollment vs. capacity, and transportation analysis. The Facilities Master Plan provided the necessary information for developing a long-term strategy and plan for the Garrett County Public School System. Portions of the plan were implemented in the 2014-15 school year to alleviate overcrowding issues at several elementary schools. The plan included redistricting the southern area of the county and adding eight (8) portable classrooms to Broad Ford Elementary for the 2015-16 school year.

The Southern Middle School renovation project was suspended indefinitely due to the Garrett County Commissioners' lack of local funding. However, three systemic renovation projects were completed in 2017-18 for Southern Middle School: a Complete Roof Replacement, a Fire Alarm Replacement, and a Sanitary Line Replacement.

During the 2019-20 school year, the front façade at Southern High School was renovated, and security vestibules were added at Yough Glades and Accident Elementary Schools.

Before the 2020-21 school year, the Garrett County Board of Education adopted a 5-year Strategic Facility Plan. The plan identified the key projects as priorities for the Fiscal Years of 2022-27. The Board identified numerous strategic issues, ultimately narrowed to ten overarching issues. Six of those strategic issues pertinent to the plan include:

- Educational Services: Recognize the value of the schools to the community while creating a sustainability plan.
- Ensuring class sizes are at the optimal size for both learning opportunities and efficiencies.
- Addressing increases in disruptive behaviors throughout the school system at all grade levels.
- Administrative Services: Address flat to declining revenue in an inflationary environment.
- Addressing the schools with low capacities and high-deferred maintenance costs to create a footprint of facilities that are well maintained, efficient, equitable, and, most importantly, safe for instruction.
- Addressing the issue of adequate local funding to maintain system quality and integrity.

The plan identified prioritized projects based on the degree of urgency, either because they reflect needed instructional or support programs or because of critical building deficiencies that must be corrected to ensure that the schools continue to operate properly and safely, as well as a procedure to arrive at well-informed decisions regarding the single largest undertaking, the Southern Middle/Broad Ford Elementary (SM/BFES) Project.





**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Accident Elementary School



**2024-2025**

Accident Elementary School  
534 Accident-Bittering Road  
Accident, MD 21520



I J K L M N O P Q



**Micro**  
Accident Elementary School  
534 Accident Bittinger Road, Accident, MD 21520



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Accident Elementary

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:	
Joe	1	Electrical			1					
Joe	2	Lighting		1						
Joe/Tim	3	Equipment on Roof		1						
Tim	4	Ventilation Equipment		1						
Gary	5	Gutters & Downspouts			1					
Gary	6	Roof Conditions				1				
Warren	7	Roadways & Parking Lots				1				
Warren	8	Sidewalks			1					
Warren	9	Playground/Field Equipment		1						
Mike	10	Windows & Caulking			1					
Mike	11	Interior Doors			1					
Mike	12	Walls			1					
Tim	13	Air Conditioning (where app)		1						
Brian	14	Boilers/Water Heaters		1						
Brian	15	Plumbing				1				
Larry	16	Exterior Cleanliness			1					
Larry	17	Interior Cleanliness				1				
Matt	18	Exterior Conditions				1				
Matt	19	Site Conditions			1					
Gary	20	Ceilings				1				
Larry	21	Floors			1					
Matt	22	Exterior Structure Conditions			1					
Matt	23	Interior Climate Conditions			1					
Larry	24	Fire & Safety Equipment		1						
		Total Category Items	0	7	11	6	0	0		
		Weighing Factor	95	85	75	65	55	0		
		Totals X Weighing	0	595	825	390	0	0		
		Total all Categories	1810	90+ Superior						
		No. of items evaluated	24	80 - 90 Very Good						
		Final Score	75.4	70-80 Good						
				60-70 Fair						
				60 - 0 Poor						

**Notes:** Accident E.S.

Need 7 faucets and 9 bubblers replaced.  
 Removal and replacement of faucets and drinking fountains with elevated lead levels.  
 EIFS needs painted or restored.  
 Parking lot needs expanded and resurfaced.  
 Gravel and dirt clean up at the edges of the parking lot.  
 Improve drainage in the back of the building.  
 Damaged sidewalk curbs.  
 Ceiling tile needs replaced throughout the school.  
 Exterior drainage needs addressed.  
 Roof leaks - currently has patches - needs full replacement.  
 Classroom walls need redone.

Windows need replaced.

Sidewalks need installed around rear exterior of building.  
 VCT replacement in the gymnasium.  
 Gymnasium needs to be painted.  
 Fire alarm panel replaced FY 24  
 Parking lot patching





**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Broad Ford Elementary School



## 2024-2025

Broad Ford Elementary School  
607 Harvey Winters Road  
Oakland, MD 21550





GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Broad Ford Elementary

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Employee's Expertise	Item No.	Category	Rating Score					N/A	NOTES:
			Superior	Very Good	Good	Fair	Poor		
Joe	1	Electrical				1		See Next Page	
Joe	2	Lighting				1			
Joe/Tim	3	Equipment on Roof					1		
Tim	4	Ventilation Equipment					1		
Gary	5	Gutters & Downspouts					1		
Gary	6	Roof Conditions					1		
Warren	7	Roadways & Parking Lots				1			
Warren	8	Sidewalks			1				
Warren	9	Playground/Field Equipment			1				
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors			1				
Mike	12	Walls			1				
Tim	13	Air Conditioning (where app)			1				
Brian	14	Boilers/Water Heaters			1				
Brian	15	Plumbing			1				
Larry	16	Exterior Cleanliness			1				
Larry	17	Interior Cleanliness			1				
Matt	18	Exterior Conditions			1				
Matt	19	Site Conditions			1				
Gary	20	Ceilings				1			
Larry	21	Floors			1				
Matt	22	Exterior Structure Conditions				1			
Matt	23	Interior Climate Conditions				1			
Larry	24	Fire & Safety Equipment	1						
Total Category Items			1	0	13	6	3	1	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			95	85	975	390	165	0	
Total all Categories			1710	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			71.3	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Broad Ford E.S.

The school is over 40 yrs old - the electrical, lighting, and equipment are in need of an upgrade. Electric panel doors need the locks replaced. Preheats need to be replaced. Removal and replacement of faucets and drinking fountains with elevated lead levels. Classroom faucets need to be replaced. Playground needs better drainage and leveled. Continue replacing the ceiling tiles. Paint EFIS or replace with metal (like SX). Repoint brick. Building is an open space design - ready for a complete renovation. Parking lot and bus loop need paving. All exterior doors need to be replaced. **Building will be razed Summer of 2026.**

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Broad Ford Elementary Oakland, MD 21550	K - 5	506	547	108%	17.5	1976 2015 2015	54,000 9,600 760	Good 2/97 Very Good 1/98 Very Good 10/99 Good 2/13/01 Good 1/18/02 Good 3/4/03 Good 2/2/04 Good 2/31/05 Good 3/9/06 Good 3/10/07 Good 2/13/08 Good 2/24/09 Good 3/22/10 Good 2/14/2011 Good 2/11/2012 Good 4/30/13 Good 5/31/14 Good 2/1/15 Good 2/29/16 Good 3/20/17 Good 3/22/18  Good 2/6/19 Fair 3/1/20  Fair 9/10/21 Fair 06/30/22  Good 5/17/2023 Good 5/30/2024	The chiller was repaired in 1998 via a Performance contract markedly improving the instructional environment. In FY99 the carpeting was replaced throughout the building with the utilization of ASP funds. Priority Funding Area (PFA) The entire roof was restored in FY 1997. Boiler supplying this building was replaced in FY07 Sidewalk installed in FY 08 JCI Performance Contract (2012 / 2013) - Interior & exterior lighting upgrades. Weatherization upgrades. Domestic water upgrades. Building automation controls upgrades. CIP Security Initiative - FY 2013. Installed access control on exterior doors and a video intercom / electronic entry system. QZAB Project - Replaced Fire Alarm System; FY2015. Added portable classrooms to the southeast side of the building (8 classrooms & restrooms). Locally funded project in FY 2016. FY18: Integrated portable classrooms into the Metasys Building Automation System. Replaced door hardware on portable classrooms to enhance security. FY20: Replaced VCT tile in entrance way to portable classrooms. ESSER Funding removed carpet and installed VCT in corridors and 5 classrooms Security Funds Installed interior vestibule doors. FY 23 Removal and replacement of faucets and drinking fountains with elevated lead levels. FY 24: Installed Portable Classrooms Locally Funded FY 24: Interior classroom modifications Locally Funded



**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Crellin Elementary School

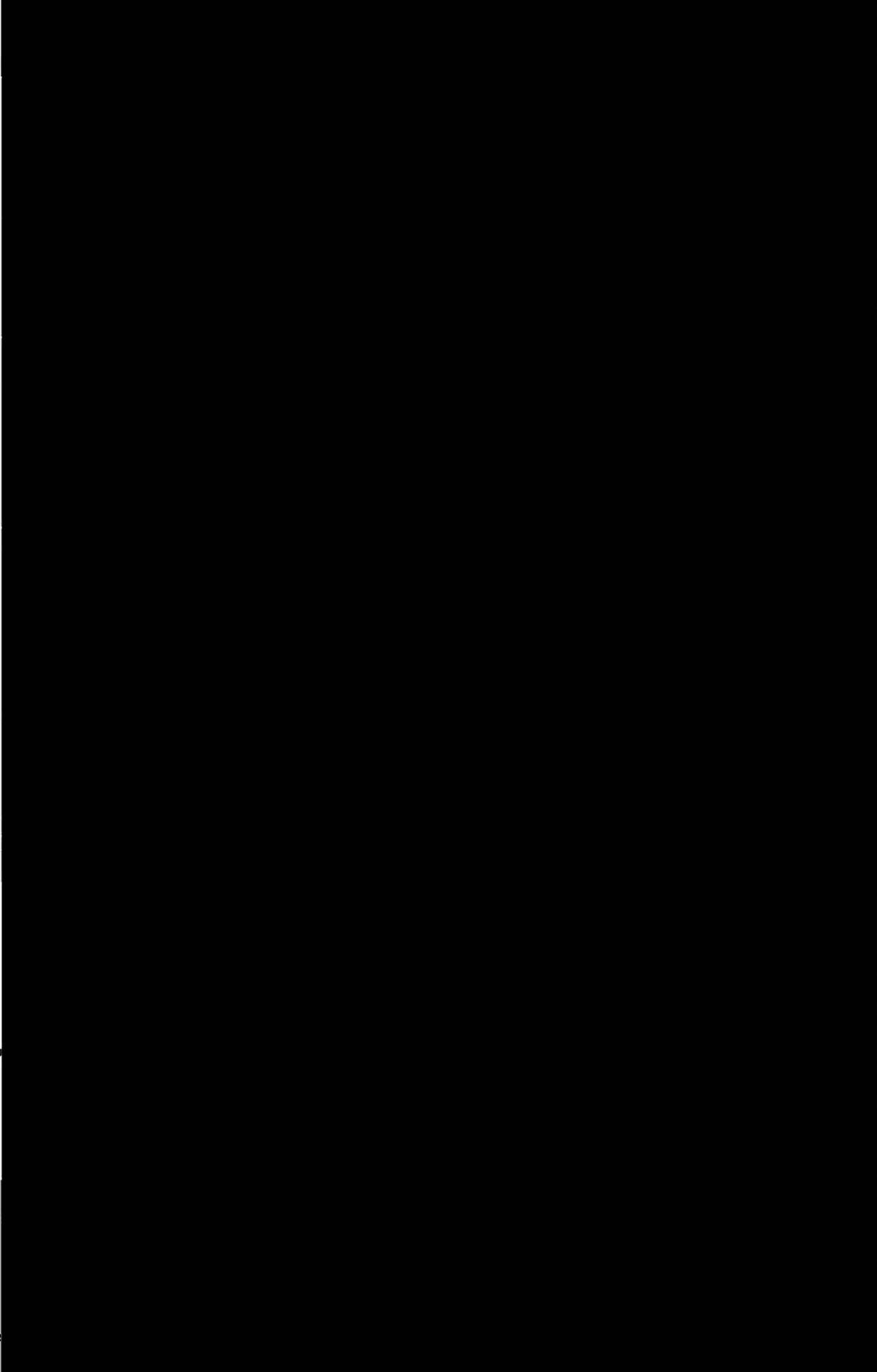


**2024-2025**

Crellin Elementary School  
115 Kendall Drive  
Oakland, MD 21550



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Collaborative Response Group, Inc. © www.CRG.com and Terra-Quill



**Micro**  
**Crellin Elementary School**  
115 Kendall Dr, Oakland, MD 21550



ADMINISTRATIVE USE ONLY - DO NOT REMOVE OR DESTROY

GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Crellin Elementary

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical				1			
Joe	2	Lighting			1				
Joe/Tim	3	Equipment on Roof			1				
Tim	4	Ventilation Equipment			1				
Gary	5	Gutters & Downspouts			1				
Gary	6	Roof Conditions			1				
Warren	7	Roadways & Parking Lots			1				
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment		1					
Mike	10	Windows & Caulking		1					
Mike	11	Interior Doors			1				
Mike	12	Walls			1				
Tim	13	Air Conditioning (where app)		1					
Brian	14	Boilers/Water Heaters			1				
Brian	15	Plumbing			1				
Larry	16	Exterior Cleanliness			1				
Larry	17	Interior Cleanliness				1			
Matt	18	Exterior Conditions				1			
Matt	19	Site Conditions			1				
Gary	20	Ceilings					1		
Larry	21	Floors				1			
Matt	22	Exterior Structure Conditions				1			
Matt	23	Interior Climate Conditions					1		
Larry	24	Fire & Safety Equipment		1					
		Total Category Items	0	5	12	5	2	0	
		Weighing Factor	95	85	75	65	55	0	
		Totals X Weighing	0	425	900	325	110	0	
		Total all Categories	1760	90+	Superior				
		No. of items evaluated	24	80 - 90	Very Good				
		Final Score	73.3	70-80	Good				
				60-70	Fair				
				60 - 0	Poor				

**Notes:** Crellin E.S.

Hand washing sink in kitchen needs to be replaced.  
 HV unit on stage needs to be replaced.  
 Level and grade the ballfield and back play areas.  
 Aluminum cans kept in bags between school and freezer.  
 Replace the ceiling tile throughout the school.  
 Upgrade the lighting to LED.  
 Building needs to be renovated.  
 Security vestibule is scheduled to be installed in July 2023.  
 The shingled roof over the Kindergarten area needs to be replaced.  
 Removal and replacement of faucets and drinking fountains with elevated lead levels.  
 Fire alarm panel replaced FY 24

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Crellin Elementary School Crellin, MD 21550	K - 5	137	144	105%	5.41	1962	7,356	Good 11/96	A head start center was completed and occupied in September 1998, consisting of 2,604 sq. ft. Approximately 256 sq. ft. of the original building was renovated. Priority Funding Area (PFA). Total Roof Replacement in FY07. CIP Security Initiative - FY 2013 Installed access control system on exterior doors and a video intercom/entry system. EEI Program - Lighting Upgrades in FY 2015. Added AC to portable classrooms in FY 2015. JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building automation controls upgrade; Building envelope upgrades; Window Replacement - FY2016. Aging School Program funding. Replaced windows in classroom grades 1, 2, 3, and the cafeteria. FY18: Replace cabinet heaters (2) in the main hallway. Replaced stage curtains. Replaced two (2) outside storage doors. FY18: Portable classrooms - Replaced carpet with VCT. Installed metal siding and trim on the exterior of the portable classrooms. Poured concrete pads on both sides of the portable classrooms exit doors. FY20: Lockers and storage cabinets were installed. FY:20 Additional parking spaces were added to the parking lot. FY 21 Installed new concrete entrance at the front entrance and rear entrance to the cafeteria. FY 21 Upgraded restrooms in the Kindergarten area. FY 22 The playground was renovated utilizing the community and donations. FY 22 Air conditioning was added to all classrooms using ESSER funding. FY 23 Install new security vestibule School Safety grant. FY 23 Install LED lighting in corridors.
						1978	2,654	Good 10/98	
						1998	2,604	Good 11/19/99	
								Good 2/13/01	
								Good 1/17/02	
								Good 1/30/03	
								Good 2/2/04	
								Good 2/23/05	
								Fair 3/17/06	
								Good 4/17/07	
								Good 2/15/08	
								Good 3/24/09	
								Good 3/22/10	
								Good 2/14/11	
								Good 2/11/12	
								Good 4/30/13	
								Good 5/31/14	
		Good 2/1/15							
		Good 2/29/16							
		Good 3/20/17							
		Good 3/22/18							
		Good 2/6/19							
		Good 3/1/20							
		Good 9/10/21							
		Good 6/30/22							
		Good 5/22/23							
		Good 5/30/24							



**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Friendsville Elementary School



## 2024-2025

Friendsville Elementary School  
841 First Avenue  
Friendsville, MD 21531



11 12 13 14 15 16 17 18 19 20



**Lower Level - Micro**  
**Friendsville Elementary School**  
841 First Avenue Friendsville, MD 21531



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**Upper Level - Micro**  
**Friendsville Elementary School**  
841 First Avenue Friendsville, MD 21531



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Friendsville Elementary

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Employee's Expertise	Item No.	Category	Rating Score					NOTES:
			Superior	Very Good	Good	Fair	Poor	
Joe	1	Electrical			1			See Next Page
Joe	2	Lighting			1			
Joe/Tim	3	Equipment on Roof			1			
Tim	4	Ventilation Equipment				1		
Gary	5	Gutters & Downspouts			1			
Gary	6	Roof Conditions			1			
Warren	7	Roadways & Parking Lots		1				
Warren	8	Sidewalks		1				
Warren	9	Playground/Field Equipment		1				
Mike	10	Windows & Caulking			1			
Mike	11	Interior Doors				1		
Mike	12	Walls			1			
Tim	13	Air Conditioning (where app)			1			
Brian	14	Boilers/Water Heaters	1					
Brian	15	Plumbing			1			
Larry	16	Exterior Cleanliness			1			
Larry	17	Interior Cleanliness			1			
Matt	18	Exterior Conditions			1			
Matt	19	Site Conditions			1			
Gary	20	Ceilings			1			
Larry	21	Floors			1			
Matt	22	Exterior Structure Conditions			1			
Matt	23	Interior Climate Conditions			1			
Larry	24	Fire & Safety Equipment		1				
		Total Category Items	1	4	17	2	0	0
		Weighing Factor	95	85	75	65	55	0
		Totals X Weighing	95	340	1275	130	0	0
		Total all Categories	1840	90+ Superior				
		No. of items evaluated	24	80 - 90 Very Good				
		Final Score	76.7	70-80 Good				
				60-70 Fair				
				60 - 0 Poor				

**Notes:** Friendsville E.S.

Preheats are electric - all need to be replaced.  
AC chillers and cooling towers are getting old.  
Faucets need to be replaced in all bathrooms.

Repair the sidewalk.  
**Concrete stairs and lower-level sidewalks need to be replaced in the damaged areas.**  
The Main Office wall needs to be replaced and a Visitor Access window needs to be installed (Completed July 2023).  
Paint the back exterior wall.  
Need to replace the exterior stage.

**Pea Gravel at the playground needs to be removed and engineered fiber needs to be installed to be ADA-compliant.**  
The interior doors need to be replaced.  
Removal and replacement of faucets and drinking fountains with elevated lead levels  
The interior of the school needs to be renovated - currently open space design.  
AHUs need to be replaced.  
**Installed Security Vestibule upgrades FY24.**  
**Playground needs replaced.**

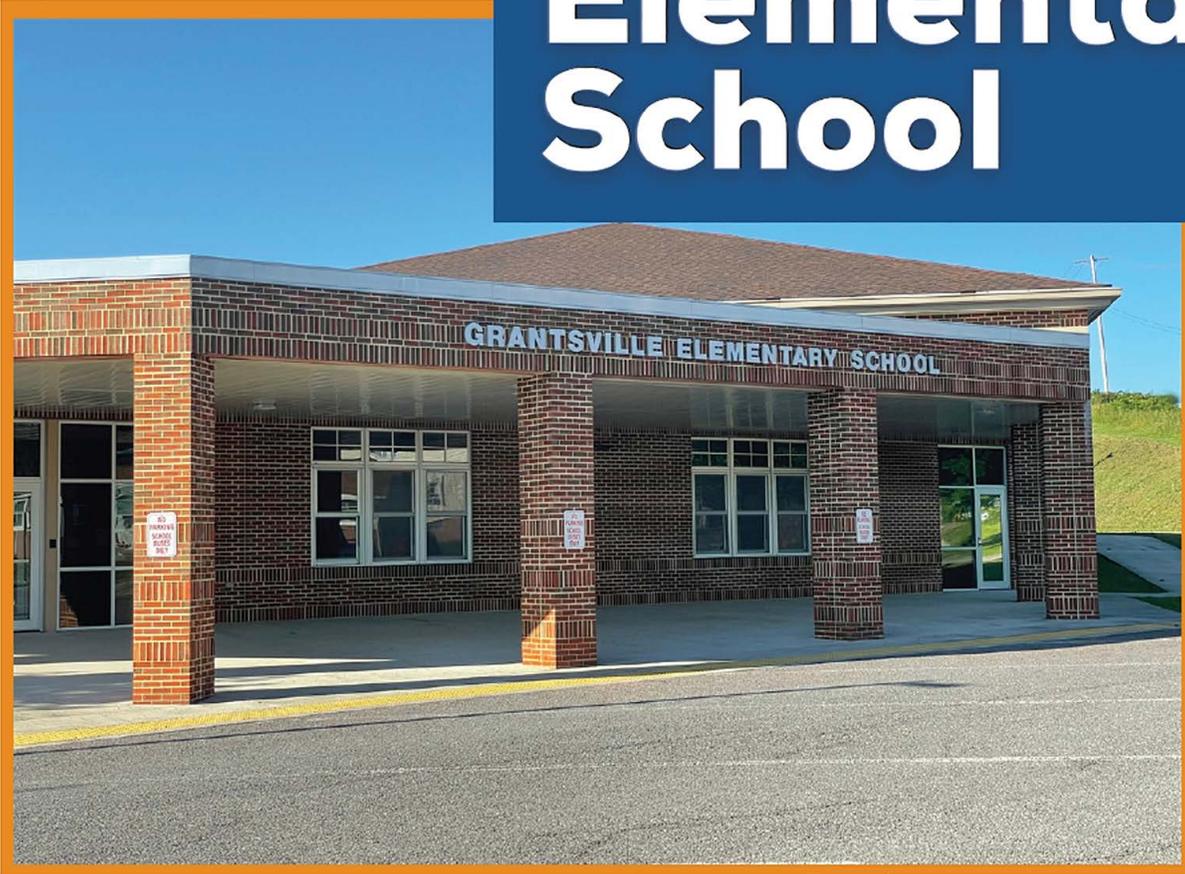
SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Friendsville Elementary Friendsville, MD 21531	PK - 5	294	129	44%	6.8	1976	31,388	<p>Good 10/96            Good 9/98            Good 11/22/99            Good 2/21/01            Good 2/11/02            Good 2/28/03            Good 2/3/04            Good 3/28/05            Good 3/27/06            Good 3/27/07            Good 2/15/08            Good 3/24/09            Good 3/22/10            Good 2/14/2011            Good 2/11/2012            Good 4/30/13            Good 5/31/14            Good 2/1/15            Good 2/29/16            Good 3/20/17            Good 3/22/18</p> <p>Good 2/6/19            Good 3/1/20</p> <p>Good 9/10/21</p> <p>Good 6/30/22            Good 5/22/23</p> <p>Good 5/30/24</p>	<p>Floor tile was replaced in 1999 with ASP funds.            All original carpet and floor tile were replaced in August 2000 through ASP funds.            The roof system was replaced in 2001 via systemic funding.            Priority Funding Area (PFA).            Evaporative Condensers were replaced 1/04 via ASP funding.            A total fire alarm system was installed in FY 09.            CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom/electronic entry system.            EEI Project - Lighting upgrades in FY 2015.            JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building automation controls upgrade; New demand control ventilation system; New water heater; Building envelope upgrades; and Transformer upgrades.            FY18: Installed motorized outside and exhaust air dampers. Tied dampers into the Metasys Building Automation System. Replaced exterior double doors in the main hallway. Replaced exterior lights with LED fixtures.            FY19: Replaced the Generator.            FY20: Replaced hot water heater. Replaced ceiling tile and grid in three classrooms. Replaced tile floor in two student restrooms.            Security Funds Installed interior security vestibule doors.            ESSER Funding Removed carpet and replaced with VCT in Media, corridor, Art Room one classroom.            FY 23 Security Funds to install Visitor Access Window.            FY 23 Replaced ceiling tile, grid, lighting, and floor tile in the Kitchen.            FY 23 Replace Electric Panel to AHU.</p>





**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Grantsville Elementary School



## 2024-2025

Grantsville Elementary School  
120 Grant Street  
Grantsville, MD 21536





38  
**Micro**  
**Grantsville Elementary School**  
120 Grant St. Grantsville, MD 21536



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Grantsville Elementary

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical			1				See Next Page
Joe	2	Lighting	1						
Joe/Tim	3	Equipment on Roof	1						
Tim	4	Ventilation Equipment			1				
Gary	5	Gutters & Downspouts	1						
Gary	6	Roof Conditions	1						
Warren	7	Roadways & Parking Lots		1					
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment	1						
Mike	10	Windows & Caulking		1					
Mike	11	Interior Doors	1						
Mike	12	Walls	1						
Tim	13	Air Conditioning (where app)	1						
Brian	14	Boilers/Water Heaters		1					
Brian	15	Plumbing		1					
Larry	16	Exterior Cleanliness		1					
Larry	17	Interior Cleanliness		1					
Matt	18	Exterior Conditions		1					
Matt	19	Site Conditions		1					
Gary	20	Ceilings	1						
Larry	21	Floors	1						
Matt	22	Exterior Structure Conditions		1					
Matt	23	Interior Climate Conditions	1						
Larry	24	Fire & Safety Equipment	1						
Total Category Items			12	10	2	0	0	0	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			1140	850	150	0	0	0	
Total all Categories			2140	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			89.2	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Grantsville E.S.

- Clean up the landscaping around the front and side of the building.
- Pea Gravel at the Head Start playground needs to be removed and engineered fiber needs to be installed to be ADA-compliant
- All AHUs will need to be upgraded.
- The front parking lot needs to have speed tables installed.
- The electrical switch gear needs to be replaced.
- The Head Start canopy needs to be painted.**
- The lower fence at playground need replaced to include privacy slats**





**GARRETT COUNTY**  
PUBLIC SCHOOLS

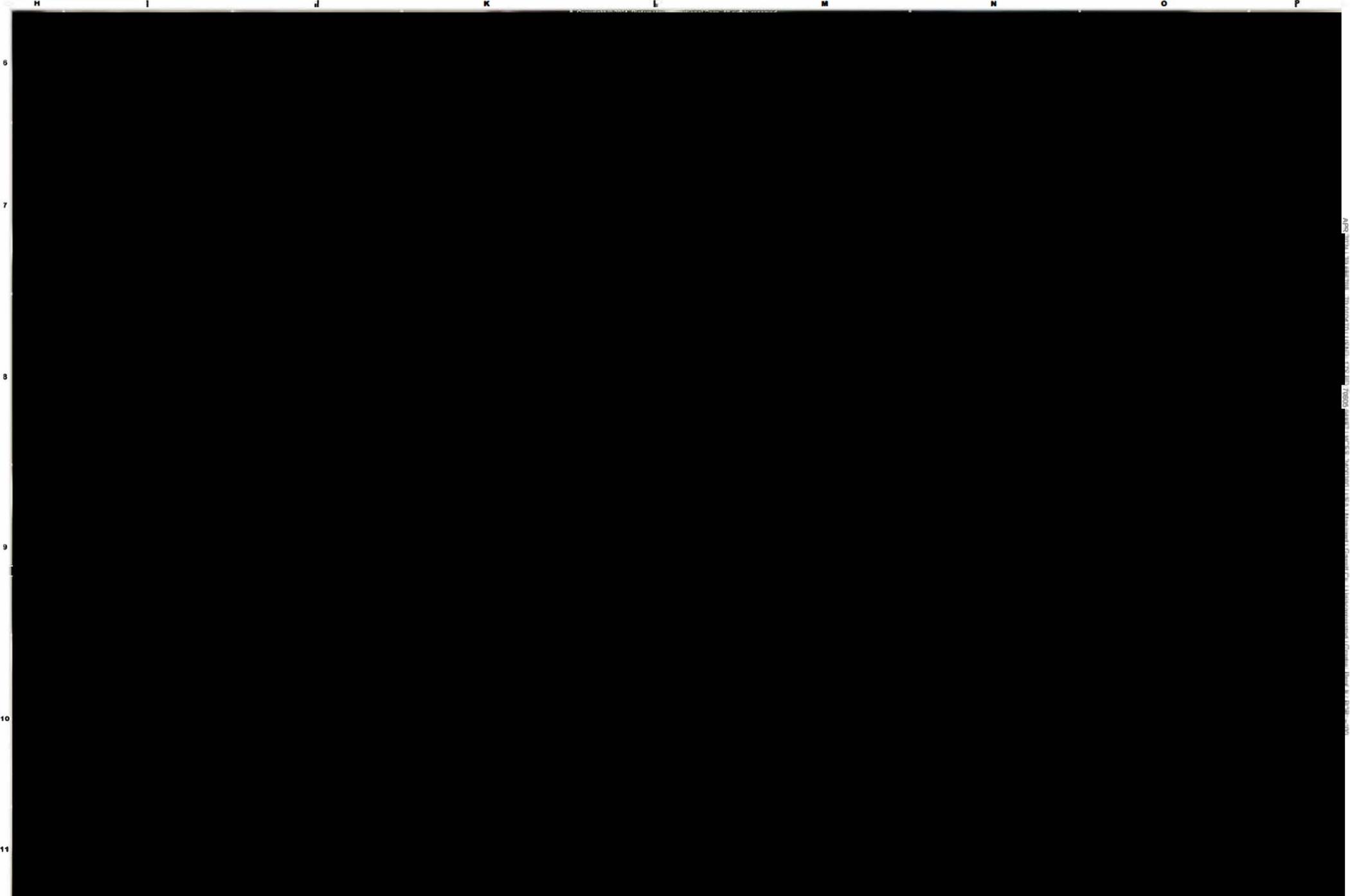
# Route 40 Elementary School



## 2024-2025

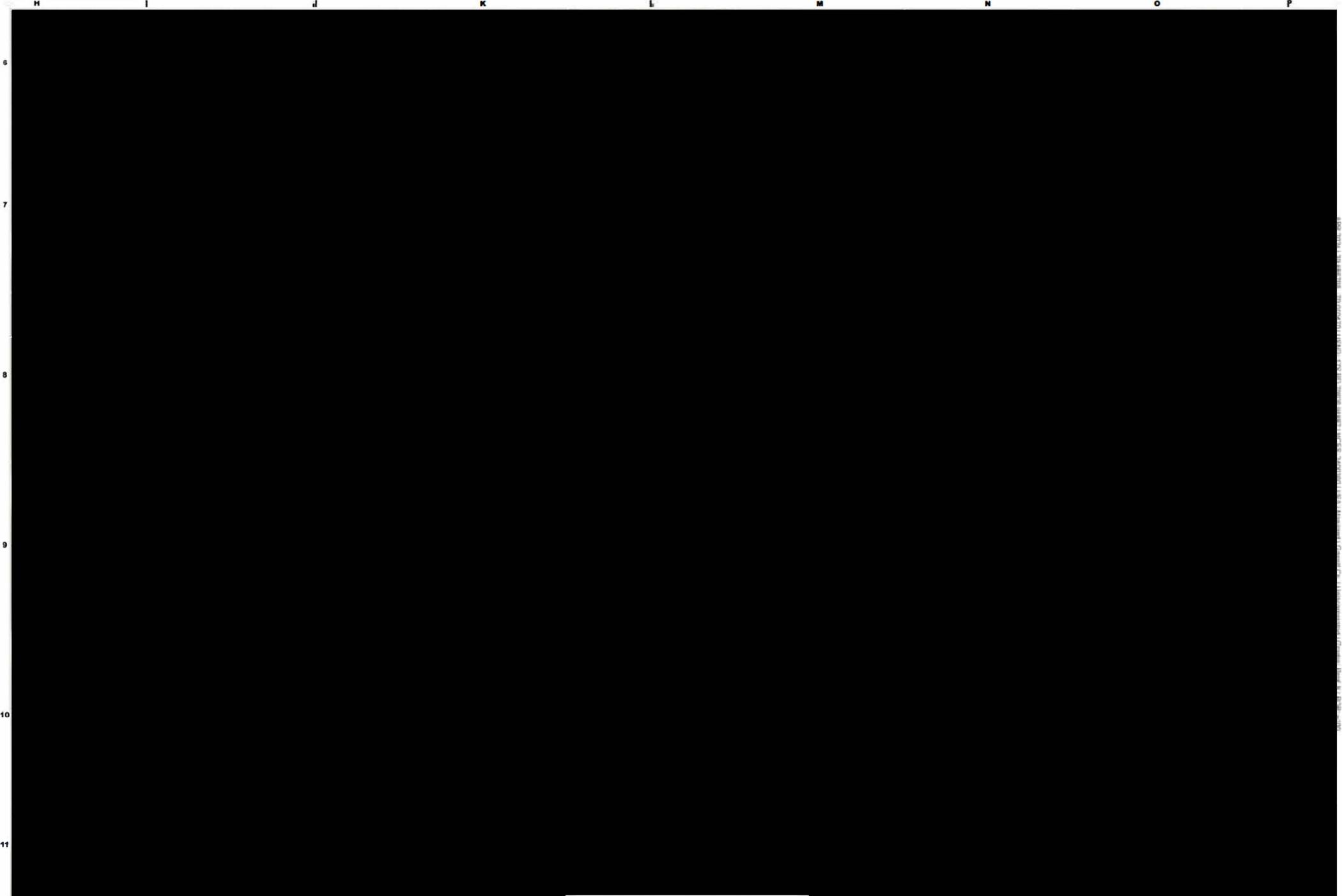
Route 40 Elementary School  
17764 National Pike  
Frostburg, MD 21532





**Lower Level - Micro**  
**Route 40 Elementary School**  
17764 National Pike, Frostburg, MD 21532





**Upper Level - Micro**  
**Route 40 Elementary School**  
17764 National Pike, Frostburg, MD 21532



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Route 40 Elementary

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical			1				See Next Page
Joe	2	Lighting			1				
Joe/Tim	3	Equipment on Roof			1				
Tim	4	Ventilation Equipment			1				
Gary	5	Gutters & Downspouts			1				
Gary	6	Roof Conditions					1		
Warren	7	Roadways & Parking Lots			1				
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment		1					
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors		1					
Mike	12	Walls		1					
Tim	13	Air Conditioning (where app)		1					
Brian	14	Boilers/Water Heaters				1			
Brian	15	Plumbing			1				
Larry	16	Exterior Cleanliness			1				
Larry	17	Interior Cleanliness			1				
Matt	18	Exterior Conditions			1				
Matt	19	Site Conditions			1				
Gary	20	Ceilings			1				
Larry	21	Floors			1				
Matt	22	Exterior Structure Conditions			1				
Matt	23	Interior Climate Conditions				1			
Larry	24	Fire & Safety Equipment		1					
Total Category Items			0	6	15	2	1	0	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			0	510	1125	130	55	0	
Total all Categories			1820	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			75.8	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Route 40 E.S.

Both boilers need to be replaced.  
 The roof is in poor condition.  
 A security vestibule installed summer of 2023.  
 The retaining wall needs to be repaired.  
 Removal and replacement of faucets and drinking fountains with elevated lead levels  
**The parking lot needs to be resurfaced.**  
 Building does not have AC.  
**Pea Gravel at the playground needs to be removed and engineered fiber needs to be installed to be ADA-compliant.**  
 Sidewalks need to be replaced.  
 The front entrance needs to be renovated.  
 The lower level/basement has interior water damage.  
 The kitchen is extremely hot a few days during the school year.  
**Front sidewalks replaced FY 24**  
**Exterior wall repairs to be completed FY 25**

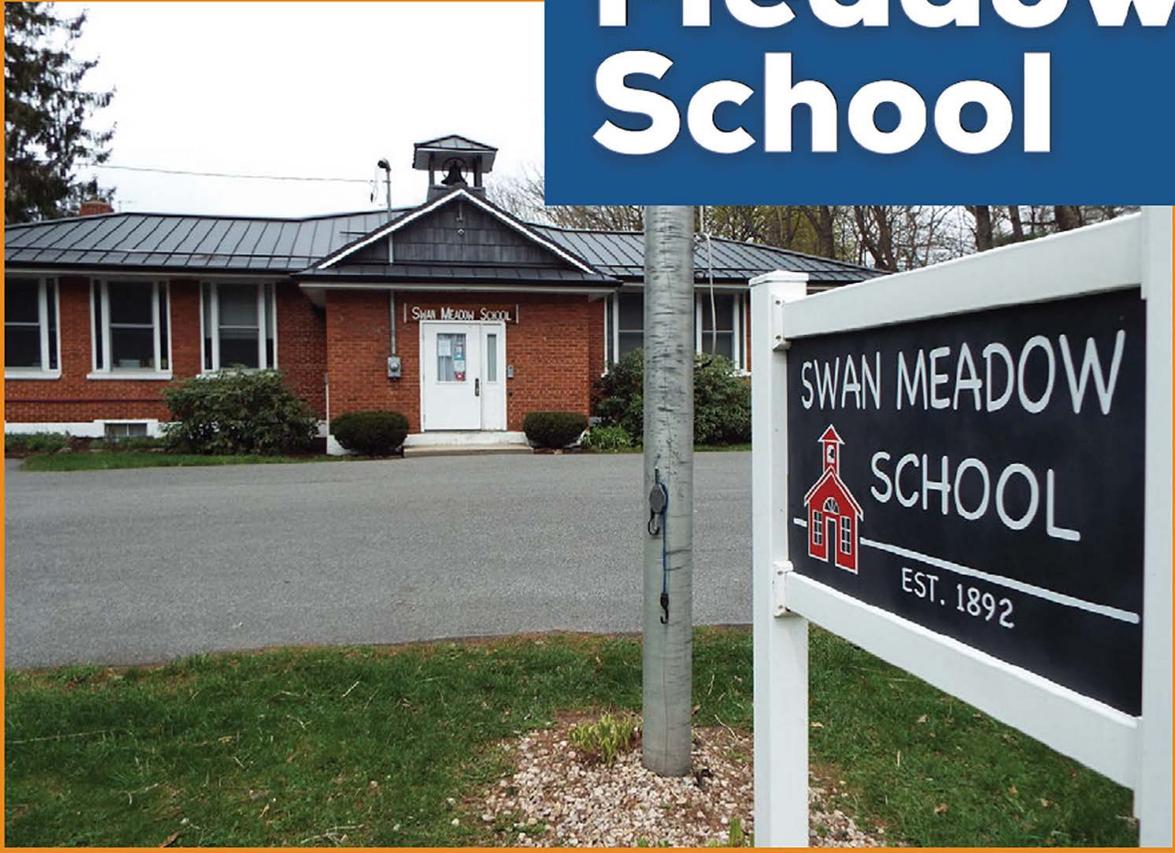
SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Route 40 Elementary Frostburg, MD 21532	PK - 5	190	118	62%	8.12	1957	16,000	Good 2/97	Route 40 was completely renovated in 2003  CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system.  EEI Project - Lighting upgrades in FY 2015. FY2016: Installed new windows on the south (rear) side of the building. JCI Performance Contract - Included: Building envelope upgrades.  FY18: Replace carpet and VCT in the main office Suite. Replaced stair treads in the rear stairway.  FY 20: Replaced all the light bulbs with LED through a Potomac Edison rebate program FY 21 Replaced sewer drain fields and tank FY 23 School Safety Funds Install Security Vestibule and Visitors Access Window
						1978	2,746	Good 1/99	
						1978	1,927	Good 2/12/01	
						1996	66	Fair 1/22/02	
						2003	4,791	Superior 3/22/04	
								Superior 4/18/05	
								Very Good 3/10/06	
								Very Good 3/10/07	
								Very Good 2/18/08	
								Very Good 3/24/09	
		Very Good 3/22/10							
		Very Good 2/14/11							
		Very Good 2/11/12							
		Very Good 4/30/13							
		Very Good 5/31/14							
		Good 2/1/15							
		Good 2/29/16							
		Good 3/20/17							
		Good 3/22/18							
		Good 2/6/19							
		Good 3/1/20							
		Good 9/10/21							
		Good 6/30/22							
		Good 5/22/23							
		Good 5/30/24							





**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Swan Meadow School



## 2024-2025

Swan Meadow School  
6709 Garrett Highway  
Oakland, MD 21550



11

12

13

14

Garrett County Public Schools



**North UP** Version Control #  
 W O O E 10 YARD GRID **V1.0**

**Upper Level - Micro**  
 Swan Meadow School  
 6709 Garrett Hwy, Oakland, MD 21550



11

12

13

14

Garrett County Public Schools



49  
**Lower Level - Micro**  
**Swan Meadow School**  
6709 Garrett Hwy, Oakland, MD 21550



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Swan Meadow

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical			1				See Next Page
Joe	2	Lighting		1					
Joe/Tim	3	Equipment on Roof						1	
Tim	4	Ventilation Equipment			1				
Gary	5	Gutters & Downspouts	1						
Gary	6	Roof Conditions	1						
Warren	7	Roadways & Parking Lots		1					
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment					1		
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors				1			
Mike	12	Walls			1				
Tim	13	Air Conditioning (where app)	1						
Brian	14	Boilers/Water Heaters			1				
Brian	15	Plumbing			1				
Larry	16	Exterior Cleanliness		1					
Larry	17	Interior Cleanliness			1				
Matt	18	Exterior Conditions		1					
Matt	19	Site Conditions		1					
Gary	20	Ceilings			1				
Larry	21	Floors			1				
Matt	22	Exterior Structure Conditions		1					
Matt	23	Interior Climate Conditions					1		
Larry	24	Fire & Safety Equipment		1					
Total Category Items			3	8	9	1	2	1	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			285	680	675	65	110	0	
Total all Categories			1815	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			75.6	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Swan Meadow School

Increase the parking area.  
 Install basketball posts and backboards.  
 Removal and replacement of faucets and drinking fountains with elevated lead levels.  
 The playground is in bad shape and needs to be replaced.  
 Investigate water running into the basement.  
 Install lockers in lower level  
 Install Security Vestibule FY 25

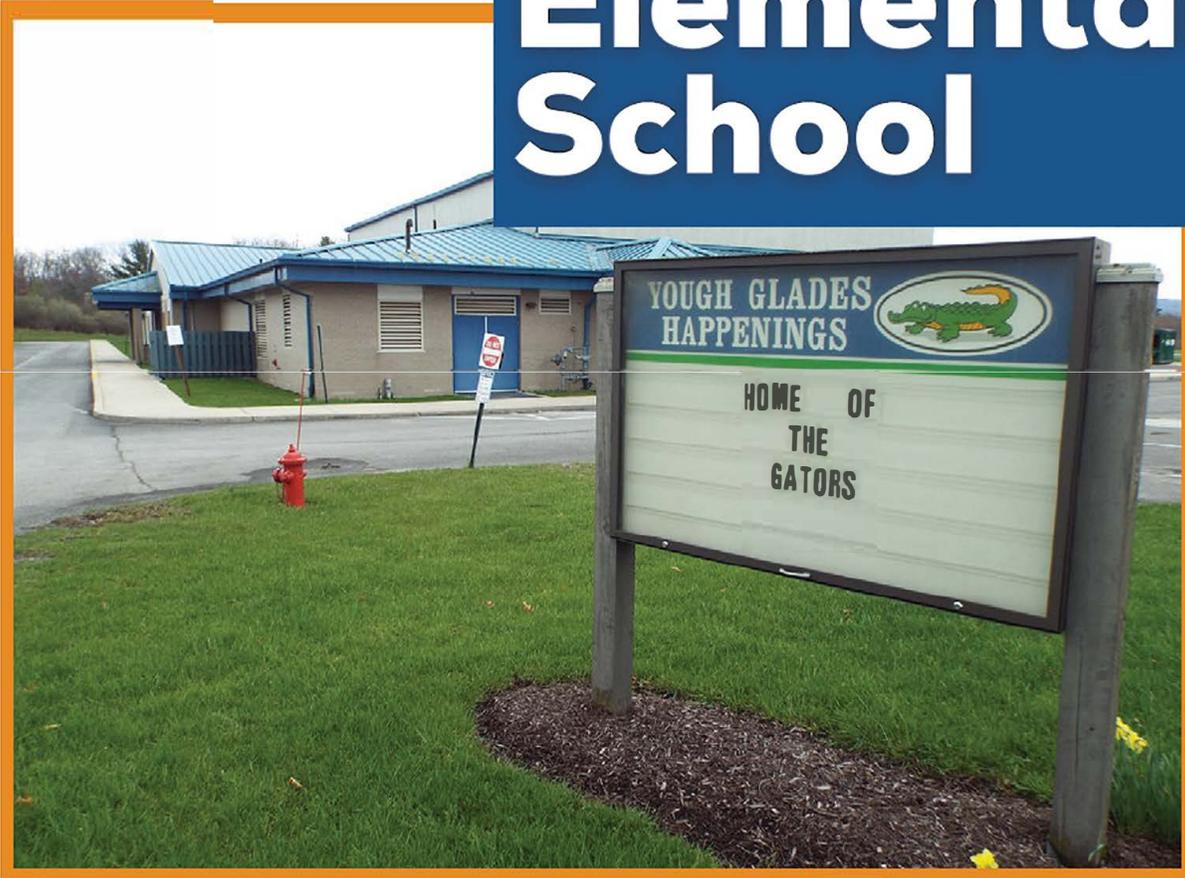
SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Swan Meadow Oakland, MD 21550	1 - 8	70	48	69%	3.65	1958 1998	4,834 2,738	Good 9/95 Good 3/98 Good 1/21/2000 Good 2/20/01 Good 1/25/02 Good 2/6/03 Good 2/26/04 Good 4/6/05 Good 3/10/06 Good 3/10/07 Good 2/18/08 Good 3/24/09 Good 3/22/10 Good 4/14/2011 Good 2/11/2012 Good 4/30/13 Good 5/31/14 Good 2/1/15 Good 2/29/16 Good 3/20/17 Good 3/22/18 Good 2/6/19 Good 3/1/20 Good 9/10/21 Good 6/30/22 Good 5/22/23 Good 5/30/24	Approximately one-half of the building was renovated during 1997. In 1998 an addition of 2,738 sq. ft. was added and the remainder of the school was renovated.  Exterior windows were replaced in 2003.  CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. Two security cameras were added.  Replaced baseball / softball backstop in FY 2014.  JCI Performance Contract - FY2016: Included: Lighting fixture upgrades; Building envelope upgrades.  FY18: Installed a new DVR, eight (8) additional cameras and a 49" monitor in the office area. Insulated crawl space. FY19: Replaced tractor shed. FY 20: Replaced Roof FY 22 ESSER Funding Installed HVAC in facility





**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Yough Glades Elementary School



**2024-2025**

Yough Glades Elementary School  
70 Wolf Acres Drive  
Oakland, MD 21550





GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Yough Glades Elementary

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical			1				See Next Page
Joe	2	Lighting	1						
Joe/Tim	3	Equipment on Roof						NA	
Tim	4	Ventilation Equipment			1				
Gary	5	Gutters & Downspouts			1				
Gary	6	Roof Conditions			1				
Warren	7	Roadways & Parking Lots			1				
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment			1				
Mike	10	Windows & Caulking		1					
Mike	11	Interior Doors		1					
Mike	12	Walls		1					
Tim	13	Air Conditioning (where app)		1					
Brian	14	Boilers/Water Heaters		1					
Brian	15	Plumbing			1				
Larry	16	Exterior Cleanliness			1				
Larry	17	Interior Cleanliness			1				
Matt	18	Exterior Conditions		1					
Matt	19	Site Conditions		1					
Gary	20	Ceilings		1					
Larry	21	Floors		1					
Matt	22	Exterior Structure Conditions		1					
Matt	23	Interior Climate Conditions				1			
Larry	24	Fire & Safety Equipment				1			
Total Category Items			1	11	9	2	0	0	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			95	935	675	130	0	0	
Total all Categories			1835	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			76.5	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Yough Glades E.S.

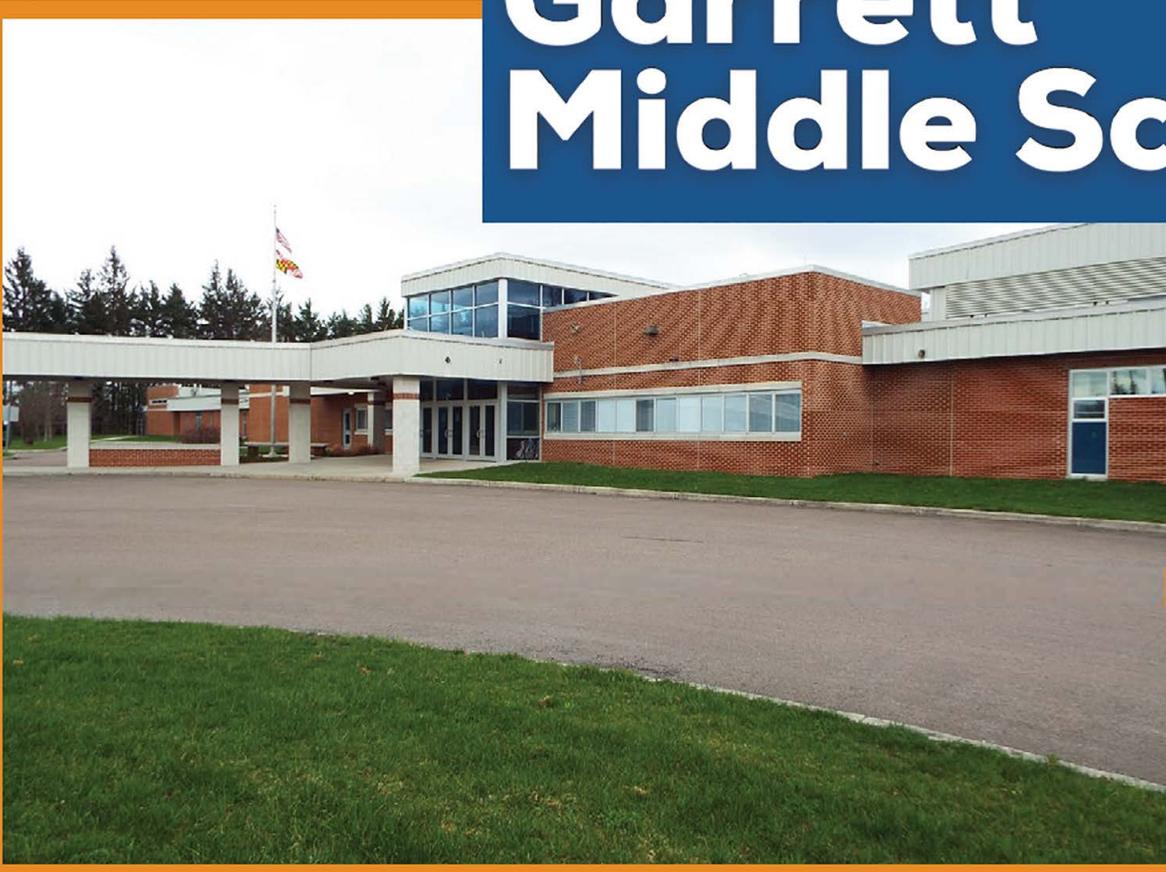
EIFS needs to be cleaned in spots.  
 Improve the snow guards on the roof.  
 Removal and replacement of faucets and drinking fountains with elevated lead levels.  
 Air Conditioning to be completed during summer 2023.  
 Additional office spaces are needed for staff.  
 The parking lot needs improvements.  
 Applied for roof restoration and gutter replacement for FY 26  
 Interior and Exterior needs painted  
 The school is lacking storage.  
 VCT flooring needs replaced throughout  
 Fire Alarm panel scheduled to be replaced summer of 24

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Yough Glades Elem. Oakland, MD 21550	PK - 5	334	275	82%	22.25	1998	36,750	<p>Very Good 2/98            Good 1/21/2000            Good 2/2/01            Good 1/18/02            Good 2/12/03            Good 2/26/04            Good 4/8/05            Good 3/7/06            Good 2/18/08            Good 3/24/09            Good 3/22/10            Very Good 2/22/11            Very Good 2/11/12            Good 4/30/13            Good 5/31/14            Good 2/1/15            Good 2/29/16            Good 3/20/17            Good 3/22/18</p> <p>Good 2/6/19</p> <p>Good 3/1/20            Good 9/10/21</p> <p>Good 6/30/22</p> <p>Good 5/22/23</p> <p>Good 5/30/24</p>	<p>Priority Funding Area (PFA)</p> <p>CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system.</p> <p>Replaced AC in office &amp; guidance suites in FY2014</p> <p>EEl Project - Lighting Upgrades in FY 2015.</p> <p>QZAB Project - Replaced Building Automation System in FY 2015.</p> <p>Aging Schools Program - Hallway / Wall renovation project in FY 2016.</p> <p>JCI Performance Contract - FY2016: Included :            Water fixture upgrades; Building envelope upgrades.</p> <p>FY18: Replaced carpet in main office suite.            Replaced carpet with VCT in three (3) classrooms.</p> <p>FY20: Replaced multiple rooms with carpet to VCT            Expanded the bus loop.</p> <p>Added new swings and replaced the pea gravel with ADA compliant product on primary playground</p> <p>FY 20: Installed all new LED lighting fixtures through a Potomac Edison rebate program.</p> <p>FY20" Installed a security vestibule complete with new ADA door mechanisms.</p> <p>FY 21 Office Renovations and ADA compliance restroom in Nurses Office</p> <p>FY 21 Updated energy management software JCI Metasys            ESSER Funding removed carpet and replaced with VCT in three classrooms</p> <p>FY 22 Installation of a new ADA compliant playground</p> <p>FY 23 Healthy Schools Funding HVAC upgrade to facility</p>



**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Northern Garrett Middle School



## 2024-2025

Northern Garrett Middle School  
371 Pride Parkway  
Accident, MD 21520





GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Northern Middle

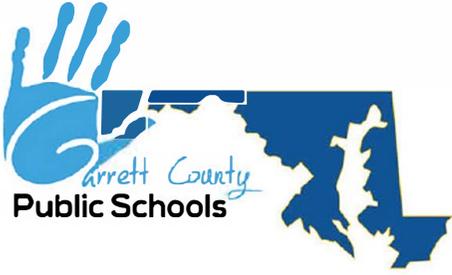
Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

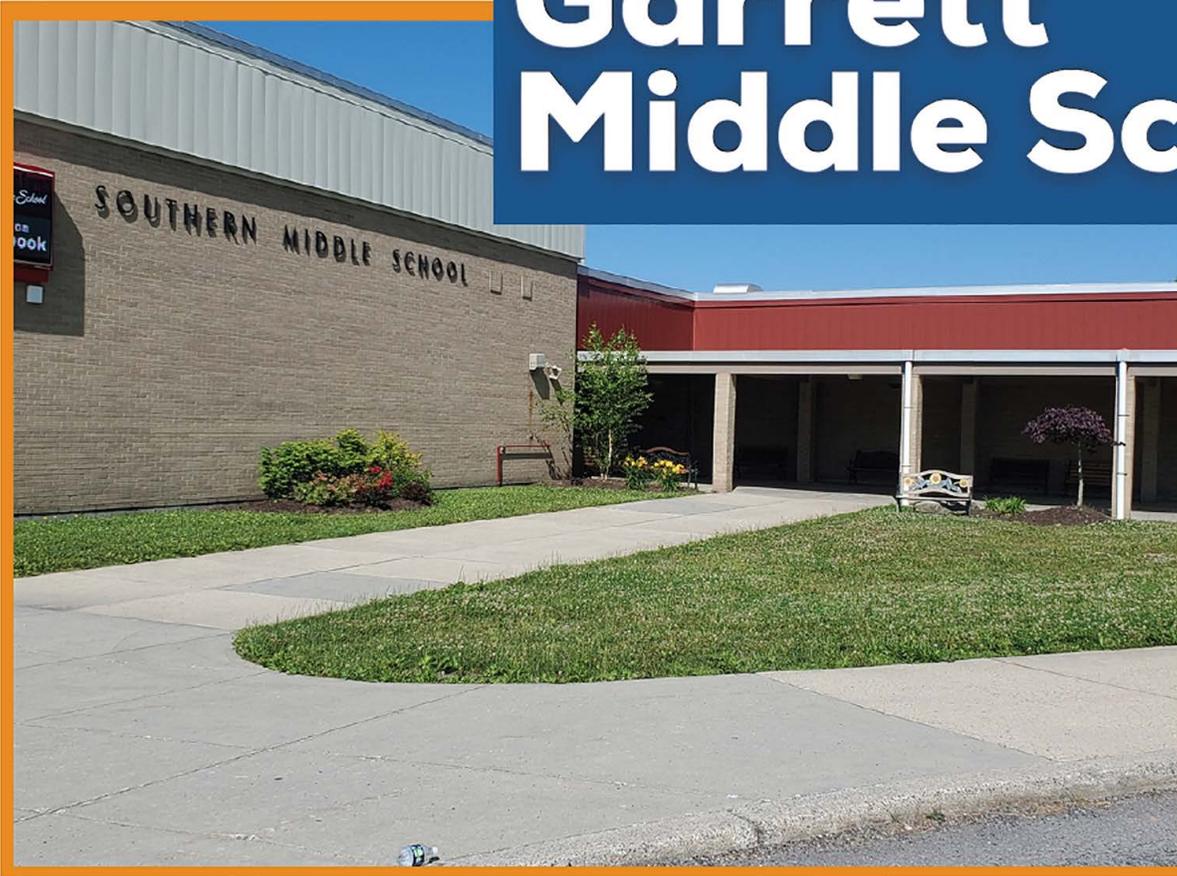
Employee's Expertise	Item No.	Category	Rating Score					N/A	NOTES:
			Superior	Very Good	Good	Fair	Poor		
Joe	1	Electrical			1				The gymnasium does not have air conditioning. Corridor walls need to be repainted. Removal and replacement of faucets and drinking fountains with elevated lead levels. The front portico needs to be cleaned and repainted. <b>Carpet replacement in Guidance of summer 24</b>
Joe	2	Lighting		1					
Joe/Tim	3	Equipment on Roof			1				
Tim	4	Ventilation Equipment		1					
Gary	5	Gutters & Downspouts			1				
Gary	6	Roof Conditions			1				
Warren	7	Roadways & Parking Lots		1					
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment	1						
Mike	10	Windows & Caulking		1					
Mike	11	Interior Doors		1					
Mike	12	Walls		1					
Tim	13	Air Conditioning (where app)		1					
Brian	14	Boilers/Water Heaters		1					
Brian	15	Plumbing		1					
Larry	16	Exterior Cleanliness		1					
Larry	17	Interior Cleanliness		1					
Matt	18	Exterior Conditions		1					
Matt	19	Site Conditions		1					
Gary	20	Ceilings		1					
Larry	21	Floors		1					
Matt	22	Exterior Structure Conditions		1					
Matt	23	Interior Climate Conditions		1					
Larry	24	Fire & Safety Equipment		1					
Total Category Items			1	19	4	0	0	0	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			95	1615	300	0	0	0	
Total all Categories			2010	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			83.8	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Northern Middle School Accident, MD 21520	6 - 8	742	315	42%	19.0	1978 2008	67,646 16,362	Good 1/96 Very Good 3/98 Very Good 1/21/2000 Good 3/1/01 Good 3/20/02 Good 3/3/03 Good 3/17/04 Good 4/13/05 Fair 3/9/06 Fair 3/9/07 No Rating Renovation not Completed and no evaluation was done Superior 3/22/10 Superior 4/14/11 Superior 2/11/11  Superior 4/30/13  Superior 5/31/14 Superior 2/1/15  Superior 2/29/16 Superior 3/20/17  Superior 3/22/18 Superior 2/6/19  Good 3/1/20 Good 9/10/21 Very Good 6/30/22 Very Good 5/22/23 Very Good 5/30/24	The entire roof and EIFS were restored during the summer of 1997 (FY98).  A total renovation of the facility was completed in 2009  FY 21 Created additional office spaces  CIP Security Initiative - FY 2014. Installed access control system on exterior doors and a video intercom / electronic entry system.  JCI Performance Contract - FY2016: Included: Water fixture upgrades; Building envelope upgrades; Transformer upgrades.  FY18: Integrated the building automation system into the Johnson Controls Metasys system. FY19: Replaced domestic water heater. FY 20: Replaced all the light bulbs with LED through a Potomac Edison rebate program FY 22: Added an exterior basketball court and swings.



**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Southern Garrett Middle School



## 2024-2025

Southern Garrett Middle School  
605 Harvey Winters Road  
Oakland, MD 21550





GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Southern Middle

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical				1			
Joe	2	Lighting			1				
Joe/Tim	3	Equipment on Roof					1		
Tim	4	Ventilation Equipment					1		
Gary	5	Gutters & Downspouts		1					
Gary	6	Roof Conditions	1						
Warren	7	Roadways & Parking Lots				1			
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment			1				
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors			1				
Mike	12	Walls			1				
Tim	13	Air Conditioning (where app)		1					
Brian	14	Boilers/Water Heaters		1					
Brian	15	Plumbing			1				
Larry	16	Exterior Cleanliness			1				
Larry	17	Interior Cleanliness			1				
Matt	18	Exterior Conditions			1				
Matt	19	Site Conditions			1				
Gary	20	Ceilings				1			
Larry	21	Floors			1				
Matt	22	Exterior Structure Conditions				1			
Matt	23	Interior Climate Conditions				1			
Larry	24	Fire & Safety Equipment	1						
		Total Category Items	2	4	11	5	2	0	
		Weighing Factor	95	85	75	65	55	0	
		Totals X Weighing	190	340	825	325	110	0	
		Total all Categories	1790	90+ Superior					
		No. of items evaluated	24	80 - 90 Very Good					
		Final Score	74.6	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Southern M.S.

The electric panel door locks need to be replaced.

Some of the main heat coil needs to be replaced.  
Removal and replacement of faucets and drinking fountains with elevated lead levels.

Repoint brick.

Smooth and level the playing fields.  
**Building is scheduled for renovation starting summer 24**

The FNS storage building needs to be repaired.  
The back patio needs to be removed or replaced.  
Remove the carpet and replace it with VCT.  
The school needs to be renovated.  
**The facility is being developed for renovation to house Pre-K - 6th grades.**

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Southern Middle School Oakland, MD 21550	6 - 8	828	448	54%	19.58	1977	92,000	<p>Good 9/96            Good 1/99            Good 3/6/01            Good 1/18/02            Good 3/12/03            Good 3/1/04            Good 4/18/05            Good 3/9/06            Good 3/9/07            Good 2/18/08            Good 3/24/09            Good 3/22/10            Good 2/14/11            Good 2/11/12            Good 4/30/13            Good 5/31/14            Good 2/1/15            Good 2/29/16            Good 3/20/17            Good 3/22/18</p> <p>Good 2/6/19            Good 3/1/20            Good 9/10/21            Good 6/30/22            Good 5/22/23            Good 5/30/24</p>	<p>The HVAC system was renovated in 1997 - 1998. This work included the restoration of the chiller, which also serves Broad Ford Elementary School. This work also included the expansion of air ducts and the addition of temperature controls in several classrooms.</p> <p>All original carpeting was replaced during the summer of 1999 via Aging School Program funds.</p> <p>Priority Funding Area (PFA)</p> <p>Boys lockers were replaced and sidewalks were upgraded to meet ADA regulations through Aging Schools Program Funding.</p> <p>Boilers were replaced in FY07.</p> <p>Chiller was replaced in FY 2012</p> <p>JCI Performance Contract (2012-2103) - Interior &amp; exterior lighting upgrades; Weatherization upgrades; Domestic water upgrades; Building Automation System Controls upgrade.</p> <p>CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system.</p> <p>FY18: Replaced entire roof and related systems (92,000 s.f.). Covered penthouses and EFIS with metal panels &amp; trim. CIP funded project.</p> <p>FY18: Replaced fire alarm system (main panel, related devices, added panic hardware to release and secure four (4) interior corridor doors, established two emergency operations rooms / with PA system). CIP funded project.</p> <p>FY18: Replaced / relined the existing underground sanitary line from the southwest corner of the school to the manhole on Broad Ford Road. CIP funded project.</p> <p>FY18: Replaced six (6) outside gym storage and exit doors. Replaced stage curtains. Replaced parking lot lights with LED fixtures.</p> <p>ESSER Funding Removed carpet and replaced with VCT in 6 classrooms and replaced VCT in two corridors</p> <p>FY 20 Installed interior vestibule doors</p>



**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Northern Garrett High School



## 2024-2025

Northern Garrett High School  
86 Pride Parkway  
Accident, MD 21520







GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Northern High

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical				1			
Joe	2	Lighting		1					
Joe/Tim	3	Equipment on Roof				1			
Tim	4	Ventilation Equipment			1				
Gary	5	Gutters & Downspouts			1				
Gary	6	Roof Conditions			1				
Warren	7	Roadways & Parking Lots			1				
Warren	8	Sidewalks			1				
Warren	9	Playground/Field Equipment						NA	
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors				1			
Mike	12	Walls			1				
Tim	13	Air Conditioning (where app)		1					
Brian	14	Boilers/Water Heaters		1					
Brian	15	Plumbing			1				
Larry	16	Exterior Cleanliness				1			
Larry	17	Interior Cleanliness				1			
Matt	18	Exterior Conditions				1			
Matt	19	Site Conditions			1				
Gary	20	Ceilings			1				
Larry	21	Floors				1			
Matt	22	Exterior Structure Conditions			1				
Matt	23	Interior Climate Conditions				1			
Larry	24	Fire & Safety Equipment		1					
		Total Category Items	0	4	11	8	0	0	
		Weighing Factor	95	85	75	65	55	0	
		Totals X Weighing	0	340	825	520	0	0	
		Total all Categories	1685	90+	Superior				
		No. of items evaluated	24	80 - 90	Very Good				
		Final Score	70.2	70-80	Good				
				60-70	Fair				
				60 - 0	Poor				

**Notes:** Northern H.S.

The Vo-Ag electric panels are obsolete - unable to get replacement breakers. Panels have unusable breakers.

Install metal around bottom of Greenhouse

Pour concrete pad and sidewalk at Media side Exit door

Remove trees at Stadium

Install privacy fence at top of Stadium

The faucets in the vocational bathrooms need to be replaced.

Install new fence at Baseball Field

Repoint brick.

Replace the faded fire lane signs.

Construct new SRO Office in Media Center

Removal and replacement of faucets and drinking fountains with elevated lead levels.

Replace windows in shop areas.

Interior restroom partitions need replaced throughout

Main switch gear to be replaced summer 24

Various interior and exterior doors need replaced

Gymnasium Bleachers replaced FY24

Gymnasium floor being refinished summer 24

Clean up between buildings next to kitchen.

The windows in Vo-Ag area need to be replaced.

The school is scheduled for HVAC replacement and upgrade in SY23/24.

Numerous interior/exterior doors need to be replaced.

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Northern High School Accident, MD 21520	9 - 12	903	444	49%	38.0	1952	70,104	Very Good 9/95	In 1986, 90,493 sq. ft were renovated and approx. 11,000 sq. ft. added. (Vo-Tech Wing) A six classroom addition was completed in spring 1996 (8,192 sq. ft.). The auxiliary gymnasium complex was completed 3/9/01 (10,246 sq. ft.). The main gym was renovated in 2001 via QZAB funds. Ceiling tile was replaced 02/04 in corridors and cafeteria area via QZAB funds. Renovation of Gym Lobby was completed during the summer of 2004. The front and rear curtain walls were removed and replaced with metal stud walls during the summer of 2004. A complete fire alarm upgrade was completed in FY08 JCI Performance Contract (2012/2013) - Interior & exterior lighting upgrades; Weatherization upgrades; Domestic water upgrades; Building automation controls upgrade. CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. Replaced stage lights - FY 2016 Replaced stadium lights underground conduit, wires, switches, transformer. Aging Schools Program funds - FY 2016. Installed HVAC system in computer lab to provide AC. Aging School Program funds - FY2016. Stadium bleacher (home side) renovation to comply with ADA standards. Added ramps, wheelchair parking areas, handrails, new risers and decking, and perimeter fencing. FY17 QZAB funded project. FY18: Heating fuel tank inspection and cathodic protection upgrades. New piping, new vent stack and cap, new riser pipe and conduits for future testing, new containment sumps, form and pour concrete around manholes. New strainers, adapters and filters. FY18: Converted the existing boiler controls to the Johnson Controls Metasys system. Installed HVAC system in computer lab to provide
						1967	18,202	Very Good 10/97	
						1968	2,187	Good 1/20/2000	
						1986	640	Good 3/9/01	
						1986	11,000	Good 2/6/02	
						1996	8,191	Good 2/6/03	
						2001	10,246	Good 3/15/04	
						2004	1,233	Good 4/11/05	
								Good 3/14/06	
								Good 3/14/07	
								Good 2/18/08	
								Good 3/24/09	
								Good 3/22/10	
		Very Good 2/14/11							
		Very Good 2/11/12							
		Good 4/30/13							
		Good 5/31/14							
		Good 2/1/15							
		Good 2/29/16							
		Good 3/20/17							
		Good 3/22/18							
		Good 2/6/19							
		Good 3/1/20							
		Good 9/10/21							
		Good 6/30/22							
		Good 5/22/23							
		Good 5/30/24							





**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Southern Garrett High School



## 2024-2025

Southern Garrett High School  
345 Oakland Drive  
Oakland, MD 21550



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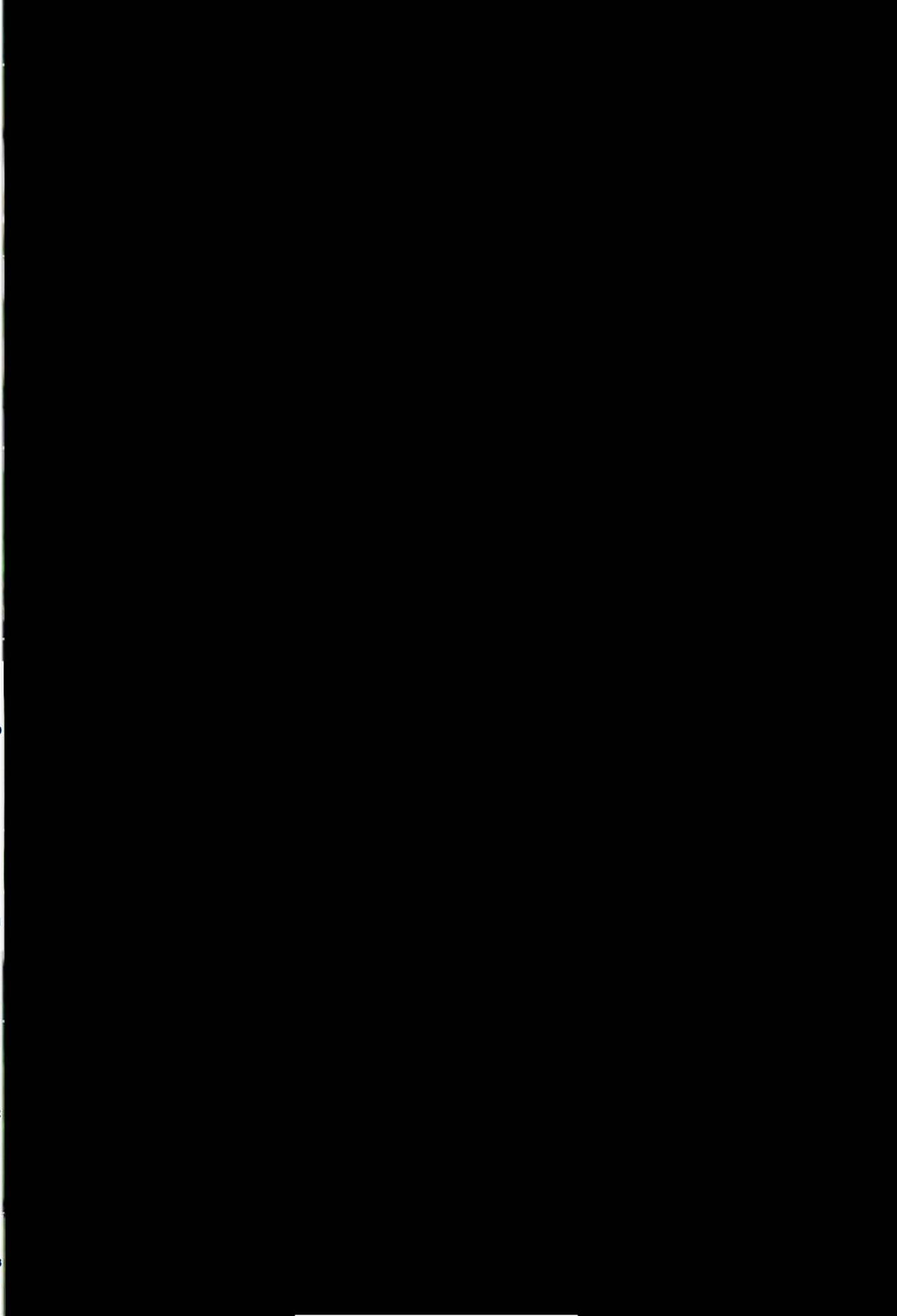
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**First Floor - Micro**  
**Southern Garrett High School**  
 345 Oakland Dr, Oakland, MD 21550



10/10/2018 10:10:10 AM 10/10/2018 10:10:10 AM 10/10/2018 10:10:10 AM 10/10/2018 10:10:10 AM 10/10/2018 10:10:10 AM

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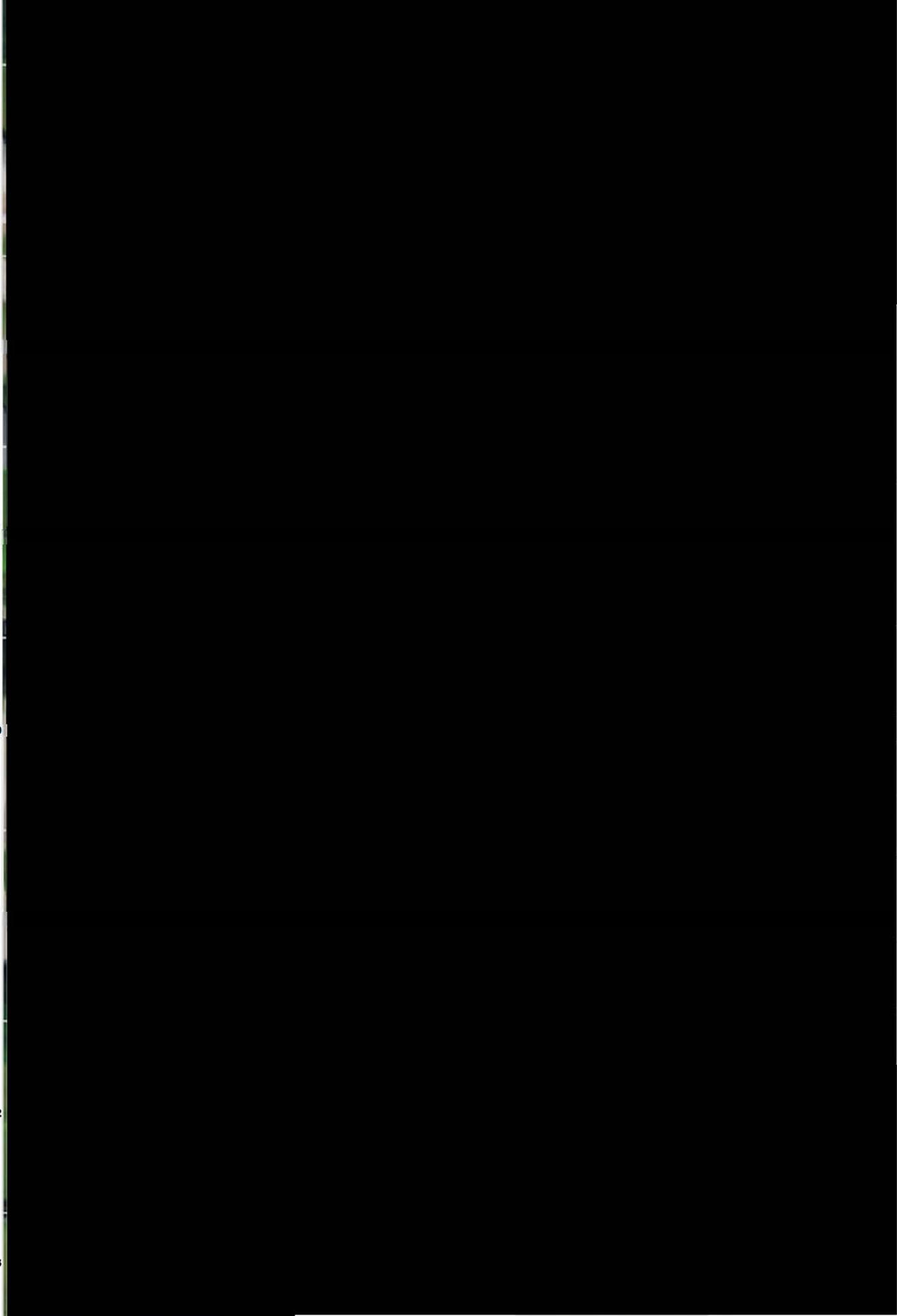
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APR 2024 | 39.404322, -79.388558 | USNG: 17S PD 38631 62882 | NCEM: 2400380 | USA | Maryland | Garrett Co | Unincorporated | Grades: 8-12 | POP: ~850



**Second Floor - Micro**  
**Southern Garrett High School**  
345 Oakland Dr, Oakland, MD 21550



Contributed by Garrett County Public Schools

GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School Southern High

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Supertior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical			1				
Joe	2	Lighting		1					
Joe/Tim	3	Equipment on Roof			1				
Tim	4	Ventilation Equipment			1				
Gary	5	Gutters & Downspouts			1				
Gary	6	Roof Conditions			1				
Warren	7	Roadways & Parking Lots		1					
Warren	8	Sidewalks		1					
Warren	9	Playground/Field Equipment						NA	
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors			1				
Mike	12	Walls			1				
Tim	13	Air Conditioning (where app)		1					
Brian	14	Boilers/Water Heaters		1					
Brian	15	Plumbing		1					
Larry	16	Exterior Cleanliness			1				
Larry	17	Interior Cleanliness			1				
Matt	18	Exterior Conditions		1					
Matt	19	Site Conditions		1					
Gary	20	Ceilings			1				
Larry	21	Floors			1				
Matt	22	Exterior Structure Conditions			1				
Matt	23	Interior Climate Conditions				1			
Larry	24	Fire & Safety Equipment	1						
		Total Category Items	1	8	13	1	0	0	
		Weighing Factor	95	85	75	65	55	0	
		Totals X Weighing	95	680	975	65	0	0	
		Total all Categories	1815	90+ Superior					
		No. of items evaluated	24	80 - 90 Very Good					
		Final Score	75.6	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Southern High School

Obsolete breaker panels - unable to get replacement breakers.  
 Design is being developed for grade-band alignment of grade levels 7-12.  
 Removal and replacement of faucets and drinking fountains with elevated lead levels.  
 The hot water storage tank needs to be replaced (Scheduled for 2024).  
 Bathroom faucets need to be replaced.  
 HVAC upgrade is scheduled for 2024.  
 Install drainage around the softball field.  
 Make drainage improvements east of the facility around sporting areas.  
 Pave the alley.  
 The floors look good but the VCT is old and needs replaced throughout the school.  
 Ceiling tile is ongoing replacement.  
 Gymnasium bleachers being replaced FY 24  
 Gymnasium Floors being refinished summer 24

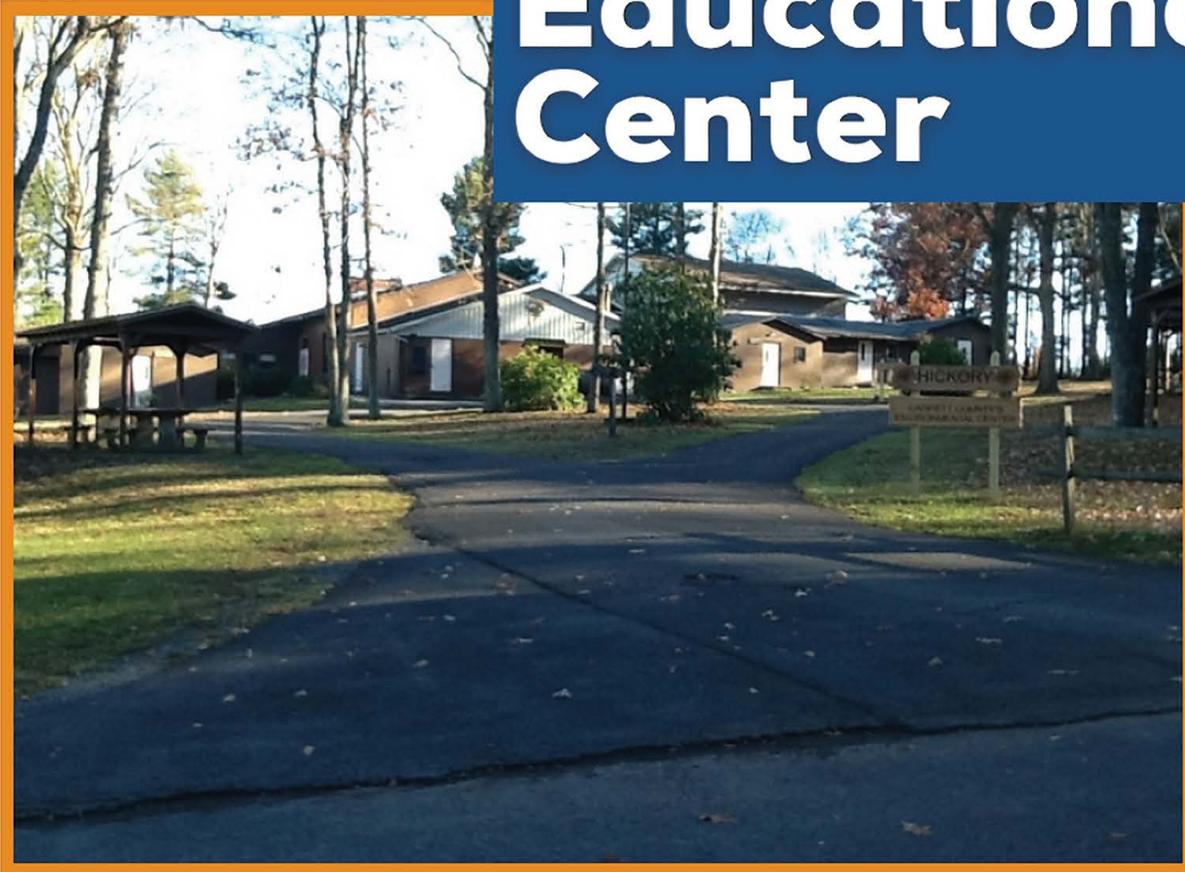
SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Southern High School Oakland, MD 21550	9 - 12	1450	578	40%	33.0	1952	107,392	Good 2/97	Approximately 108,680 sq. ft. was renovated during the period of 7/90 to 8/91. Approximately 19,000 sq. ft. of new construction was also completed. Renovations to male and female locker rooms were completed in 1993 and 1994 respectively. The Vo. Ed. Corridor was completed in Aug. 1998. The gym was renovated during the summer of 1999. The gym lobby and stage areas were completed in Dec. 2000 (2,549 sq. ft.) Priority Funding Area (PFA) Media Center renovated 2002. Auto shop renovated in 2002. Fire damage. A complete roof replacement was installed in FY06 JCI Performance Contract (2012/2013) - Interior / exterior lighting upgrades; Boiler replacement; Weatherization upgrades; Domestic water upgrades; Building automation controls upgraded. CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. QZAB Project - FY 2015 - Replaced HVAC unit on Math & Science wing. Provides AC for entire first floor. (Phase 1) Program Open Space Project: FY2015 - Renovated both tennis courts. Program Open Space Project: FY2016 - Converted the basketball court to a single tennis court. QZAB Project- FY 2016 - Replaced HVAC units on Math & Science wing (Phase 2) - AC for 2ND Floor Aging School Program Funds - FY 2016. Installed parking lot lights on main lot and student lot. This also included parking lot repairs, sealing and restriping the entire lot.  Aging School Program Funds - FY 2016. Installed new HVAC units in 2 computer labs. AC provided. Special Education Room - renovated in FY 2017 (Local funds). FY18: Stadium Field House - Installed a new DVR, six (6) cameras, power supply and lockbox. FY18: Culinary Arts Classroom: Installed ceramic tile. Installed a new kitchen exhaust hood and fire
						1958	2,050	Good 9/98	
						1965	6,000	Good 11/23/99	
						1966	15,433	Good 2/1/00	
						1967	10,304	Good 1/18/02	
						1969	10,212	Good 2/27/03	
						1991	19,135	Good 3/15/04	
						1991	640	Good 4/15/05	
						1998	4,000	Good 3/24/06	
						2001	2,549	Good 3/24/07	
								Good 2/18/08	
								Good 3/24/09	
								Good 3/22/10	
								Good 2/14/2011	
								Very Good 2/11/12	
								Good 4/30/13	
								Good 5/31/14	
		Good 2/1/15							
		Good 2/29/16							
		Good 3/20/17							
		Good 3/22/18							
		Good 2/6/19							
		Good 3/1/20							
		Good 9/10/21							
		Good 6/22/22							
		Good 5/22/23							
		Good 5/30/24							





**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Hickory Environmental Educational Center



## 2024-2025

Hickory Environmental Educational Center  
604 Pride Parkway  
Accident, MD 21520





78  
**Micro**  
**Hickory Environmental Educational Center**  
 604 Pride Pkwy, Accident, MD 21520



GARRETT COUNTY BOARD OF EDUCATION

SITE EVALUATION SHEET

Name of School HEEC

Evaluator Rich Wesolowski / Maintenance Staff

Evaluation Date 30-May-24

Rating Score

Employee's Expertise	Item No.	Category	Superior	Very Good	Good	Fair	Poor	N/A	NOTES:
Joe	1	Electrical				1			See Next Page
Joe	2	Lighting			1				
Joe/Tim	3	Equipment on Roof			1				
Tim	4	Ventilation Equipment			1				
Gary	5	Gutters & Downspouts			1				
Gary	6	Roof Conditions				1			
Warren	7	Roadways & Parking Lots		1					
Warren	8	Sidewalks				1			
Warren	9	Playground/Field Equipment						NA	
Mike	10	Windows & Caulking			1				
Mike	11	Interior Doors		1					
Mike	12	Walls		1					
Tim	13	Air Conditioning (where app)		1					
Brian	14	Boilers/Water Heaters		1					
Brian	15	Plumbing			1				
Larry	16	Exterior Cleanliness		1					
Larry	17	Interior Cleanliness		1					
Matt	18	Exterior Conditions		1					
Matt	19	Site Conditions		1					
Gary	20	Ceilings		1					
Larry	21	Floors			1				
Matt	22	Exterior Structure Conditions		1					
Matt	23	Interior Climate Conditions			1				
Larry	24	Fire & Safety Equipment		1					
Total Category Items			0	12	8	3	0	0	
Weighing Factor			95	85	75	65	55	0	
Totals X Weighing			0	1020	600	195	0	0	
Total all Categories			1815	90+ Superior					
No. of items evaluated			24	80 - 90 Very Good					
Final Score			75.6	70-80 Good					
				60-70 Fair					
				60 - 0 Poor					

**Notes:** Hickory Environmental Education Center

The sewer plant needs to be upgraded. Engineering report is in progress

The girl's dorm needs to be renovated.  
The main hall needs HVAC installed.  
The Boy's dorms need to be upgraded.  
The gutter and downspout on the Treatment Plant need to be replaced.  
Removal and replacement of faucets and drinking fountains with elevated lead levels.  
The fire alarm smoke detectors need to be upgraded in the dorms.  
Roofs need to be replaced on various buildings. Applied fro HSSF FY 26  
Main office expansion summer of 2023.

SCHOOL NAME & ADDRESS	GRADES	SRC	FY 24 FALL ENRLMT.	% UTIL.	ACREAGE	BUILDING DATA		PHYSICAL COND.	COMMENTS
						DATE	SQ. FT.		
Hickory Environmental Center Accident, MD 21520	Science (All)	70	N/A	N/A	77	1966	2,824	Main Hall	A new facility was constructed to house a planetarium in 2003.  CIP Security Initiative - FY 2013. Installed access control system on exterior doors and a video intercom / electronic entry system. Added a security camera to main entrance.  Installed new metal siding on girls dorm - FY 2015; Removed pine trees on the northwest side of the dorms. Reclaimed and replanted the area - FY2015 Installed new outside freezer in FY 2015. JCI Performance Contract - FY2016: Included: Water fixture upgrades; Lighting fixture upgrades; Domestic hot water equipment upgrades; Building envelope upgrades.  FY18: Installed a new DVR, seven (7) cameras, and a 22" flat screen monitor. Replaced perimeter fence around the pool area. Replaced four (4) exterior doors on the dorms.  FY 20: Extended roof on the rear of the building to create a canopy over the outside freezer. FY 20 Overlaid and extended the parking area for busses and created ADA parking FY 21 Removed existing concrete pads under tree pavilions. Installed new concrete pads and put the pavilions back  FY 21 Closed in exterior stairwell at Planetarium  FY 23 Upgarded to LED lighting interior  FY 23 Constructing an addition to the Main Office and adding an ADA Compliant Restroom in office  FY 23 Closed and filled in swimming pool
						1970	3,080	Good	
						1974	3,050	Cabin's	
						1976	1,040	Good	
						2003	2,960	Storage Bldg.	
								Good	
								Planetarium	
								Superior	
								Good 4/4/05	
								Good 3/14/06	
								Good 3/19/07	
								Good 2/18/08	
								Good 3/24/09	
								Good 3/22/09	
		Good 3/22/10							
		Good 2/14/2011							
		Good 2/11/12							
		Good 4/30/13							
		Good 5/31/14							
		Good 2/1/15							
		Good 2/29/16							
		Good 3/20/17							
		Good 3/22/18							
		Good 2/6/19							
		Good 3/1/20							
		Good 9/10/21							
		Good 6/30/22							
		Good 5/22/23							
		Good 5/30/24							



**GARRETT COUNTY**  
PUBLIC SCHOOLS

# Dennett Road Educational Complex



## 2024-2025

Dennett Road Educational Complex  
770 Dennett Road  
Oakland, MD 21550





**Micro**  
**Dennett Road Center Head Start & Board of Education Office**  
770 Dennett Rd, Oakland, MD 21550

Version Control #  
**V1.0**

**North UP**  
WIDE AREA  
**40** YARD GRID







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## APPENDIX

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**GARRETT COUNTY, MARYLAND  
BRIEF ECONOMIC FACTS**

Garrett County is a progressive community that welcomes business. The westernmost county in Maryland, Garrett offers a central location to local major markets, interstates, available community-owned business parks, one of Maryland’s best K-12 school systems, a variety of housing options, and an excellent workforce.

The Department of Economic Development works to attract, retain, and expand businesses to the area. The county’s workforce, location, and affordable community-owned business parks have attracted some of the best businesses that Maryland has to offer. Garrett is an attractive location for manufacturing, distribution, back office, call center, energy, agricultural, and recreation firms.

The county public school system consistently ranks as one of Maryland’s best. The STEM curriculum in both the public schools and Garrett College prepares graduates for career achievement and skilled local jobs. The Garrett County Scholarship Program puts post-secondary education within reach of area high school students and their families and provides an opportunity for all students to achieve higher education credentials.

Garrett County is a designated HUBZone (Historically Under-utilized Business) by the U.S. Small Business Administration, and is home to the Garrett Information Enterprise Center, supporting small technology businesses since 2002. Major employers include Beitzel Corporation, ClosetMaid, Pillar Innovations, Phenix Technologies, and Garrett Container Systems.

**Location**

**Driving Distance from Oakland**

City	Miles
Atlanta, GA	620
Baltimore, MD	181
Chicago, IL	541
Columbus, OH	227
New York, NY	343
Philadelphia, PA	268
Pittsburgh, PA	92
Richmond, VA	220
Washington, DC	159

## Population Distribution

AGE	ESTIMATE	PERCENT	MARGIN OF ERROR
UNDER 5	1,239	4.30%	±0.2%
AGE 5-19	4,318	15.00%	±0.5%
20-44	7,643	26.50%	±0.7%
45-64	8,398	29.10%	±0.6%
65 AND OVER	6,758	24.10%	±0.5%
<b>TOTAL</b>	<b>28,356</b>	<b>100.00%</b>	<b>±1.5%</b>
<i>SOURCE: U.S. CENSUS BUREAU'S 2022 AMERICAN COMMUNITY SURVEY 5-YEAR ESTIMATES</i>			

## Population

YEAR	GC HOUSEHOLDS	GC POPULATION	WESTERN MD	MARYLAND
<b>2000</b>	11,476	29,846	23,699	5,296,486
<b>2010</b>	12,057	30,097	252,614	5,773,552
<b>2020</b>	12,212	28,806	251,617	6,177,224
<b>2022</b>	12,448 ±412	28,856 ±1.5%	N/A	6,174,548 ±0.2%

Sources:

- U.S. Census Bureau's 2020 Census Data
- Maryland Department of Planning
- Garrett County, MD Profile Data from Census Reporter (Maryland Planning) (Census Reporter).

This updated table includes the most recent estimates for Garrett County's households and population. The margins of error are also provided for better accuracy. For further details, you can visit the Census Bureau's website and the Maryland Department of Planning.

## Town Populations

2020 Census Incorporated Places	2020	2010	Change	Percent Change
Accident town	161	173	-12	-6.9%
Deer Park town	155	175	-20	-11.4%
Friendsville town	251	272	-21	-7.7%
Grantsville town	417	397	20	5.0%
Kitzmiller town	147	158	-11	-7.0%
Loch Lynn Heights town	217	228	-11	-4.8%
Mountain Lake Park town	999	954	45	4.7%
Oakland town	1,001	1,009	-8	-0.8%
<b>Incorporated Total</b>	<b>3,348</b>	<b>3,366</b>	<b>-18</b>	<b>-0.5%</b>

Source: U.S. Census Bureau's 2020 Census Data

Prepared by the Maryland Department of Planning from U.S. Census Bureau's P.L. 94-171 data. Released August 12, 2021

**Employment**

<b>Garrett County CALENDAR YEAR 2023</b>				
	<b>Establishments</b>	<b>Average Annual Employment</b>		
<b>TOTAL EMPLOYMENT</b>	<b>1088</b>	<b>45116</b>		
<b>GOVERNMENT SECTOR TOTAL</b>	<b>66</b>	<b>50553</b>		
Federal Government	12	59786		
State Government	7	56535		
Local Government	46	48935		
<b>PRIVATE SECTOR TOTAL</b>	<b>1022</b>	<b>44195</b>		
Natural Resources and Mining	38	80816		
Construction	175	53926		
Manufacturing	41	45208		
Trade, Transportation, and Utilities	231	39176		
Information	12	45683		
Financial Activities	69	46580		
Professional and Business Services	189	56469		
Education and Health Services	85	51123		
Leisure and Hospitality	107	24239		
Other Services	75	38907		

Source: Maryland Department of Commerce

**Major Private Sector Employers 2022-2023**

<b>Employer</b>	<b>Products/Services</b>	<b>Employees</b>
Garrett Regional Medical Center	Medical Services	512
Beitzel Corporation/ Pillar Innovations, LLC	Industrial construction/mining support technologies	338
Wisp Resort*	Four-season resort	200
First United Corporation	Banking & financial services	192
Goodwill Retirement Village	Nursing care	190
Garrett College+	Higher education	185
Garrett County Community Action Committee, Inc.	Social advocacy	185
First United Corporation	Banking & financial services	180
Arrowhead, Inc.	Cinema, deli, restaurant	156
Appalachian Parent Association, Inc.	Services for the disabled	151
Total Biz Fulfillment, Inc.#	Order fulfillment & distribution	142
Dennett Road Manor, Inc.	Nursing care	122
Garrett Container Systems, Inc.	Manufacturing – aluminum shipping containers	115
Phenix Technologies, Inc.	Manufacturing – high voltage test equipment	114
Savage Services Corporation	Trucking	80
Eckheimer	Uniform manufacture	75

\* Employment figures rise during the winter ski season

# Employment figures rise from August-February to accommodate the Christmas season

+ Employment figures rise when the nursing semester starts with more adjunct faculty added

Sources: Human Resource Offices, Individual Employers

**Personal Income**

<b>Per Capita Personal Income 2022</b>	
<b>Garrett County</b>	<b>\$52,923</b>
<b>Maryland</b>	<b>\$73,849</b>
<b>US</b>	<b>\$64,143</b>

<b>Total Personal Income (in millions)</b>	
<b>Garrett County</b>	<b>\$1,354</b>
<b>Maryland</b>	<b>\$474,635</b>
<b>US</b>	<b>\$24,050,000</b>

Source: U.S. Census Bureau's 2022: ACS 5-Year Estimates Economic Characteristics

**EDUCATIONAL ATTAINMENT**

	<b>MARYLAND</b>		<b>GARRETT COUNTY</b>	
<b>POPULATION 25 YEARS AND OVER</b>	4,410,176		22,750	
<b>HIGH SCHOOL GRADUATE OR HIGHER</b>	3,968,428	90.00%	20,475	89.90%
<b>BACHELOR'S DEGREE OR HIGHER</b>	1,764,070	40.00%	4,750	21.00%

Source: U.S. Census Bureau's 2022: ACS 5-Year Estimates Social Characteristics

<b>Public Schools:</b>	<b>7 Elementary</b> <b>2 Middle</b> <b>1 Elementary/Middle Combined</b> <b>2 High</b>
<b>Enrollment:</b>	<b>3,250 (K–12) (Sept 2023)</b>
<b>Cost Per Pupil:</b>	<b>\$15,874 (FY 2024)</b>
<b>Students per Teacher:</b>	<b>10.7 (FY 2024)</b>
<b>High School Graduates:</b>	<b>238 (June 2023)</b>
<b>Nonpublic Schools:</b>	<b>5</b>

<b>Higher Education</b>		
<b>School</b>	<b>Enrollment</b>	<b>Degree</b>
Garrett College (2 year institution)	658	107 Degrees in 2018
Frostburg State University (4 year institution in adjacent Allegany County)	4,858	1191 Degrees in 2020

**GOVERNMENT**

- County Seat: Oakland
- Government: Three commissioners are elected for four-year terms; the commissioner form of government limits county legislative power to areas authorized by the General Assembly.
- Website: [www.garrettcounty.org](http://www.garrettcounty.org)

**TRANSPORTATION**

- Highways: MD Routes 135 and 495; U. S. Routes 40, 50, and 219; Interstate-68; easy access to Interstates 70, 79, and 81.
- Rail: CSX Transportation
- Truck: 131 local and long-distance trucking establishments in Western Maryland; major companies include Pitt Ohio Express, Overnite Transportation Company, Larry Wagner Trucking, Jones Trucking, Marple Trucking, and R & R Trucking.
- Water: Served by the Port of Baltimore, a leading U. S. automobile and break-bulk port; closest Atlantic port to major midwestern population and manufacturing centers; port for Royal Caribbean and Carnival Cruise Lines; seven public terminals, including the state-of-the-art Intermodal Container Transfer Facility and the Cruise Maryland Terminal; 190 miles from Oakland.
- Air: Charter service at Garrett County Airport near Deep Creek Lake; runway open 24/7; 5,000-foot runway with parallel taxiway; the new terminal building is handicap-accessible and includes a pilots' lounge, snack room, and lobby area; scheduled services at Morgantown, West Virginia (40 miles from Oakland) and Pittsburgh International Airport (100 miles from Oakland).

**UTILITIES**

- Electricity: Potomac Edison and Somerset Rural Electric Cooperative (SREC); customers of investor-owned utilities and primary cooperatives may choose their electric supplier.
- Gas: Natural gas is supplied by Columbia Gas of Maryland, Inc.; customers may choose their gas supplier
- Water: Municipal systems in Accident, Grantsville, and Oakland; county maintains water systems in many other towns/areas.
- Sewer: Municipal systems in Accident, Grantsville, Loch Lynn Heights, Mt. Lake Park, and Oakland; county maintains systems in many other towns/areas.
- Telecom-  
munications: Verizon Maryland is the largest provider and offers a full range of services including local, Frame Relay, SMDS, ISDN, and DSL (in some areas); ProCom Mountain Communications provides local, long-distance, VoIP, broadband, and internet; additional providers include Comcast and Shentel.



Book	Policies
Section	E: Support Services
Title	Student Transportation
Code	EEA
Status	Active
Legal	<a href="#">COMAR 11.19.01 - 11.10.08</a> <a href="#">COMAR 13A.06.07</a> <a href="#">§2-205 of the Annotated Code of Maryland, Education Article</a> <a href="#">§5-205 of the Annotated Code of Maryland, Education Article</a> <a href="#">§8-410 of the Annotated Code of Maryland, Education Article</a> <a href="#">USDOT - 49 CFR Part 40</a>
Adopted	February 17, 1974
Last Revised	October 9, 2018
Last Reviewed	October 9, 2018
Origin	Formerly 851; Adopted 2/17/74; Revised 9/27/12, 10/9/18

#### **A. Purpose**

This policy provides the parameters for the student transportation service for Garrett County Public Schools.

#### **B. Policy Statement**

The Board of Education operates a school bus transportation service by contracting with local school bus contractors students to and from school each day along with field trips, extra and co curricular activities, and athletic events.

The rate of payment will be established each year and payments for transportation services rendered will be paid in accordance with the school bus contract table of rates.

Bus contractors are responsible for the safe operation of their school buses and must comply with the school bus contract along with all applicable federal, state, and local laws, regulations, standards, GCPS policies and procedures, and specifications, including but not limited to:

- A. Specifications for school bus design and equipment
- B. Inspection of buses
- C. Qualifications and examinations of bus drivers
- D. Driving regulations
- E. Maintaining and submitting required documentation
- F. Insurance coverage

The Board of Education shall provide liability, property damage, and personal injury insurance on contractor owned vehicles.

Funding for the pupil transportation program are provided through a grant by the State of Maryland and local funds.

#### **C. Responsibilities**

The Director of Transportation, working in conjunction with the bus contractors, the Superintendent of Schools, school system administration and staff, will be responsible for establishing bus schedules, routes, stops, and all other matters relative to the transportation services.

The Director of Transportation will ensure that all student transportation services are provided in accordance with all federal, state, and local laws, regulations, standards, GCPS policies and procedures, and specifications.



Book	Policies
Section	E: Support Services
Title	Communication of Student Transportation Policies and Procedures
Code	EEC
Status	Active
Adopted	March 14, 1985
Last Revised	October 9, 2018
Last Reviewed	October 9, 2018
Origin	Formerly 850; Adopted 3/14/85, Revised 10/9/18

**A. Purpose**

The Board of Education identifies the communication methods GCPS Student Transportation Policies and Procedures which are made available to parents, students, school administrators, school staff, school bus contractors and the public.

**B. Policy Statement**

The Board of Education recognizes the importance of communicating all policies and procedures regarding student transportation in order to provide a safe, efficient, and economical service for the school system.

**C. Responsibilities and Methods**

It is the responsibility of the Director of Transportation to update the information when there are changes to federal, state or local laws, GCPS policies and procedures, or when necessary to insure safety.

The methods to do so will include the GCPS website, calendar, and the student handbook. Social media, newsletters, instructional programs, meetings, assemblies, local radio stations, and school messenger services will be utilized as needed.

**A Comparison of  
State Rated Capacity and Student Enrollment (9/30/23)  
Garrett County Board of Education**

<b>Elementary</b>	<b>State Rated Capacity</b>	<b>9/30/23 Enrollment *</b>	<b>Utilizing (%)</b>
Accident	327	222	67.89%
Broad Ford	506	547	108.10%
Crellin	137	144	105.11%
Friendsville	294	129	43.88%
Grantsville	380	187	49.21%
Route 40	190	118	62.11%
Swan Meadow (K-8)	91	48	52.75%
Yough Glades	334	275	82.34%
<b>Middle</b>			
Northern Middle	742	315	42.45%
Southern Middle	828	448	54.11%
<b>High</b>			
Northern	903	444	49.17%
Southern	1450	578	39.86%
	6182	3455	55.89%

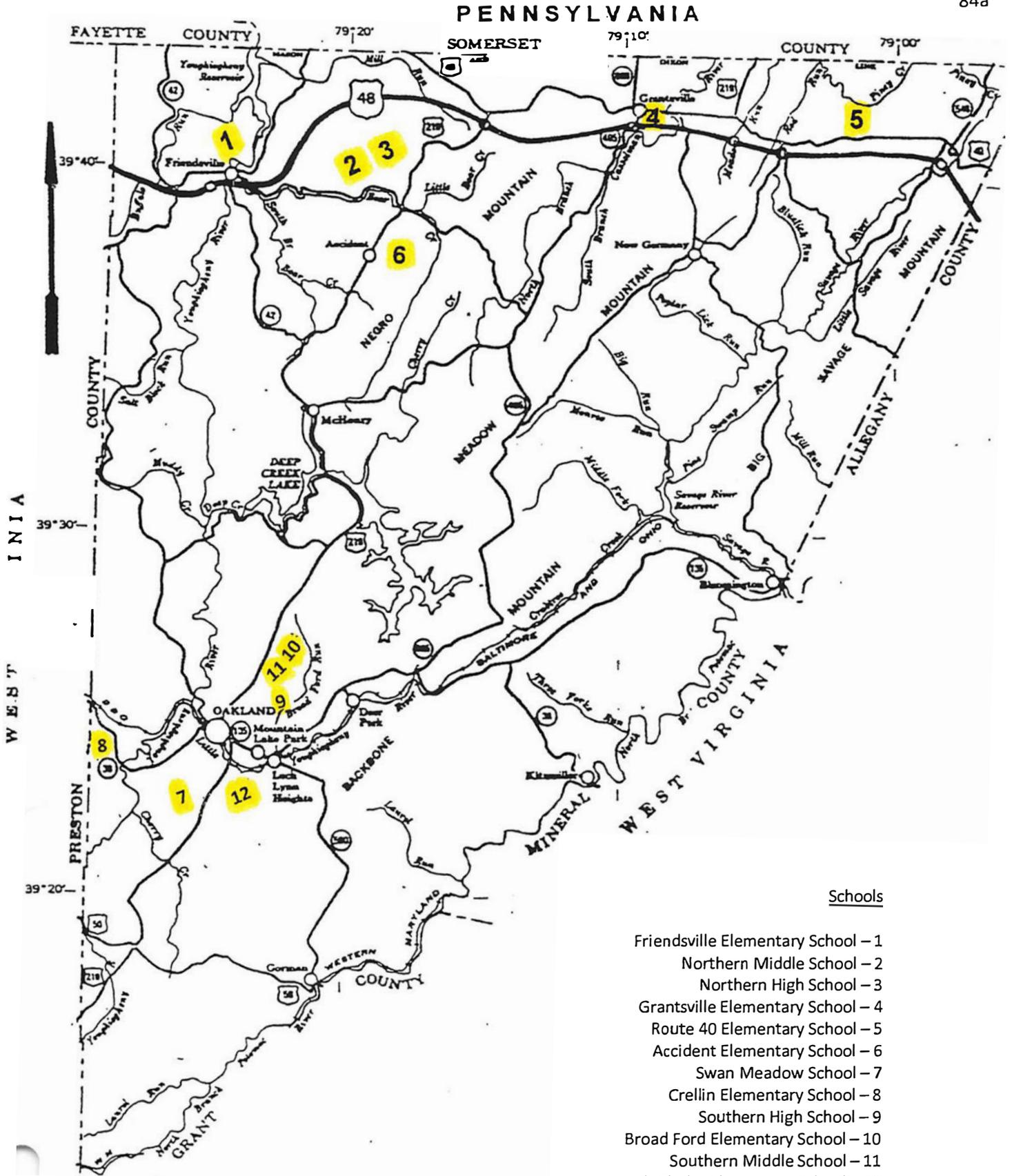
\* Includes 3 Year Olds and Pre-K students

**FORMER SCHOOL PROPERTIES**

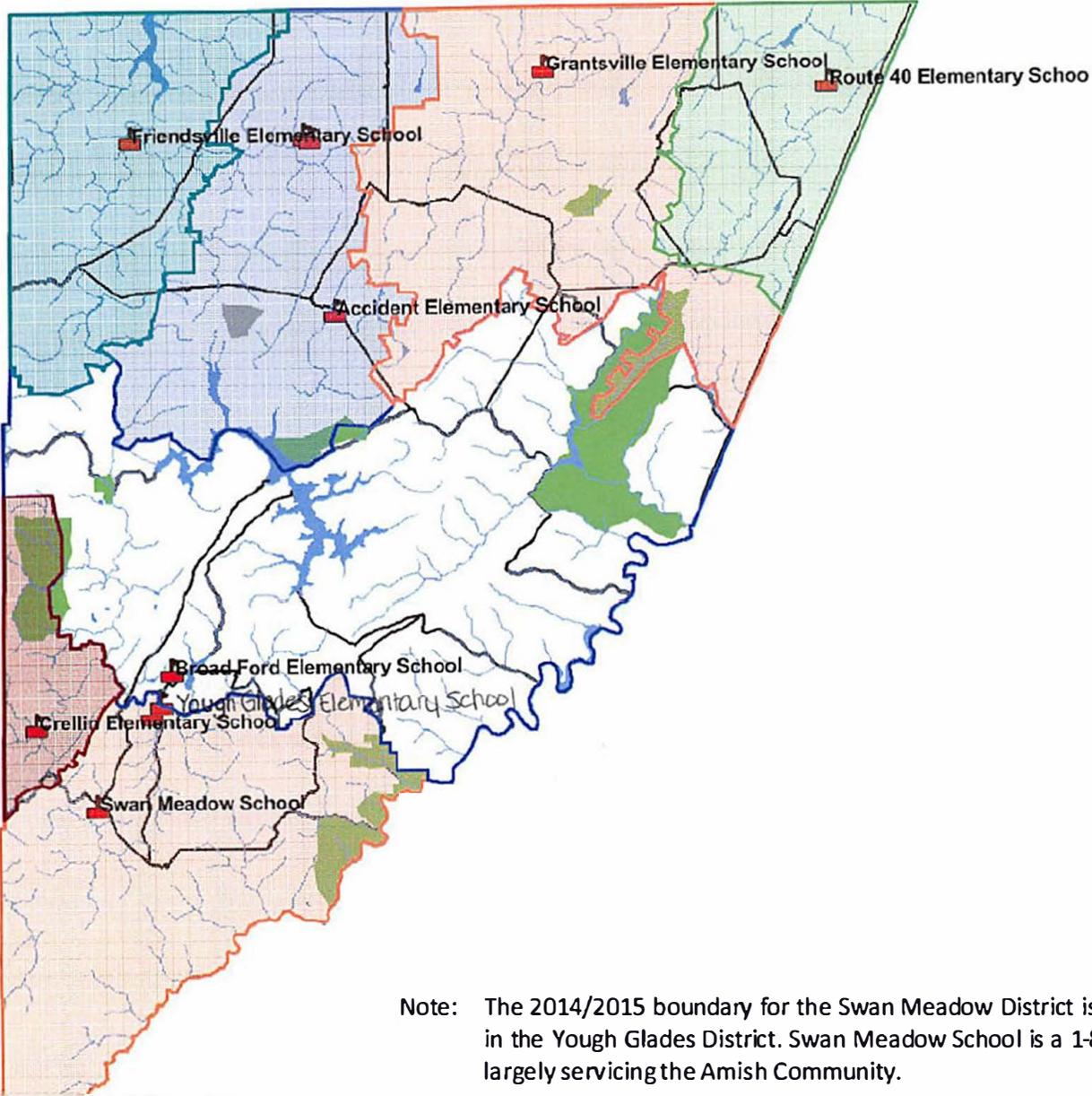
Inventory of former school properties no longer used to house students but are still owned by the Board of Education.

Facilities:

Dennett Road Elementary School  
770 Dennett Road  
Oakland, Maryland 21550

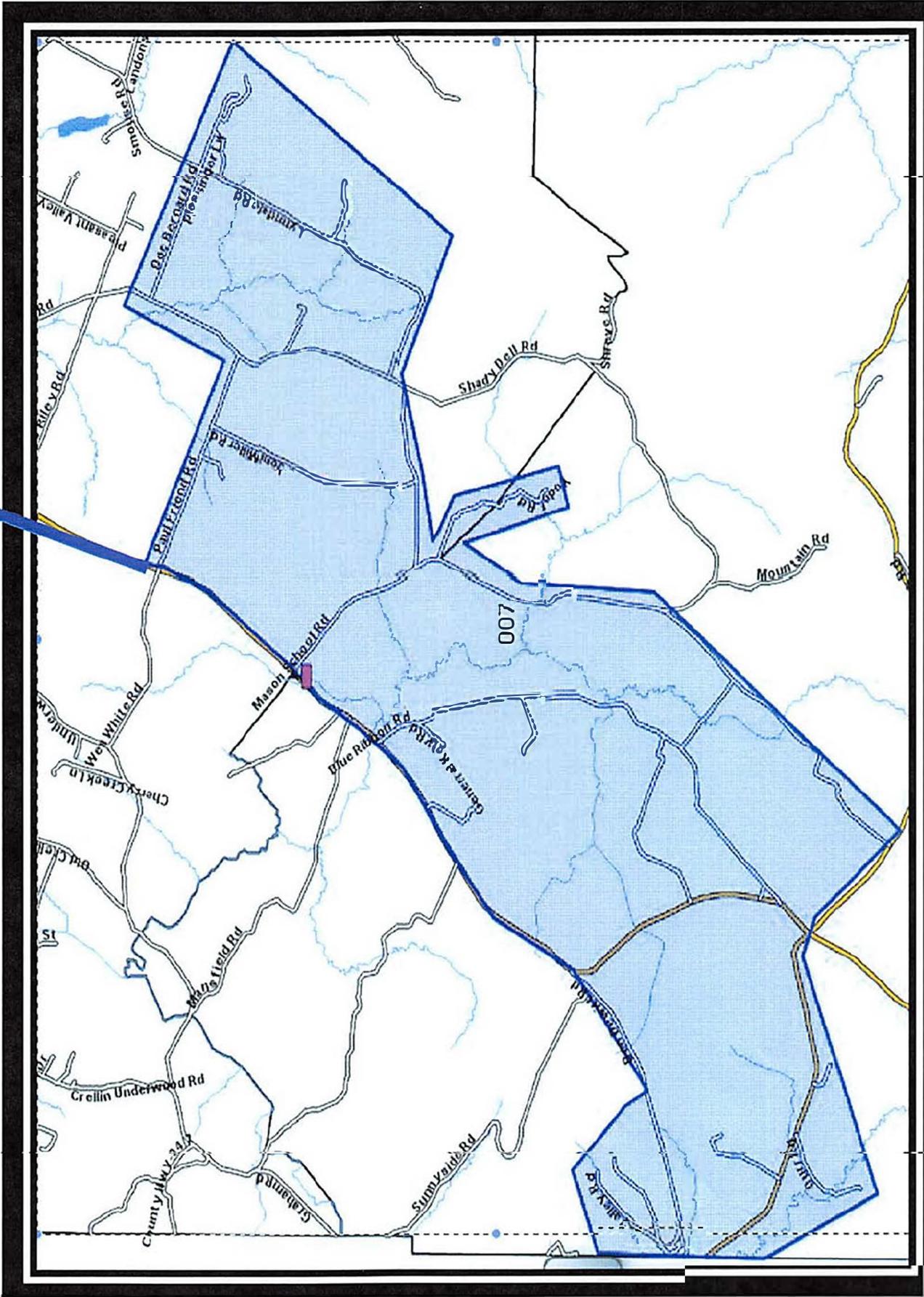


GCPS Existing Boundaries



Note: The 2014/2015 boundary for the Swan Meadow District is included in the Yough Glades District. Swan Meadow School is a 1-8 school, largely servicing the Amish Community.

Swan Meadow District



**NEIGHBORHOOD/COMMUNITY DESIGNATION**

Existing/proposed school neighborhood/community designation as an area that: (a) has stabilized, (b) is targeted for revitalization, (c) is a growth area, or (d) is a non-growth area.

Accident Elementary School	Stabilized area
Broad Ford Elementary	Stabilized area
Crellin Elementary School	Stabilized area
Friendsville Elementary School	Stabilized area
Grantsville Elementary School	Stabilized area
Northern High School	Stabilized area
Northern Middle School	Stabilized area
Route 40 Elementary School	Stabilized area
Southern High School	Stabilized area
Southern Middle School	Stabilized area
Swan Meadow School	Stabilized area
Yough Glades Elementary School	Stabilized area



Book	Policies
Section	F: Facilities Planning and Development
Title	Closing of Schools
Code	FCB
Status	Active
Legal	<a href="#">COMAR 13A.02.09.00</a> <a href="#">COMAR 13A.02.09.01</a> <a href="#">COMAR 13A.01.01.02-1</a> <a href="#">COMAR 13A.02.09.03</a>
Adopted	September 10, 1981
Last Revised	September 11, 1986
Last Reviewed	September 11, 1986
Origin	Formerly 940; Adopted 9/10/81; Revised 9/11/86

In accordance with 13A.02.09 of the Regulations of the State Public Schools, the Garrett County Public Schools hereby adopts the following policy/procedures to be used in making decisions on school closings.

#### 1. Review by Advisory Group

Whenever a school is being considered for closing, the Superintendent shall form an Advisory Group made up of staff members and members of the public selected by the Superintendent to investigate and report to the Superintendent the advantages and disadvantages of closing the school.

#### 2. Items to Be Considered

The investigation shall, at a minimum, consider and report on the impact of the proposed closing on the following factors:

- A. Student enrollment trends.
- B. Age or condition of school buildings.
- C. Transportation.
- D. Educational programs.
- E. Racial composition of the student body.
- F. Financial considerations.
- G. Student relocations.
- H. Impact on the community in the geographic attendance area of the schools proposed to be closed and school or schools to which students will be relocated.
- I. Such other factors enumerated by the Superintendent or which the Advisory Group finds to be relevant.

#### 3. Public Hearing

A public hearing shall be conducted prior to any final decision by the Board to close a school. This hearing shall give concerned citizens an opportunity to submit their views orally or to submit written testimony or data on the proposed school closing.

#### 4. Notice

Adequate notice shall be given to parents and guardians of students in attendance at all schools that are being considered for closure and at the school or schools to which the students will be relocating. This notice shall consist of the following:

- A. Letters shall be mailed or otherwise sent to such parents and/or guardian advising them that such school is being considered for closure; the date, time, and place of the public hearing; and the time limit on the submission of oral or written testimony.
- B. Written notice of the public hearing containing the information described in 4A shall be advertised in at least two (2) newspapers having general circulation in the geographic attendance area of the school or schools to be considered for closure and the school or schools to which students would be relocating if closure, occurs.
- C. The newspaper advertisement shall appear at least two (2) weeks in advance of the public hearing to be held on the proposed school closing.
- D. The newspaper advertisement shall include the procedure to be followed by the Public Schools in making its final decision.

##### 5. Decision by the Board

1. The Board shall make and announce its final decision in a public session and such decision shall be in writing.
2. The final decision of the Public Schools to close a school shall be based upon a consideration of such factors as the Public Schools finds to be relevant in arriving in its decision including, but not limited to, those factors set forth in Section 2A through H above. The Board shall consider the recommendations of the Superintendent and the Advisory Group.
3. The final decision shall include the rationale for the school closing and shall address the impact of the closing on the factors the Board believes relevant to its decision. Such factors shall include, but shall not be limited to, those factors set forth in Section 2A through H above.
4. Except in cases of an emergency where the decision to close a school must be made due to unforeseen circumstances, the decision of the Board to close a school shall be made at least ninety (90) days before the date the school is scheduled to close but not later than April 30th of any school year.
5. Letters shall be mailed or otherwise promptly sent concerning the final decision of the Board to the community in the geographic attendance area of the school proposed to be closed and the school or schools to which the students will be relocated.
6. The final decision of the Board shall include a notification that the decision of the Board may be appealed to the State Public Schools by filing a written appeal with the State Board within thirty (30) days of the announcement of the Board's decision.

Project	Funding Source	School Year	FY 24		
			Total Estimated Project Cost	Total Estimated State Cost	Total Estimated Local Cost
Southern Middle/Broad Ford Renovation A&E	IAC - CIP	SY 23-24	\$3,411,000	\$3,211,000	\$200,000
Southern High School Limited Renovation (1)-Below	IAC - CIP	SY 23-24	\$5,460,343	\$4,052,000	\$1,408,343
Southern High School Air Conditioning Installation	IAC -Healthy Schools Fund	SY 23-24	\$8,999,137	\$8,181,034	\$818,103
Northern Wastewater Treatment Plant Feasibility Study	BCC	SY 23-24	\$100,000	\$0	\$100,000
Dennett Road Existing Conditions Survey and Schematic Design	BOE	SY 23-24	\$25,000	\$0	\$25,000
Install Portables at Broad Ford (2) - Below	BOE	SY 23-24	\$300,000	\$0	\$300,000
Crellin School & Friendsville Feasibility Study (4)	BOE	SY 23-24	\$25,000	\$0	\$0
Northern High School Visitor Stadium Bleacher Replacement	CGP	SY 23-24	\$164,040	\$164,040	\$0
Northern High School Press Box Renovation	CGP	SY 23-24	\$62,717	\$62,717	\$0
Northern High School Gymnasium Bleacher Replacement	CGP	SY 23-24	\$165,000	\$165,000	\$0
Southern High School Stadium Restrooms and Concessions	CGP	SY 23-24	\$200,000	\$200,000	\$0
			\$18,912,237	\$16,035,791	\$2,851,446

BCC - Board of County Commissioners  
 BOE-Board of Education  
 IAC- Interagency Commission on School Construction  
 CGP - Capital Grants Program

Project	Funding Source	School Year	FY 25		
			Total Estimated Project Cost	Total Estimated State Cost	Total Estimated Local Cost
Southern Middle/Broad Ford Renovation (3) - See below	IAC	SY 24 -25	\$51,239,616	\$48,165,239	\$3,074,377
Northern High School Partial Roof Replacement	IAC -Healthy Schools Fund	SY 24 -25	\$4,023,250	\$3,657,500	\$365,750
Southern High School Partial Roof Replacement	IAC -Healthy Schools Fund	SY 24 -25	\$4,781,700	\$4,158,000	\$623,700
Northern Wastewater Treatment Plant Replacement	BCC	SY 24 -25	TBD	TBD	TBD
Friendsville Renovation, Roof Replacement, and Site Work Feasibility Study	BOE	SY 24 -25	\$25,000	\$0	\$25,000
			\$34,424,758	\$31,898,120	\$2,526,638

Project	Funding Source	School Year	FY 26		
			Total Estimated Project Cost	Total Estimated State Cost	Total Estimated Local Cost
Southern Middle/Broad Ford Renovation	IAC	SY 25-26	\$25,619,808.20	\$24,082,620	\$1,537,188
Dennett Road Renovation to Central Office A&E	BOE	SY 25-26	\$250,000	\$0	\$250,000
Route 40 Roof Repairs (5)	BOE	SY 25-26	\$15,000	\$0	\$15,000
Route 40 Boiler Replacement (6)	BOE/MEA	SY 25-26	\$450,000	TBD	TBD
Crellin Elementary School A & E	BCC	SY 25-26	TBD	TBD	TBD
Friendsville Elementary School A & E	BCC	SY 25-26	TBD	TBD	TBD
Accident Roof or Replacement	IAC -Healthy Schools Fund	SY 25-26	\$1,656,000	\$1,440,000	\$216,000
Accident Parking Lot Paving, Drainage, Sidewalks, Window Replacement and Painting	BCC	SY 25-26	\$600,000	\$0	\$600,000
Route 40 HVAC Installation	IAC -Healthy Schools Fund/BOE	SY 25-26	\$1,500,000	\$1,335,000	\$165,000
Route 40 Parking Lot Curb Replacement and Resurfacing	BCC	SY 25-26	\$200,000	\$0	\$200,000
Yough Glades Parking Lot and Resurfacing A&E	BCC	SY 25-26	\$33,500	\$0	\$33,500
			\$30,324,308	\$26,857,620	\$3,016,688

Project	Funding Source	School Year	FY 27		
			Total Estimated Project Cost	Total Estimated State Cost	Total Estimated Local Cost
HEEC Roof Replacement (Install Metal Panels)	BCC	SY 26-27	\$500,000	\$0	\$500,000
Yough Glades Roof Restoration	BCC	SY 26-27	\$735,000	\$630,000	\$105,000
Yough Glades Parking Lot Drainage and Resurfacing	BCC	SY 26-27	\$250,000	\$0	\$250,000
Dennett Road Renovation to Central Office	BOE	SY 26-27	\$3,000,000	\$0	\$3,000,000
			\$4,485,000.00	\$630,000.00	\$3,855,000.00

Project	Funding Source	School Year	FY 28		
			Total Estimated Project Cost	Total Estimated State Cost	Total Estimated Local Cost
Friendsville Renovation, Roof Replacement and Site Work	IAC	SY 27-28	\$12,600,000	\$5,922,000	\$1,512,000
Crellin Renovation or Replacement	IAC	SY 27-28	TBD	TBD	TBD
Northern High School Limited Renovation A&E	BCC	SY 27-28	TBD	TBD	TBD
				\$5,922,000	\$1,512,000

Project	Funding Source	School Year	FY 29		
			Total Estimated Project Cost	Total Estimated State Cost	Total Estimated Local Cost
Friendsville Renovation, Roof Replacement, and Site Work	IAC	SY 28-29	\$12,600,000	\$5,922,000	\$1,512,000
Crellin Renovation or Replacement	IAC	SY 28-29	TBD	TBD	TBD
				\$5,922,000	\$1,512,000

Project	Funding Source	School Year	FY 30		
			Total Estimated Project Cost	Total Estimated State Cost	Total Estimated Local Cost
Northern High School Limited Renovation	IAC	SY 29-30	TBD	TBD	TBD
Northern Middle School Roof Replacement A & E	BCC	SY 29-30	TBD	TBD	TBD
			\$0	\$0	\$0

Footnotes:

(1) The local cost share for the Southern High renovation includes additional funding for FF & E (Furniture, Fixtures and Equipment), 95% of the site work and 5% for contingency.

	Southern High Renovation	Cost Estimate	State	Local
	Construction	\$3,566,157	\$3,209,541	\$356,616
	FF & E	\$222,860	\$200,574	\$22,286
	Site	\$602,746	\$240,737	\$362,009
	A&E	\$445,720	\$401,148	\$44,572
	FF & E (Local)	\$400,000	\$0	\$400,000
	Contingency	\$222,860	\$0	\$222,860
	<b>Total</b>	<b>\$5,460,343</b>	<b>\$4,052,000</b>	<b>\$1,408,343</b>

(2) GCPS determined four portable classrooms are needed at Broad Ford ES to accommodate the 6th grade. The portables will be installed in FY 24 and leased in FY 25 and 26.

(3) The annual funding allocations listed reflect a 94/6 share with the IAC.

	Southern Middle Renovation	Cost Estimate	State	Local
	Construction	\$41,384,094.00	\$38,901,048.36	\$2,483,045.64
	FF& E	\$2,069,204.70	\$1,945,052.42	\$124,152.28
	Site	\$4,326,757.00	\$4,067,151.58	\$259,605.42
	Demo	\$1,390,356.00	\$1,306,934.64	\$83,421.36
	Contingency	\$2,069,204.70	\$1,945,052.42	\$124,152.28
	<b>Total</b>	<b>\$51,239,616.40</b>	<b>\$48,165,239.42</b>	<b>\$3,074,376.98</b>

(4) It may be more economical for the selected firm to complete the Friendsville feasibility study at the same time as Crellin. The Friendsville's study will be included as an add alternate to the RFP for the Crellin Study therefore would not have to be approved if it exceeds the FY 24 budget allocation and be added to the FY 25 CIP.

(5) GCPS will patch and repair all faulty roof panels annually until the roof is eligible for IAC participation for replacement.

(6) GCPS is pursuing funding through MEA's "Decarbonization" grant to replace the convert the gas boilers to electric supported by a solar array. The local funding share, if any, is still being determined.



Book	Policies
Section	J: Students
Title	School Attendance Areas
Code	JC
Status	Active
Legal	<a href="#">§ 4-101 Education Article of the Annotated Code of Maryland</a> <a href="#">§ 4-109 Education Article of the Annotated Code of Maryland</a>
Cross References	<a href="#">JC School Attendance Areas Procedure</a>
Adopted	April 8, 2014
Last Revised	April 8, 2014
Last Reviewed	April 8, 2014
Origin	Adopted 4/8/2014

The Garrett County Board of Education is responsible for maintaining a system of public schools that is designed to provide educational opportunities for all children. Therefore, the Garrett County Board of Education shall have the authority to establish public schools, subject to the bylaws, rules, and regulations of the Maryland State Board of Education.

Pursuant to Section 4-109 of the Education Article, Annotated Code of Maryland, provides that:

- With the advice of the County Superintendent, the Board shall determine the geographic attendance area for each school established under this section.

The Garrett County Board of Education with the advice of the Superintendent is responsible for determining the geographical attendance area of each public school.



Book	Procedures
Section	J: Students
Title	School Attendance Areas
Code	JC
Status	Active
Legal	<a href="#">§4-101 Education Article of the Annotated Code of Maryland</a> <a href="#">§4-109 Education Article of the Annotated Code of Maryland</a>
Cross References	<a href="#">JC School Attendance Areas Policy</a>
Adopted	April 8, 2014
Last Revised	April 8, 2014
Last Reviewed	April 8, 2014
Origin	Adopted 4/8/2014

#### Boundary Line Adjustments:

The comparison of student enrollment and enrollment projections to school capacities depicts whether the capacity will be adequate or inadequate. When the number reflects that a school or group of schools will be approaching inadequate or will be inadequate in a projected year, boundary line adjustments may be considered.

The Superintendent will appoint a staff committee to develop alternatives and recommendations. The following factors will be used to consider boundary adjustments. The county shall be divided into appropriate school attendance areas by the Board guided, at minimum, by the following factors:

1. State and local rated capacity
2. Impact on educational program quality
3. Student enrollment trends
4. Age or condition of school buildings
5. Changing capacity based on planned use of the school
6. Financial considerations
7. Transportation factors
8. Community impact
9. Geographic location of each school in relationship to the surrounding population areas
10. Opening a new school or the necessity to close a school
11. Socio-economic composition of affected schools
11. Racial composition of student body
12. Landmarks and natural disaster consequences
13. Other criteria deemed appropriate

While factors appropriate to each option will be considered, it is impractical to reconcile each and every boundary line with each and every factor. The list is not considered to be all inclusive and does not insinuate level of importance.

The committee shall present the recommendations to the public at a public meeting. The public will be provided with an opportunity to provide input at the public meeting. Written correspondence may be submitted subject to timelines established by the Superintendent.

The Superintendent's committee shall develop its recommendations and present the recommendations to the Board of Education at a public meeting. The recommendation shall portray the areas affected and the location and number of the students involved. The Board of Education will review, study, and analyze the data and the options presented. The Board of Education shall determine the

geographical attendance area for each school at a public meeting.

The Board of Education's final decision will be made and announced at least 60 days prior to the implementation date, except in emergency circumstances.

Every effort will be made to notify the affected families by the boundary changes 45 days prior to the start of school year.



Book	Policies
Section	A: Foundations and Basic Commitments
Title	Equal Opportunity in Employment
Code	AC
Status	Active
Legal	<a href="#">§20-602 of the State Government Article to the Annotated Code of Maryland</a>
Adopted	December 11, 1975
Last Revised	December 10, 2014
Last Reviewed	December 10, 2014
Origin	Original Policy 190, adopted 12/11/75 and revised 8/13/81, 6/7/88, 5/10/94, 11/8/13, 12/10/14

### Equal Opportunity in Employment

Pursuant to §20-602 of the State Government Article to the Annotated Code of Maryland, the Garrett County Board of Education shall not discriminate against any employee or any applicant seeking employment because of race, color, religion, sex, age, ancestry or national origin, marital status, sexual orientation, gender identity, genetic information, or disability.

**Garrett County**

Appendix N

**Public School Historical Enrollments 2013 - 2023**

<b>Grades</b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>
<b>Kindergarten</b>	263	275	288	239	277	254	268	254	250	231	247
<b>1</b>	295	262	267	285	250	279	257	246	237	254	234
<b>2</b>	277	293	260	253	280	263	280	246	234	237	250
<b>3</b>	299	286	297	273	255	286	257	256	231	240	244
<b>4</b>	294	298	275	297	273	253	280	241	256	238	244
<b>5</b>	292	306	299	281	301	278	263	272	233	265	237
<b>6</b>	277	292	305	301	283	301	289	261	267	244	260
<b>7</b>	285	272	293	301	305	294	304	280	259	271	250
<b>8</b>	314	276	277	295	295	300	289	296	275	254	270
<b>9</b>	313	307	267	290	313	311	301	289	334	293	270
<b>10</b>	303	302	287	263	272	298	287	281	242	266	251
<b>11</b>	258	290	287	281	267	278	284	287	272	254	254
<b>12</b>	316	251	280	279	279	267	270	282	261	250	243
<b>Elementary School (K-5)</b>	1,720	1,720	1,686	1,628	1,636	1,613	1,605	1,515	1,441	1,465	1,456
<b>Middle School (6-8)</b>	876	840	875	897	883	895	882	837	801	769	780
<b>High School (9-12)</b>	1,190	1,150	1,121	1,113	1,131	1,154	1,142	1,139	1,109	1,063	1,018
<b>Total School Enrollment</b>	<b>3,786</b>	<b>3,710</b>	<b>3,682</b>	<b>3,638</b>	<b>3,650</b>	<b>3,662</b>	<b>3,629</b>	<b>3,491</b>	<b>3,351</b>	<b>3,297</b>	<b>3,254</b>

Data prepared by Maryland Department of Planning

**Garrett County**

**Public School Enrollment Historical 2023 and Projected 2024 - 2033**

<b>Grades</b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>	<b><u>2026</u></b>	<b><u>2027</u></b>	<b><u>2028</u></b>	<b><u>2029</u></b>	<b><u>2030</u></b>	<b><u>2031</u></b>	<b><u>2032</u></b>	<b><u>2033</u></b>
<b>Kindergarten</b>	247	250	270	240	250	250	250	250	250	250	250
<b>1</b>	234	230	240	260	230	240	240	240	240	240	240
<b>2</b>	250	230	230	230	250	220	230	240	240	240	240
<b>3</b>	244	250	220	220	220	240	210	220	230	230	230
<b>4</b>	244	250	250	220	220	220	240	210	220	220	220
<b>5</b>	237	240	250	240	220	210	220	240	210	220	220
<b>6</b>	260	240	250	250	250	220	220	220	240	210	220
<b>7</b>	250	260	240	240	250	240	220	210	220	240	210
<b>8</b>	270	250	260	230	240	240	240	210	210	210	230
<b>9</b>	270	290	260	270	250	250	260	250	220	220	230
<b>10</b>	251	220	250	220	230	210	220	220	220	190	190
<b>11</b>	254	250	230	250	230	240	210	220	220	220	190
<b>12</b>	243	240	230	210	240	210	220	200	210	210	210
<b>Elementary (K-5)</b>	1,456	1,450	1,460	1,410	1,390	1,380	1,390	1,400	1,390	1,400	1,400
<b>Middle School (6-8)</b>	780	750	750	720	740	700	680	640	670	660	660
<b>High School (9-12)</b>	1,018	1,000	970	950	950	910	910	890	870	840	820
<b>Total School Enrollment</b>	<b>3,254</b>	<b>3,200</b>	<b>3,180</b>	<b>3,080</b>	<b>3,080</b>	<b>2,990</b>	<b>2,980</b>	<b>2,930</b>	<b>2,930</b>	<b>2,900</b>	<b>2,880</b>

All projected figures rounded to nearest ten

Totals are sum of rounded enrollments by grade

Projections prepared by Maryland Department of Planning

*Comparison of School Enrollment Projections*

<b>Jurisdiction</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>
<b>Garrett</b>	<b>3,254</b>	<b>3,254</b>	<b>3,218</b>	<b>3,164</b>	<b>3,145</b>	<b>3,061</b>	<b>3,013</b>	<b>2,964</b>	<b>2,917</b>	<b>2,870</b>	<b>2,825</b>
<b>MDP</b>	3,254	3,200	3,180	3,080	3,080	2,990	2,980	2,930	2,930	2,900	2,880
<b>Diff</b>	0	54	38	84	65	71	33	34	-13	-30	-55
% Diff	0.00%	1.69%	1.19%	2.73%	2.11%	2.37%	1.11%	1.16%	-0.44%	-1.03%	-1.91%

- Compose
- Mall
- Chat
- Meet
- Food Service
- Furniture
- Grants
- Grievances
- IT TECH** 1
- Leave
- MABE**
- Maintenance /Compreh...
- Maintenance /Maintena...
- MBE
- open space
- Operations** 4
- Elevators
- Inspections
- MDE MDP**
- Owner Services
- Plans
- Procurement Quotes



**Gloria Smith**

to Travis, Brenda, John, me

Mr Beal,

Garrett County Public School staff received and reviewed your latest public school enrollment projections for our school distri  
projections

Year by Year Total											
	3/31/2024	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
MDP Spring 2024	3,254	3,200	3,180	3,080	3,080	2,990	2,980	2,930	2,930	2,900	2,880
GCPS Spring 2024	3,251	3,254	3,218	3,164	3,145	3,061	3,013	2,964	2,917	2,870	2,825
<b>Variance</b>	(3)	54	38	84	65	71	33	34	(13)	(30)	(55)
	0.1%	1.7%	1.2%	2.7%	2.1%	2.4%	1.1%	1.2%	0.4%	1.0%	1.9%

As you can see, our comparison with MDP is within the 5% threshold each year Should you have any questions, please fee

Sincere regards,

Gloria Smith

Gloria Smith  
Director of Finance  
Garrett County Public Schools

[gloria.smith@garrettcountryschools.org](mailto:gloria.smith@garrettcountryschools.org)  
(301) 334 8067

On Mon, Apr 15, 2024 at 2 32 PM Travis Beal MDP [travis.beal@maryland.gov](mailto:travis.beal@maryland.gov) wrote

Base Year	Ratio Year	G1/K	G2/G1	G3/G2	G4/G3	G5/G4	G6/G5	G7/G6	G8/G7	G9/G8	G10/G9	G11/G10	G12/G11
2022/2023	2023/2024	1.0130	0.9843	1.0295	1.0167	0.9958	0.9811	1.0246	0.9963	1.0630	0.8567	0.9549	0.9567
2021/2022	2022/2023	1.0160	1.0000	1.0256	1.0303	1.0352	1.0472	1.0150	0.9807	1.0655	0.7964	1.0496	0.9191
2020/2021	2021/2022	0.9331	0.9512	0.9390	1.0000	0.9668	0.9816	0.9923	0.9821	1.1284	0.8374	0.9680	0.9094
2019/2020	2020/2021	0.9179	0.9572	0.9143	0.9377	0.9714	0.9924	0.9689	0.9737	1.0000	0.9336	1.0000	0.9930
2018/2019	2019/2020	1.0118	1.0036	0.9772	0.9790	1.0395	1.0396	1.0100	0.9830	1.0033	0.9228	0.9530	0.9712
2017/2018	2018/2019	1.0072	1.0520	1.0214	0.9922	1.0183	1.0000	1.0389	0.9836	1.0542	0.9521	1.0221	1.0000
2016/2017	2017/2018	1.0460	0.9825	1.0079	1.0000	1.0135	1.0071	1.0133	0.9801	1.0610	0.9379	1.0152	0.9929
2015/2016	2016/2017	0.9896	0.9476	1.0500	1.0000	1.0218	1.0067	0.9869	1.0068	1.0469	0.9850	0.9791	0.9721
2014/2015	2015/2016	0.9709	0.9924	1.0137	0.9615	1.0034	0.9967	1.0034	1.0184	0.9674	0.9349	0.9503	0.9655
2013/2014	2014/2015	0.9962	0.9932	1.0325	0.9967	1.0408	1.0000	0.9819	0.9684	0.9777	0.9649	0.9571	0.9729
2012/2013	2013/2014	0.9133	0.9823	0.9901	1.0000	0.9511	0.9928	0.9828	1.0032	1.0032	0.9558	0.9810	0.9693
2011/2012	2012/2013	0.9792	0.9649	0.9932	1.0099	1.0145	1.0320	1.0064	1.0000	1.0160	0.8976	1.0156	0.9810
2010/2011	2011/2012	1.0364	0.9487	0.9967	1.0000	0.9791	0.9842	1.0032	1.0032	0.9799	0.9042	0.9968	0.9643
2009/2010	2010/2011	1.0000	0.9713	1.0300	0.9897	0.9906	0.9873	0.9780	0.9967	1.0503	0.8980	0.9739	0.9655
2008/2009	2009/2010	1.0129	0.9639	1.0000	1.0000	1.0064	1.0095	1.0067	1.0181	0.9888	0.9350	0.9667	0.9688
2007/2008	2008/2009	1.0336	0.9966	0.9876	0.9968	1.0161	0.9707	1.0030	0.9889	0.9893	0.9375	0.9778	0.9501
2006/2007	2007/2008	1.0393	0.9938	1.0329	0.9810	1.0099	0.9539	0.9783	1.0054	0.9720	0.9809	0.9686	0.9478
2005/2006	2006/2007	1.0383	1.0000	1.0064	1.0033	1.0236	1.0054	1.0137	1.0047	1.0110	0.9495	0.9655	0.9446
2004/2005	2005/2006	0.9870	0.9602	1.0134	1.0242	1.0223	1.0398	1.0095	0.9973	1.0406	0.9520	0.9704	0.9414
<b>Most Recent</b>	<b>23-24</b>	1.0130	0.9843	1.0295	1.0167	0.9958	0.9811	1.0246	0.9963	1.0630	0.8567	0.9549	0.9567
<b>Most Recent-1</b>	<b>22-23</b>	1.0160	1.0000	1.0256	1.0303	1.0352	1.0472	1.0150	0.9807	1.0655	0.7964	1.0496	0.9191
<b>Most Recent-2</b>	<b>21-22</b>	0.9331	0.9512	0.9390	1.0000	0.9668	0.9816	0.9923	0.9821	1.1284	0.8374	0.9680	0.9094
<b>Most Recent-3</b>	<b>20-21</b>	0.9179	0.9572	0.9143	0.9377	0.9714	0.9924	0.9689	0.9737	1.0000	0.9336	1.0000	0.9930
<b>Most Recent-4</b>	<b>19-20</b>	1.0118	1.0036	0.9772	0.9790	1.0395	1.0396	1.0100	0.9830	1.0033	0.9228	0.9530	0.9712
<b>Most Recent-5</b>	<b>18-19</b>	1.0072	1.0520	1.0214	0.9922	1.0183	1.0000	1.0389	0.9836	1.0542	0.9521	1.0221	1.0000
<b>Most Recent-6</b>	<b>17-18</b>	1.0460	0.9825	1.0079	1.0000	1.0135	1.0071	1.0133	0.9801	1.0610	0.9379	1.0152	0.9929
<b>Most Recent-7</b>	<b>16-17</b>	0.9896	0.9476	1.0500	1.0000	1.0218	1.0067	0.9869	1.0068	1.0469	0.9850	0.9791	0.9721
<b>Most Recent-8</b>	<b>15-16</b>	0.9709	0.9924	1.0137	0.9615	1.0034	0.9967	1.0034	1.0184	0.9674	0.9349	0.9503	0.9655
<b>Most Recent-9</b>	<b>14-15</b>	0.9962	0.9932	1.0325	0.9967	1.0408	1.0000	0.9819	0.9684	0.9777	0.9649	0.9571	0.9729
<b>Most Recent-10</b>	<b>13-14</b>	0.9133	0.9823	0.9901	1.0000	0.9511	0.9928	0.9828	1.0032	1.0032	0.9558	0.9810	0.9693
<b>Most Recent-11</b>	<b>12-13</b>	0.9792	0.9649	0.9932	1.0099	1.0145	1.0320	1.0064	1.0000	1.0160	0.8976	1.0156	0.9810
<b>Most Recent-12</b>	<b>11-12</b>	1.0364	0.9487	0.9967	1.0000	0.9791	0.9842	1.0032	1.0032	0.9799	0.9042	0.9968	0.9643
<b>Average Last 2</b>	<b>22-24</b>	1.0145	0.9921	1.0276	1.0235	1.0155	1.0142	1.0198	0.9885	1.0642	0.8265	1.0022	0.9379
<b>Average Last 2-1</b>	<b>21-23</b>	0.9745	0.9756	0.9823	1.0152	1.0010	1.0144	1.0037	0.9814	1.0969	0.8169	1.0088	0.9143
<b>Average Last 2-2</b>	<b>20-22</b>	0.9255	0.9542	0.9267	0.9689	0.9691	0.9870	0.9806	0.9779	1.0642	0.8855	0.9840	0.9512
<b>Average Last 2-3</b>	<b>19-21</b>	0.9649	0.9804	0.9457	0.9584	1.0055	1.0160	0.9894	0.9783	1.0017	0.9282	0.9765	0.9821

Data Prepared by Maryland Department of Planning

Base Year	Ratio Year	G1/K	G2/G1	G3/G2	G4/G3	G5/G4	G6/G5	G7/G6	G8/G7	G9/G8	G10/G9	G11/G10	G12/G11
Average Last 2-4	18-20	1.0095	1.0278	0.9993	0.9856	1.0289	1.0198	1.0244	0.9833	1.0288	0.9375	0.9875	0.9856
Average Last 2-5	17-19	1.0266	1.0172	1.0147	0.9961	1.0159	1.0036	1.0261	0.9818	1.0576	0.9450	1.0186	0.9964
Average Last 2-6	16-18	1.0178	0.9650	1.0290	1.0000	1.0176	1.0069	1.0001	0.9934	1.0540	0.9615	0.9972	0.9825
Average Last 2-7	15-17	0.9802	0.9700	1.0318	0.9808	1.0126	1.0017	0.9952	1.0126	1.0072	0.9599	0.9647	0.9688
Average Last 2-8	14-16	0.9836	0.9928	1.0231	0.9791	1.0221	0.9984	0.9927	0.9934	0.9725	0.9499	0.9537	0.9692
Average Last 2-9	13-15	0.9548	0.9877	1.0113	0.9983	0.9960	0.9964	0.9824	0.9858	0.9905	0.9603	0.9690	0.9711
Average Last 3	21-24	0.9874	0.9785	0.9981	1.0157	0.9993	1.0033	1.0106	0.9864	1.0856	0.8301	0.9908	0.9284
Average Last 3-1	20-23	0.9557	0.9695	0.9597	0.9893	0.9911	1.0071	0.9921	0.9788	1.0646	0.8558	1.0059	0.9405
Average Last 3-2	19-22	0.9543	0.9707	0.9435	0.9723	0.9926	1.0045	0.9904	0.9796	1.0439	0.8979	0.9737	0.9579
Average Last 3-3	18-21	0.9790	1.0043	0.9710	0.9696	1.0098	1.0107	1.0059	0.9801	1.0192	0.9362	0.9917	0.9881
Average Last 3-4	17-20	1.0217	1.0127	1.0022	0.9904	1.0238	1.0156	1.0207	0.9822	1.0395	0.9376	0.9968	0.9880
Average Last 3-5	16-19	1.0143	0.9940	1.0264	0.9974	1.0179	1.0046	1.0130	0.9902	1.0541	0.9583	1.0055	0.9883
Average Last 3-6	15-18	1.0022	0.9741	1.0239	0.9872	1.0129	1.0035	1.0012	1.0018	1.0251	0.9526	0.9815	0.9768
Average Last 3-7	14-17	0.9856	0.9777	1.0320	0.9861	1.0220	1.0011	0.9908	0.9979	0.9973	0.9616	0.9622	0.9702
Average Last 3-8	13-16	0.9601	0.9893	1.0121	0.9861	0.9984	0.9965	0.9894	0.9967	0.9828	0.9518	0.9628	0.9692
Average Last 3-9	12-15	0.9629	0.9801	1.0053	1.0022	1.0022	1.0083	0.9904	0.9905	0.9990	0.9394	0.9846	0.9744
Average Last 4	20-24	0.9700	0.9732	0.9771	0.9962	0.9923	1.0006	1.0002	0.9832	1.0642	0.8560	0.9931	0.9445
Average Last 4-1	19-23	0.9697	0.9780	0.9640	0.9868	1.0032	1.0152	0.9965	0.9799	1.0493	0.8725	0.9926	0.9482
Average Last 4-2	18-22	0.9675	0.9910	0.9630	0.9772	0.9990	1.0034	1.0025	0.9806	1.0465	0.9115	0.9858	0.9684
Average Last 4-3	17-21	0.9957	0.9988	0.9802	0.9772	1.0107	1.0098	1.0077	0.9801	1.0296	0.9366	0.9976	0.9893
Average Last 4-4	16-20	1.0137	0.9964	1.0141	0.9928	1.0233	1.0133	1.0123	0.9884	1.0414	0.9495	0.9923	0.9841
Average Last 4-5	15-19	1.0034	0.9936	1.0232	0.9884	1.0142	1.0026	1.0106	0.9972	1.0324	0.9525	0.9917	0.9826
Average Last 4-6	14-18	1.0007	0.9789	1.0260	0.9895	1.0199	1.0026	0.9964	0.9934	1.0133	0.9557	0.9754	0.9758
Average Last 4-7	13-17	0.9675	0.9789	1.0216	0.9895	1.0043	0.9991	0.9888	0.9992	0.9988	0.9601	0.9669	0.9700
Average Last 4-8	12-16	0.9649	0.9832	1.0074	0.9920	1.0025	1.0054	0.9936	0.9975	0.9911	0.9383	0.9760	0.9722
Average Last 4-9	11-15	0.9813	0.9723	1.0031	1.0016	0.9964	1.0023	0.9936	0.9937	0.9942	0.9306	0.9876	0.9719
Average Last 5	17-24	0.9784	0.9793	0.9771	0.9927	1.0017	1.0084	1.0021	0.9832	1.0520	0.8694	0.9851	0.9499
Average Last 5-1	18-23	0.9772	0.9928	0.9755	0.9878	1.0062	1.0122	1.0050	0.9806	1.0503	0.8884	0.9985	0.9585
Average Last 5-3	16-21	0.9832	0.9893	0.9720	0.9818	1.0019	1.0041	1.0047	0.9805	1.0494	0.9168	0.9917	0.9733
Average Last 5-4	15-20	0.9945	0.9886	0.9942	0.9818	1.0129	1.0092	1.0036	0.9854	1.0331	0.9463	0.9939	0.9858
Average Last 5-4	15-20	1.0051	0.9956	1.0140	0.9865	1.0193	1.0100	1.0105	0.9944	1.0266	0.9465	0.9839	0.9803
Average Last 5-5	14-19	1.0020	0.9935	1.0251	0.9901	1.0196	1.0021	1.0049	0.9915	1.0215	0.9549	0.9848	0.9807
Average Last 5-6	13-18	0.9832	0.9796	1.0188	0.9916	1.0061	1.0007	0.9937	0.9954	1.0113	0.9557	0.9765	0.9745
Average Last 5-7	12-17	0.9698	0.9761	1.0159	0.9936	1.0063	1.0057	0.9923	0.9994	1.0023	0.9476	0.9766	0.9722
Average Last 5-8	11-16	0.9792	0.9763	1.0052	0.9936	0.9978	1.0012	0.9956	0.9986	0.9889	0.9315	0.9802	0.9706

Data Prepared by Maryland Department of Planning

Grades	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Most Recent (23-24)	3,254	3,212	3,188	3,147	3,135	3,117	3,118	3,106	3,114	3,121	3,123
Most Recent-1 (22-23)	3,254	3,235	3,241	3,213	3,230	3,240	3,268	3,286	3,309	3,322	3,326
Most Recent-2 (21-22)	3,254	3,162	3,099	3,018	2,968	2,900	2,858	2,809	2,781	2,758	2,737
Most Recent-3 (20-21)	3,254	3,158	3,080	2,973	2,880	2,791	2,731	2,671	2,634	2,596	2,572
Most Recent-4 (19-20)	3,254	3,217	3,198	3,161	3,140	3,120	3,122	3,116	3,120	3,110	3,105
Most Recent-5 (18-19)	3,254	3,282	3,317	3,318	3,326	3,323	3,345	3,349	3,377	3,393	3,410
Most Recent-6 (17-18)	3,254	3,251	3,258	3,232	3,215	3,188	3,186	3,172	3,178	3,175	3,171
Most Recent-7 (16-17)	3,254	3,250	3,262	3,246	3,229	3,205	3,200	3,190	3,199	3,195	3,193
Most Recent-8 (15-16)	3,254	3,198	3,163	3,109	3,070	3,041	3,027	3,006	3,004	2,997	2,998
Most Recent-9 (14-15)	3,254	3,218	3,200	3,162	3,132	3,109	3,112	3,113	3,130	3,134	3,139
Most Recent-10 (13-14)	3,254	3,201	3,167	3,105	3,053	3,003	2,974	2,940	2,929	2,922	2,916
Most Recent-11 (12-13)	3,254	3,229	3,220	3,176	3,154	3,132	3,129	3,116	3,115	3,107	3,097
Most Recent-12 (11-12)	3,254	3,187	3,141	3,065	3,010	2,966	2,940	2,904	2,892	2,881	2,870
Average Last 2 (22-24)	3,254	3,224	3,215	3,181	3,183	3,179	3,193	3,196	3,212	3,221	3,225
Average Last 2-1 (21-23)	3,254	3,199	3,169	3,114	3,095	3,065	3,056	3,038	3,034	3,028	3,019
Average Last 2-2 (20-22)	3,254	3,160	3,090	2,996	2,926	2,848	2,796	2,741	2,708	2,678	2,655
Average Last 2-3 (19-21)	3,254	3,187	3,138	3,064	3,006	2,949	2,919	2,884	2,865	2,840	2,825
Average Last 2-4 (18-20)	3,254	3,249	3,257	3,238	3,232	3,220	3,233	3,232	3,247	3,250	3,255
Average Last 2-5 (17-19)	3,254	3,266	3,287	3,275	3,271	3,255	3,265	3,261	3,277	3,283	3,290
Average Last 2-6 (16-18)	3,254	3,251	3,260	3,239	3,223	3,197	3,194	3,182	3,189	3,186	3,183
Average Last 2-7 (15-17)	3,254	3,224	3,212	3,177	3,149	3,123	3,113	3,097	3,100	3,094	3,094
Average Last 2-8 (14-16)	3,254	3,208	3,182	3,135	3,101	3,075	3,070	3,059	3,068	3,066	3,069
Average Last 2-9 (13-15)	3,254	3,209	3,183	3,133	3,092	3,055	3,043	3,026	3,029	3,028	3,027
Average Last 3 (21-24)	3,254	<u>3,203</u>	3,176	3,125	3,109	3,083	3,077	3,062	3,062	3,060	3,054
Average Last 3-1 (20-23)	3,254	3,185	<u>3,140</u>	<u>3,066</u>	<u>3,022</u>	<u>2,971</u>	<u>2,944</u>	<u>2,911</u>	<u>2,895</u>	<u>2,878</u>	<u>2,863</u>
Average Last 3-2 (19-22)	3,254	3,179	3,126	3,050	2,995	2,936	2,901	2,861	2,839	2,815	2,798

Grades	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Average Last 3-3 (18-21)	3,254	3,219	3,197	3,147	3,110	3,070	3,055	3,032	3,027	3,014	3,008
Average Last 3-4 (17-20)	3,254	3,250	3,257	3,236	3,226	3,209	3,217	3,212	3,224	3,225	3,227
Average Last 3-5 (16-19)	3,254	3,261	3,279	3,266	3,257	3,239	3,245	3,238	3,252	3,256	3,259
Average Last 3-6 (15-18)	3,254	3,233	3,228	3,195	3,171	3,145	3,138	3,122	3,126	3,122	3,120
Average Last 3-7 (14-17)	3,254	3,222	3,208	3,172	3,143	3,118	3,112	3,102	3,110	3,108	3,109
Average Last 3-8 (13-16)	3,254	3,206	3,177	3,125	3,084	3,051	3,038	3,020	3,021	3,018	3,018
Average Last 3-9 (12-15)	3,254	3,216	3,196	3,148	3,112	3,081	3,071	3,056	3,058	3,054	3,051
Average Last 4 (20-24)	3,254	3,192	3,152	3,086	3,050	3,007	2,987	2,959	2,949	2,937	2,927
Average Last 4-1 (19-23)	3,254	3,193	3,155	3,090	3,052	3,008	2,988	2,962	2,951	2,935	2,922
Average Last 4-2 (18-22)	3,254	3,205	3,173	3,115	3,076	3,029	3,007	2,977	2,966	2,950	2,940
Average Last 4-3 (17-21)	3,254	3,227	3,212	3,168	3,136	3,099	3,088	3,067	3,064	3,054	3,048
Average Last 4-4 (16-20)	3,254	3,250	3,258	3,239	3,227	3,209	3,214	3,208	3,219	3,219	3,220
Average Last 4-5 (15-19)	3,254	3,245	3,250	3,226	3,210	3,189	3,189	3,179	3,188	3,189	3,191
Average Last 4-6 (14-18)	3,254	3,229	3,221	3,187	3,161	3,135	3,131	3,120	3,127	3,125	3,125
Average Last 4-7 (13-17)	3,254	3,217	3,198	3,155	3,120	3,089	3,078	3,061	3,065	3,061	3,061
Average Last 4-8 (12-16)	3,254	3,212	3,187	3,138	3,102	3,071	3,061	3,044	3,045	3,040	3,038
Average Last 4-9 (11-15)	3,254	3,209	3,182	3,127	3,087	3,052	3,038	3,017	3,016	3,010	3,005
Average Last 5 (17-24)	3,254	3,197	3,161	3,101	3,069	3,030	3,014	2,991	2,983	2,972	2,962
Average Last 5-1 (18-23)	3,254	3,211	3,187	3,135	3,106	3,070	3,057	3,037	3,032	3,022	3,014
Average Last 5-2 (17-22)	3,254	3,214	3,190	3,138	3,103	3,060	3,042	3,015	3,007	2,994	2,984
Average Last 5-3 (16-21)	3,254	3,232	3,222	3,184	3,155	3,121	3,111	3,092	3,092	3,082	3,077
Average Last 5-4 (15-20)	3,254	3,240	3,239	3,213	3,196	3,175	3,176	3,167	3,175	3,173	3,174
Average Last 5-5 (14-19)	3,254	3,240	3,240	3,213	3,194	3,173	3,173	3,165	3,176	3,178	3,181
Average Last 5-6 (13-18)	3,254	3,224	3,210	3,170	3,139	3,109	3,099	3,083	3,087	3,084	3,083
Average Last 5-7 (12-17)	3,254	3,219	3,202	3,159	3,127	3,098	3,088	3,072	3,075	3,071	3,068
Average Last 5-8 (11-16)	3,254	3,207	3,178	3,124	3,084	3,050	3,036	3,015	3,014	3,008	3,004

**Garrett County**

Base Year	Births	Kindergarten			1st Grade		
		Ratio Year	Enrollment	Ratio Enrollment to Births	Ratio Year	Enrollment	Ratio Enrollment to Births
1999	318	2004	308	0.9686	2005	304	0.9560
2000	323	2005	313	0.9690	2006	325	1.0062
2001	308	2006	280	0.9091	2007	291	0.9448
2002	287	2007	268	0.9338	2008	277	0.9652
2003	320	2008	310	0.9688	2009	314	0.9813
2004	339	2009	312	0.9204	2010	312	0.9204
2005	311	2010	302	0.9711	2011	313	1.0064
2006	296	2011	288	0.9730	2012	282	0.9527
2007	339	2012	323	0.9528	2013	295	0.8702
2008	277	2013	263	0.9495	2014	262	0.9458
2009	291	2014	275	0.9450	2015	267	0.9175
2010	295	2015	288	0.9763	2016	285	0.9661
2011	273	2016	239	0.8755	2017	250	0.9158
2012	304	2017	277	0.9112	2018	279	0.9178
2013	289	2018	254	0.8789	2019	257	0.8893
2014	278	2019	268	0.9640	2020	246	0.8849
2015	295	2020	254	0.8610	2021	237	0.8034
2016	301	2021	250	0.8306	2022	254	0.8439
2017	293	2022	231	0.7884	2023	234	0.7986
2018	264	2023	247	0.9356	2024	<u>230</u>	0.8900
2019	268	2024	<u>250</u>	0.9300	2025	<u>240</u>	0.8900
2020	290	2025	<u>270</u>	0.9300	2026	<u>260</u>	0.8900
2021	253	2026	<u>240</u>	0.9300	2027	<u>230</u>	0.8900
2022	268	2027	<u>250</u>	0.9300	2028	<u>240</u>	0.8900
2023	270	2028	<u>250</u>	0.9300	2029	<u>240</u>	0.9000
2024	270	2029	<u>250</u>	0.9300	2030	<u>240</u>	0.9000
2025	270	2030	<u>250</u>	0.9300	2031	<u>240</u>	0.9000
2026	270	2031	<u>250</u>	0.9300	2032	<u>240</u>	0.9000
2027	270	2032	<u>250</u>	0.9300	2033	<u>240</u>	0.9000
2028	270	2033	<u>250</u>	0.9300			

*Projected Values are underlined*

*Projected Values are underlined*

Average Ratios	Kindergarten/Birth	1st Grade/Birth	Average Ratios	Kindergarten/Birth	1st Grade/Birth
Most Recent (22-23)(Births 18-19)	0.9356	0.7986	Average Last 3-3 (17-20)(Births 13-16)	0.9013	0.8973
Most Recent-1 (21-22)(Births 17-18)	0.7884	0.8439	Average Last 3-4 (16-19)(Births 12-15)	0.9180	0.9076
Most Recent-2 (20-21)(Births 16-17)	0.8306	0.8034	Average Last 3-5 (15-18)(Births 11-14)	0.8885	0.9332
Most Recent-3 (19-20)(Births 15-16)	0.8610	0.8849	Average Last 3-6 (14-17)(Births 10-13)	0.9210	0.9331
Most Recent-4 (18-19)(Births 14-15)	0.9640	0.8893	Average Last 3-7 (13-16)(Births 09-12)	0.9322	0.9432
Most Recent-5 (17-18)(Births 13-14)	0.8789	0.9178	Average Last 3-8 (12-15)(Births 08-11)	0.9569	0.9112
Most Recent-6 (16-17)(Births 12-13)	0.9112	0.9158	Average Last 3-9 (11-14)(Births 07-10)	0.9491	0.9229
Most Recent-7 (15-16)(Births 11-12)	0.8755	0.9661	Average Last 4 (19-23)(Births 15-19)	0.8539	0.8327
Most Recent-8 (14-15)(Births 10-11)	0.9763	0.9175	Average Last 4-1 (18-22)(Births 14-18)	0.8610	0.8554
Most Recent-9 (13-14)(Births 09-10)	0.9450	0.9458	Average Last 4-2 (17-21)(Births 13-17)	0.8836	0.8738
Most Recent-10 (12-13)(Births 08-09)	0.9495	0.8702	Average Last 4-3 (16-20)(Births 12-16)	0.9038	0.9019
Most Recent-11 (11-12)(Births 07-08)	0.9528	0.9527	Average Last 4-4 (15-19)(Births 11-15)	0.9074	0.9222
Most Recent-12 (10-11)(Births 06-07)	0.9730	1.0064	Average Last 4-5 (14-18)(Births 10-14)	0.9105	0.9293
Average Last 2 (21-23)(Births 17-19)	0.8620	0.8212	Average Last 4-6 (13-17)(Births 09-13)	0.9270	0.9363
Average Last 2-1 (20-22)(Births 16-18)	0.8095	0.8236	Average Last 4-7 (12-16)(Births 08-12)	0.9366	0.9249
Average Last 2-2 (19-21)(Births 15-17)	0.8458	0.8441	Average Last 4-8 (11-15)(Births 07-11)	0.9559	0.9216
Average Last 2-3 (18-20)(Births 14-16)	0.9125	0.8871	Average Last 4-9 (10-14)(Births 06-10)	0.9551	0.9438
Average Last 2-4 (17-19)(Births 13-15)	0.9215	0.9035	Average Last 5 (16-23)(Births 14-19)	0.8759	0.8440
Average Last 2-5 (16-18)(Births 12-14)	0.8950	0.9168	Average Last 5-1 (17-22)(Births 13-18)	0.8646	0.8678
Average Last 2-6 (15-17)(Births 11-13)	0.8933	0.9409	Average Last 5-2 (16-21)(Births 12-17)	0.8891	0.8822
Average Last 2-7 (14-16)(Births 10-12)	0.9259	0.9418	Average Last 5-3 (15-20)(Births 11-16)	0.8981	0.9148
Average Last 2-8 (13-15)(Births 09-11)	0.9606	0.9317	Average Last 5-4 (14-19)(Births 10-15)	0.9212	0.9213
Average Last 2-9 (12-14)(Births 08-10)	0.9472	0.9080	Average Last 5-5 (13-18)(Births 09-14)	0.9174	0.9326
Average Last 3 (20-23)(Births 16-19)	0.8515	0.8153	Average Last 5-6 (12-17)(Births 08-13)	0.9315	0.9231
Average Last 3-1 (19-22)(Births 15-18)	0.8267	0.8440	Average Last 5-7 (11-16)(Births 07-12)	0.9398	0.9305
Average Last 3-2 (18-21)(Births 14-17)	0.8852	0.8592	Average Last 5-8 (10-15)(Births 06-11)	0.9593	0.9385

Data Prepared by the Maryland Department of Planning

Wes Moore, Governor  
Aruna Miller, Lt. Governor



Rebecca L. Flora, AICP, LEED ND / BD+C, Secretary  
Kristin R. Fleckenstein, Deputy Secretary

## Maryland DEPARTMENT OF PLANNING

5/6/2024

Dr. Brenda McCartney  
Superintendent  
Garrett County Public Schools  
40 South Second Street  
Oakland, MD 21550

Dear Dr. McCartney:

Thank you for submitting the Garrett County Public Schools enrollment projections for 2024-2033, in accordance with the regulations of the Interagency Commission on School Construction (IAC).

The Maryland Department of Planning reviewed your submission and compared your data to the school enrollment projections generated by the State Data Center (see attached) and have found the difference to be less than five percent for the years 2024-2033. Therefore, your projections can be used to prepare your 2024 Educational Facilities Master Plan (EFMP) and 2025 Capital Improvement Program submissions.

When preparing your EFMP submission, please ensure the 2023 actual enrollment on your calculation worksheet is consistent with the official enrollment figure generated by the Maryland State Department of Education. The Maryland Department of Planning recognizes the Maryland State Department of Education's K-12 enrollment figure as the official enrollment for the 2023/2024 school year.

We look forward to receiving your EFMP in July. A copy of this letter and its attachment should be included in the plan. If you have any questions or concerns, please don't hesitate to contact me at [chuck.boyd@maryland.gov](mailto:chuck.boyd@maryland.gov) or (410) 767-1401.

Sincerely,

Charles W. Boyd, AICP  
Assistant Secretary of Planning Services

cc: Alex Donahue, Executive Director, Interagency Commission on School Construction  
Alfred Sundara, AICP, Manager, Projections and State Data Center



**Interagency Commission on School  
Construction Annual Facility Inventory Update  
Assurance**

IAC FORM 101.4

<b>Local Education Agency (LEA)</b>	Garrett
<b>Section I – Local Education Agency Authorized User</b>	
<i>Contact information provided in the fields below is for the LEA authorized user or person responsible for the updates and accuracy of the Facility Inventory Database Records. The IAC staff will communicate directly with the LEA User regarding the annual updates.</i>	
<b>Name:</b>	Richard Wesolowski
<b>Title:</b>	Director of Maintenance, Operations, Facilities, and Transportation
<b>Phone:</b>	301-334-8905
<b>Email:</b>	richard.wesolowski@garrettcountyschools.org

All fields in the facility inventory database are required to be updated when changes occur. It is particularly important that the facility record is updated for all projects that are substantially complete or completed and occupied to reflect the changes that have occurred. This form is to be submitted annually on or before July 1, via email to [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov), as an assurance that the information in the database has been reviewed and accurately reflects each school facility within the local school system.

**Facility Inventory Checklist for Each School Record**

(Page numbers are provided as a reference to locate the specific instruction in the Facility Inventory User's Guide)

**UPDATED:**

- If necessary, requested a **New Facility** record for new schools constructed or a **Replacement Facility** that was constructed on a different site. (Page 3)
- The **Site Info** tab to identify the physical location, relevant site information and the current life cycle to indicate the status of each facility. (Page 4)
- The **School Type** tab to identify the grade levels served in the facility and the principal school type of the facility. (Page 6)
- The **Adjacent Schools** tab to include all physically adjacent schools of the same type. (Page 7)
- The **SQ History** tab records for new/ replacement or additional square footage. (Page 8)
  - The existing square footage records to reflect renovations or demolitions to existing square footage.
  - The Occupancy Year for each sf record, which represents the date of substantial project completion.
- Entered substantially complete or completed other capital improvements that do not affect square footage.
- If applicable, State owned relocatable records. (Page 8)
- The **Enrollment** tab to provide the Head Count, FT (Full Time) Enrollment, and Local Rated Capacity. (Page 13)
  - Reviewed accuracy of the official State Rated Capacity (SRC) and SRC Approval Date.
  - If applicable, submitted a request for revision of the SRC to the Maryland Department of Planning, prior to submission of the CIP.
- The **Remarks** tab to provide additional relevant information/ explanation of facility conditions, uses or other factors that are unique to the facility. (Page 14)



**Interagency Commission on School  
Construction Annual Facility Inventory Update  
Assurance**

**IAC FORM 101.4**

I hereby certify that to the best of my knowledge, the Facility Inventory Database records for each school facility has been reviewed and accurately updated by this Local Education Agency's authorized user, to reflect all facility projects completed or substantially completed as of 6/30/24. I further certify that all the information has been properly entered and submitted as per the Interagency Commission on School Construction Program Facility Inventory Database User's Guide.

**Signature of Superintendent of Schools**

**Date Signed**

6/30/24

**Printed Name of Superintendent of Schools**

Dr. Brenda E. McCartney

**Additional Comments:**



770 Dennett Road • Oakland, Maryland 21550  
Telephone: 301.334.8900 • <https://www.acps.net/>

**Members of the Board of Education**

- Mr. M. Thomas Woods, President
- Mr. Rodney B. Glotfelty, Vice President
- Mr. Josh D. Hinebaugh, Associate Member
- Mrs. Sadie M. Liller, Associate Member
- Mr. Jason E. VanSickle, Associate Member
- Ms. Hailey N. Wildesen, Student Board Member

*Interim Superintendent of Schools*  
Dr. Brenda E. McCartney

June 11, 2024

Ms. Siera Wigfield  
Senior Planner  
Department of Planning and Land Management  
Old Courthouse, Rm 307  
313 East Alder Street  
Oakland, Maryland 21550

Dear Ms. Wigfield:

Enclosed please find a draft copy of the Educational Facilities Master Plan for the Garrett County Board of Education for 2024.

We are respectfully requesting your review of said materials to determine the compatibility of the plan with the Comprehensive Development Plan for Garrett County.

If you have any questions please contact me at your convenience.

Sincerely,

**Richard F. Wesolowski**

Richard F. Wesolowski,  
Director of Facilities, Maintenance,  
Operations & Transportation

Enclosure

SCHOOL NAME	TYPE	NOTES	SRC	LRC	UTILIZATION	ITEM_1	ITEM_2	ITEM_3	ITEM_4	ITEM_5	ITEM_6	ITEM_7	ITEM_8
Friendsville Elementary	Elementary	A proposed strategic plan is to consolidate and close this school.		294	0.00%	0	0		1	20	1	25	0
Grantsville Elementary	Elementary	A proposed strategic plan is to consolidate Route 40 into this school.		294	0.00%	344	344		1	20	1	25	35
Southern High	High	A proposed strategic plan is to add grades 7 and 8 making it 7 -12.		1450	0.00%	1,200	1,200		0	0	0	0	0
Broad Ford Elementary	Elementary	A proposed strategic plan is to renovate Southern MS as a Pre K to 6 and close this school.		706	0.00%	0	0		3	60	4	100	75
Southern Middle	Middle	A proposed strategic plan is to renovate Southern MS as a Pre K to 6.		828	0.00%	800	800		0	0	0	0	0
Northern Middle	Middle	A proposed strategic plan is to consolidate Friendsville and Accident to Northern Middle making it Pre K - 6.		742	0.00%	742	700		0	0	0	0	48
Route 40 Elementary	Elementary	A proposed strategic plan is to consolidate and close this school.		190	0.00%	0	0		1	20	1	25	0
Crellin Elementary	Elementary			137	0.00%	137	137		0	0	1	25	0
Accident Elementary	Elementary	A proposed strategic plan is to consolidate and close this school.		327	0.00%	0	0		2	40	2	50	0
Northern High	High	A proposed strategic plan is to add grades 7 and 8 making it 7 -12.		903	0.00%	1,200	1,200		0	0	0	0	0
Yough Glades Elementary	Elementary			334	0.00%	360	360		2	40	2	50	20
Swan Meadow School	Elementary/Middle	A proposed strategic plan is to consolidate and close this school.		69	0.00%	0	0		0	0	0.25	5	0
Hickory Environmental Education Center	Environmental Ed.	SPECIAL CASE: SCIENCE/ENV ED			0.00%	N/A			0	0	0	0	0

Item	Definition
ITEM_1	Projected SY 2026-27 SRC
ITEM_2	Projected SY 2026-27 LRC
ITEM_3	APFO-mandated threshold percentage for utilization, if one is applicable to that school
ITEM_4	Current number of PK classrooms
ITEM_5	Current number of PK seats
ITEM_6	Current number of K classrooms
ITEM_7	Current number of K seats
ITEM_8	Estimated number of PK students (3 & 4 year olds) eligible to attend under HB 1300-compliant student-assignment policy



Book	Policies
Section	E: Support Services
Title	Energy Conservation
Code	ECFA
Status	Active
Legal	<a href="#">Educational Article 5-312.1 of the Annotated Code of Maryland</a>
Cross References	<a href="#">ECFA Energy Conservation Procedure</a> <a href="#">ECG Green Product Cleaning Program Policy</a> <a href="#">ECG Green Product Cleaning Program Procedure</a>
Adopted	November 15, 1973
Last Revised	June 14, 2022
Last Reviewed	June 14, 2022
Origin	Originally 729.1 (Fuel Conservation Policy); Adopted 11/15/73; Revised 8/11/88; 6/14/22

### A. Purpose

To define the position of the Board of Education on energy, environmental awareness, and conservation of resources.

### B. Scope

The Board of Education of Garrett County recognizes that environmental and economic sustainability of resources within the school system is an individual, as well as a collective responsibility. The Board of Education, therefore, endorses appropriate measures to reuse, recycle, and conserve resources through:

- Reducing costs
- Limiting the adverse environmental impacts of energy consumption
- Increasing the use of renewable energy in meeting energy needs
- Ensuring operational resilience
- Harmonizing energy and sustainability initiatives with the school district's operational and fiscal priorities
- Achieving a safe and comfortable learning environment for staff and students

### C. Policy Statement

Garrett County Public School is committed to energy conservation and efficiency, energy security, and environmental sustainability through sound energy management technologies and practices. GCPS strives to be a leader in sustainable energy use and to promote the importance of good energy management for the economic and environmental well being of the school system's stakeholders and county residents.

### D. Responsibilities

1. The Maintenance, Operations, Facilities and Transportation Department will develop and implement the energy management program by providing all staff with strategies to reduce electricity and other energy use.

2. The Superintendent will review and ensure that a systematic approach to sustainability is taken across the school system.
3. The Superintendent will ensure compliance with green building practices in accordance with state and local regulations and will review national best practices as applicable.
4. The Superintendent will ensure that all procurement decisions requiring Board approval include a specification review of the environmental impact.
5. GCPS employees will strive to support sustainable practices and a culture of environmental stewardship.
6. The Superintendent/designee will review this policy at least every three years and recommend revisions as necessary.
7. The Superintendent/designee will ensure that Policy ECFA Energy Conservation is posted to the GCPS website.
8. The Superintendent/designee will ensure sustainability efforts will be encouraged and enhanced through community partnerships and initiatives.
9. The Maintenance, Operations, Facilities and Transportation Department will monitor and report the following energy data in accordance with state and local regulations:

## **E. Definitions**

**Energy Conservation** the prevention of the wasteful use of energy.

**Energy Security** - the uninterrupted availability of energy sources at an affordable price.

**Environmental Sustainability** the responsibility to interact with the planet to maintain natural resources and not jeopardize the ability for future generations to meet their needs.

**Green Building Design and Construction** - the practice of increasing the efficiency with which buildings use energy, water, and materials, and of reducing impacts on human health and the environment for the entire lifecycle of a building.

**Green Building Practices** - initiatives that create a healthy environment conducive to learning, while saving energy, environmental resources, and money.

**Green Product Cleaning Supplies** Cleaning products that have positive environmental attributes, including biodegradability, low toxicity, low volatile organic compound content, reduced packaging, and low life cycle energy use.

**Greens Building's Leadership and Environmental Design (LEED) green building rating system** The most widely used green building rating system in the world. LEED provides a framework for healthy, efficient, carbon and cost-saving green buildings. LEED certification is a globally recognized symbol of sustainability achievement and leadership.



Book	Procedures
Section	E: Support Services
Title	Energy Conservation
Code	ECFA
Status	Active
Legal	<a href="#">Educational Article 5-312.1 of the Annotated Code of Maryland</a>
Cross References	<a href="#">ECFA Energy Conservation Policy</a> <a href="#">ECG Green Product Cleaning Program Policy</a> <a href="#">ECG Green Product Cleaning Program Procedure</a>
Adopted	October 18, 1984
Last Revised	June 14, 2022
Last Reviewed	June 14, 2022
Origin	Originally 729.10; Adopted 10/18/84; Revised 6/14/22

**A. Purpose**

This Energy Conservation procedure establishes the activities, responsible parties, and goals of the Garrett County Public Schools Energy Management Program.

**B. Background**

The Garrett County Public Energy Management program strives to reduce energy use and cost in all facilities and public utilities operations.

Key activities include:

1. Tracking and optimizing energy use and cost in all county facilities
2. Maintaining an up-to-date record of county buildings and facilities and their associated energy use and cost
3. Setting energy reduction goals
4. Identifying, planning, and implementing efficiency projects that provide at least a five-year simple return on investment (project cost over anticipated annual savings)
5. Implementing renewable energy projects to transition to more sustainable energy sources
6. Supporting green building design and construction for eligible capital projects
7. Emphasizing energy conservation and efficiency in all the school system facilities
8. Managing energy utility account records and rates
9. Pursuing available grants and rebates
10. Applying for local, state, and national awards and recognition opportunities

**C. Responsibilities**

1. The Director of Facilities, Operations, Maintenance, and Transportation is responsible for the development and implementation and the Energy Management Plan and set the goals in compliance with all federal, state, and local regulations.
2. In areas of Energy Management, the Superintendent of Garrett County Public Schools will designate a primary contact to provide policies and direction to the staff in the school system on matters relating to energy.

3. The Operations Manager and Head Custodians are expected to be the facility leaders in energy management, efficiency, and conservation initiatives and to provide guidance to the school staff, technical resources, and expertise on matters relating to energy and energy conservation.
4. The Supervisor of Maintenance and projects will ensure all local and state capital improvement projects comply with all applicable federal, state, and local energy conservation regulations.
5. The Director of Finance is responsible for the procurement of energy following the laws passed by the Maryland Public Service commission permitting "customer choice" for energy supply services and GCPS procurement policies and procedures.

**C. Goals**

1. Reduce county wide energy use intensity (EUI) on a year over year basis through energy conservation and efficiency projects. The overall goal is for energy usage for each fiscal year to be lower than the prior year, on a normalized basis to account for county growth. Specific percent reduction goals may be set for a given year depending on planned projects and opportunities.
2. Reduce energy cost intensity (ECI) on a year over year basis by reducing energy use, identifying favorable utility rate changes, finding and correcting utility billing errors, earning available rebates, and applying for available grants. The overall goal is for the energy management program to be self sustaining, and for the county's investment in energy management to be paid back in savings.
3. Explore ways to utilize renewable energy within Garrett County Schools to transition from grid electricity toward more sustainable sources, thereby reducing the county's carbon footprint over time. Transitioning to renewable energy reduces environmental impacts and the burden on the utility grid from the generation and transmission of non renewable electricity.
4. Seek alternative financing mechanisms for energy efficiency and renewable energy projects that can reduce capital costs while still providing savings.
5. Per the 21st Century Schools Facilities Act of 2018, new schools will be constructed to achieve the equivalent of the current version of the US Greens Building's Leadership and Environmental Design (LEED) green building rating system silver rating or a comparable rating system or building code as authorized by the state finance and procurement article 3-606.1. Renovated buildings will be planned to include sustainable initiatives in the construction and operation when feasible.
6. Recognize the achievements of individuals, teams, and facilities that work to reduce energy use and cost and improve environmental sustainability within the county.

**D. Reporting**

1. By October 1, 2022, submit to the IAC, and annually thereafter, a reporting template that contains historical electricity usage data issued on January 3, 2022, following Maryland Code, Educational Article 5 - 312.1 (2021).

**E. Administrative Procedures**

**1. Heating**

- a. Room temperatures are to be maintained between 68° and 70° in schools.
- b. Room temperatures are to be reduced to 55° (or their lowest setpoint) beginning at 6:00 p.m. in all buildings if the outside temperature is expected to be lower than 50°. If the outside temperature is expected to be higher than 50°, the heating ventilating air conditioning system is to be turned off if the building is unoccupied for eight hours or more. In the case of PTA meetings, adult education classes, musical and/or drama programs, and other group gatherings, room temperatures are to be maintained no higher than 65°.
- c. Gymnasiums in all schools are to be heated to a temperature no higher than 65°. The night setback of 55° will continue to hold for a post school day, weekend, and holiday use, except a setback of 60° may be used for approved activities.
- d. Heating equipment is to be inspected on a bi weekly basis and, if necessary, cleaned promptly.
- e. All blinds/shades are to be closed each evening.
- f. Evening meetings should be scheduled in an area of the building that can be zoned for heating purposes.
- g. Furnishings and/or objects must not obstruct the flow of air to and from the heating units.
- h. Room temperatures on thermostats should be set only by the principal and/or head custodian or designee of the principal.
- i. The use of auxiliary heating devices is prohibited except when the room temperature is below 65° (middle and high schools) or 68° (elementary schools) or to provide spot heating when the building is unoccupied.
- j. The domestic hot water circulating pumps must be turned off when the building is unoccupied for more than eight hours unless damage might be caused by the shut-off.
- k. Domestic hot water tanks should be turned off for the summer season. In some instances, one hot water tank may be operated to obtain water for cleaning purposes.

**2. Cooling**

- a. When a cooling system is operating, the thermostat shall be maintained no lower than 70°.
- b. The use of ventilating fans or ventilating systems is authorized when such use will lower the temperature below 70°.
- c. Use exhaust fans only when necessary.
- d. Refrigeration freezing units not being used for cooling during the summer months should be secured.

**3. Electricity**

- a. Turn all lights off in unoccupied areas.
- b. Custodians are to use only those lights necessary to properly clean the facility.
- c. If at all possible, only use the inside bank of lights during the day.

- d. Parking lot lights and driveway lights are to be utilized at night for security purposes.
- e. Use cold water cleaning whenever possible.

4. **General**

- a. When appropriate, schools should initiate an Energy Awareness Program.
- b. Students and staff should plan to dress warmly during the winter months.
- c. All principals or designees and the Head Custodians are responsible for the implementation of these guidelines.

